



**Greater Dayton RTA Board of Trustees**

**Public Board Meeting**

**Meeting Packet**

**Tuesday, September 3, 2024 – 3:00 p.m.**

**Greater Dayton RTA  
4 South Main Street - Dayton OH 45402  
3<sup>rd</sup> Floor Board Room**

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact 425-8392.

**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**AGENDA**

**Next Section**





**AGENDA**

Greater Dayton RTA Board of Trustees  
Public Board Meeting

Wright Stop Plaza  
4 South Main Street, 3<sup>rd</sup> Floor Board Meeting Room, Dayton, OH 45402

**Tuesday, September 3, 2024 – 3:00 p.m.**

1. Call to Order **John Lumpkin**
2. Pledge of Allegiance **John Lumpkin**
3. Roll Call **Mary Stanforth**
4. Approval of Consent Agenda **John Lumpkin**
5. Approval of August 6, 2024 Board Meeting Minutes **John Lumpkin**
6. Committees Reports  
**Finance/Personnel Committee** **Belinda Matthews-Stenson**  
Action Item #2 – Landscaping and Grounds Maintenance  
Action Item #3 – Portable Vehicle Hoists  
Report  
**Planning Committee** **Tom Weckesser**  
Action Item #4 – Medical, Prescription, Dental and Vision Insurance  
Report
7. Chief Executive Officer’s Report **Bob Ruzinsky**
8. Old Business **John Lumpkin**
9. New Business **John Lumpkin**
10. Public Comment **John Lumpkin**
11. Board Member Comments - Announcements **Board Members**
12. Request for Executive Session – *as required* **John Lumpkin**  
Reconvene to Regular Session
13. Adjourn **John Lumpkin**

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**Greater Dayton Regional Transit Authority**

4 S. Main Street, Dayton, OH 45402 • P: 937-425-8400 • F: 937-425-8416 • [www.irderta.org](http://www.irderta.org)

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**Greater Dayton RTA Board of Trustees – September 3, 2024**

**Suggested Next Meetings**

**Board Meeting**

October 1, 2024	3 p.m.
November 7, 2024	3 p.m. (Meeting on Thursday)
December 3, 2024	3 p.m.

**Committee Meetings**

September 17, 2024	Jointly Held Finance/Personnel & Planning- 8:30 a.m.
October 15, 2024	Jointly Held Finance/Personnel & Planning-- 8:30 a.m.
October 17, 2024	Investment Advisory- 11:45 a.m.
November 19, 2024	Jointly Held Finance/Personnel & Planning- 8:30 a.m.

Interpreters for hearing impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, please call (937) 425-8392. Thank you.

**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**APPROVAL OF MINUTES**

**Next Section**





## Minutes

### Greater Dayton RTA Board of Trustees Public Board Meeting

August 6, 2024

- Trustees: Sharon Hairston, Acting Chair  
Al Fullenkamp  
Belinda Matthews-Stenson  
Nikol M. Miller  
Grady L. Mullins  
Thomas Weckesser  
David P. Williamson
- Excused: John A. Lumpkin, Jr., President  
Sharon D. White, Vice President
- Staff: Bob Ruzinsky, Chief Executive Officer  
Daron Brown, Chief Maintenance Officer  
Roland Caldwell, Chief Transportation Officer  
Cathy Garner, Senior Executive Administrative Assistant  
Brandon Policicchio, Chief Customer and Business Development Officer  
Sarah Sparks, Coolidge Wall, Co. LPA  
Mary K. Stanforth, Chief Financial Officer  
Robert Stevens, Chief Labor Officer
- Others: Interested citizens (see attached sheet)

### Call Meeting to Order

Ms. Hairston called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

### PLEDGE OF ALLEGIANCE

Ms. Hairston led attendees in reciting the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Excused	Ms. White	Excused
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

**APPROVAL OF CONSENT AGENDA**

Ms. Hairston stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today's Board Meeting Agenda. The Agenda was mailed in advance, and Ms. Hairston asked if there are any changes to the Agenda? Upon hearing no requests or changes, Ms. Hairston DECLARED APPROVAL of today's Board Meeting Agenda.

**APPROVAL OF JUNE 4, 2024 BOARD MEETING MINUTES**

Ms. Hairston asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing no requests or changes, Ms. Hairston DECLARED APPROVAL of the June 4, 2024 Board Meeting Minutes.

**FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)**

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on July 16<sup>th</sup> and as a result, the Finance/Personnel Committee is recommending one (1) Action Item for the Board's consideration.

**ACTION ITEM #2 – BANKING SERVICES**

Ms. Matthews-Stenson stated the purpose of this procurement is to contract with a commercial bank to perform ongoing banking services for Greater Dayton RTA. The successful commercial bank is responsible for providing all banking needs.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE a

CONTRACT AWARD to Fifth Third Bank for five (5) years with two (2) one-year options. The estimated cost is \$31,488 for each of the five (5) years, totaling \$157,440, and \$31,488 for each option year, totaling \$62,976, for a grand total of \$220,416.

MOTION CARRIED by voice vote.

Ayes: Six                                  Nays: None

Abstain – One – Ms. Matthews-Stenson

Discussion Items to Mention

Ms. Matthews-Stenson stated the May 2024 Financial Report as well as Small Purchases Information was presented at our meeting, and has been included in today’s Board package.

**PLANNING COMMITTEE REPORT (TOM WECKESSER)**

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on July 16<sup>th</sup> and as a result, the Planning Committee is recommending four (4) Action Items for the Board’s consideration.

**ACTION ITEM #3 – RESOLUTION NO. 2024-8-1, AUTHORIZING GREATER DAYTON REGIONAL TRANSIT AUTHORITY CHIEF EXECUTIVE OFFICER TO EXECUTE THE MEMBERSHIP AGREEMENT AND BYLAWS OF THE HEALTH TRANSIT POOL OF OHIO**

Mr. Weckesser stated at the Committee meeting Mr. Policicchio explained RTA is currently reviewing options for 2025 medical and prescription insurance, and determining whether the RTA will recommend a self-insured or fully insured plan for administrative and AFSCME represented employees.

The Health Transit Pool of Ohio program is conducted through a pooling arrangement, which allows for pooling both self-insurance and stop loss coverage. The program is organized to allow each member of the pool to independently create their benefits profiles with different coverage profiles for each member. All claims are adjusted by the selected health insurance provider of the pool.

This resolution allows RTA to join the Health Transit Pool of Ohio, and does not authorize the purchase of medical and



prescription coverage through the Health Transit Pool of Ohio. This action item does provide RTA the ability, if self-insured is recommended and approved, to move smoothly into the open enrollment period. The official recommendation for how the RTA intends to purchase medical and prescription insurance for 2025, will be brought to the Board of Trustees at a later date.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to APPROVE Resolution No. 2024-8-1, as attached, Authorizing the Greater Dayton Regional Transit Authority Chief Executive Officer to Execute the Membership Agreement and Bylaws of the Health Transit Pool of Ohio.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

#### **ACTION ITEM #4 – TRANSIT**

Mr. Weckesser stated Mr. Policicchio explained that the Transit app, known as “Transit”, in 2016 was initially leveraged to provide real-time bus arrival and trip assistance for customers with the purchase of RTA’s CAD/AVL deployment. Today, the platform is utilized by 1 in 3 customers to plan and pay for their mobility services.

Following the initial launch of Transit in 2018, RTA approved a strategic partnership agreement with Transit to offer a multi-modal trip planning and payment solution to customers and ultimately serve as an all-in-one mobility service platform for the region. As a result of the planning and development work since 2018, RTA approved a five-year financial agreement with Transit in 2019 for a total cost of \$1,158,000. Since 2019, RTA implemented its fare payment system, Tapp Pay, which allowed for the use of mobile payments on fixed routes and Connect services through the integrated Transit platform.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Miller to APPROVE a contract AWARD to 9280-0366 Quebec Inc. dba Transit for an estimated five-year total of \$1,084,578, in addition to awarding optional items totaling \$450,000, for a grand total of \$1,534,578.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #5 – JULY 2024 – TITLE VI FARE EQUITY ANALYSIS FOR PROPOSED FARE CHANGES**

Mr. Weckesser stated Mr. Policicchio explained that as a recipient of USDOT and FTA funding, the RTA must comply with Title VI and Environmental Justice regulations. During the first half of 2024, RTA proposed fare changes for its various services. Due to this, the RTA is required to complete a Title VI Fare Equity Analysis. As a result, the RTA provided, and requested the review and approval to submit the July 2024 – Title VI Fare Equity Analysis for Proposed Fare Changes, which will be included in the next Title VI Program update to the FTA website. In addition, RTA will make this analysis available on the RTA website.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson to APPROVE the July 2024 – Title VI Fare Equity Analysis for Proposed Fare Changes, which will be included in the next Title VI Program update to the FTA website.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

**ACTION ITEM #6 – TRANSIT FARE STRUCTURE ADJUSTMENTS**

Mr. Weckesser stated that Mr. Policicchio explained that after reviewing the current RTA fare structure, recommendations have been made to revise the pricing of various RTA fares.

Prior to making these recommendations, RTA conducted a customer survey and public hearings, along with a July 2024 – Title VI Fare Equity Analysis for Proposed Fare Changes. The completed analysis was provided, reviewed, presented, and approved by the Board of Trustees in advance of this action item.

MOTION MADE by Mr. Weckesser and SECONDED by Mr. Williamson to ADOPT the revised RTA Fare Structure Tariff, to be effective January 1, 2025, January 1, 2026, and

January 1, 2027. Furthermore, the Chief Executive Officer is authorized to do all things necessary to implement the new fare structure.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Discussion Items to Mention

Mr. Weckesser stated at the meeting, Mr. Policicchio also provided a summary document of recent activities going on in the Customer and Business Development Department.

**CHIEF EXECUTIVE OFFICER’S REPORT**

Mr. Ruzinsky reminded everyone the RTA Retiree event is this Thursday. Lunch will be by invitation only and it's being held downstairs, in the concourse. Mr. Ruzinsky stated over 150 guests will be in attendance from our retiree community.

Mr. Ruzinsky wanted to invite everyone to RTA’s Family Fun Day event on Saturday, August 24<sup>th</sup>. Mr. Ruzinsky stated several Board members will serve as judges that day.

**OLD BUSINESS**

Mr. Ruzinsky reminded everyone for the record at RTA’s last public Board meeting the Board and Staff were made aware of a phone call that the ATU President wanted us to listen to. The recording was listened to in its entirety at the Committee meeting.

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

**PUBLIC COMMENT**

Ms. Hairston stated anyone wishing to address the Board must speak on their own behalf. After you are recognized to speak you must come to the lectern or if you're physically unable to do so a handheld microphone will be brought to you. You must first state your name and address, after

doing so, at that point you have 3 minutes to make your comments. A yellow light will come on when you have 30 seconds remaining, and the Secretary will say 30 seconds. When your three minutes are up, the red light will come on and the Secretary will say stop, and at that time you must stop talking and leave the lectern or surrender the microphone.

Ms. Althea Assadula, 6006 Channing Way Court – Dayton, Ohio, 45424. Ms. Assadula would like for RTA Policies and Procedures to be shared with Staff and Customers when a passenger boards an RTA vehicle and seeks medical attention. Ms. Assadula stated that she was late arriving to her appointment due to waiting 45 minutes for medics to arrive and transport a customer to the hospital. Ms. Assadula asked if it's possible for safety reasons that her whole name not be announced when she deboards an RTA vehicle. Ms. Assadula would like to be identified by her ID #17644 instead. Lastly, Ms. Assadula would like for RTA dispatchers to all be on the same page when giving out information to customers.

Mr. Ruzinsky stated once Staff looks into Ms. Assadula's concerns, Staff will report back at the next committee meeting.

The following Citizens are requesting the reinstatement of the Senior EZ Ride Services.

- Ms. Sandra Smothers – 215 McDaniel Street, Apartment #201, Dayton, Ohio 45405.
- Mr. E. Ray Cobia - 4746 Germantown Pike, Dayton, Ohio 45417.

Mr. Myron Hicks – 440 Dayton Towers, Apt. #911 – Dayton, Ohio 45410. Mr. Hicks wanted to know why RTA has not responded to his legal claim that he submitted some time ago. Mr. Hicks re-submitted copies of his information with Staff today and asked that he and his attorney receive follow-up soon.

**BOARD MEMBER COMMENTS  
- ANNOUNCEMENTS**

None

**ADJOURNMENT**

MOTION MADE by Ms. Matthews-Stenson and  
SECONDED by Mr. Fullenkamp to ADJOURN the  
meeting.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

The meeting adjourned at 3:26 p.m.

**ATTEST**

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Sharon Hairston  
Acting Chair  
RTA Board of Trustees

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Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

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**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**ACTION ITEM #2**

**Next Section**



**ACTION ITEM #2 Landscaping and Grounds Maintenance**

The purpose of this procurement is to select a firm to partner with Greater Dayton Regional Transit Authority (RTA) in a five (5) year contract for landscaping and grounds maintenance services at all RTA properties, including the Longworth campus, transit centers, substations, and turnarounds and turn backs.

This project involves weekly landscaping services, biweekly reports on the condition of the properties, and a summary of the completed work. The contract also includes the application of insect spray five (5) times per year, seeding, and other landscaping and grounds maintenance work, as needed.

Sealed bids for the Landscaping and Grounds Maintenance were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to 33 firms.

At 10:00 a.m., on July 25, 2024, two (2) bids were received and publicly opened. The results were as follows:

<b>Five-Year Contract Total Bids</b>	<b>GroundsPRO Tipp City, OH</b>	<b>Lamanna's Lawn &amp; Landscaping Dayton, OH</b>
Longworth Campus	\$ 275,910	\$ 640,000
Transit Centers	132,345	387,500
Substations	99,880	347,500
Turnarounds	83,360	325,000
Insect Spray	13,750	176,500
<b>Base Bid Total</b>	<b>\$ 605,245</b>	<b>\$ 1,876,500</b>

This procurement will be funded with operating funds.

The Finance/Personnel and Planning Committees discussed this Action Item on August 20, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

The Chief Executive Officer recommends a five-year contract AWARD to GroundsPRO in the amount of \$605,245 plus a 20% contingency of \$121,049 for any unknown and additional costs, for a grand total of \$726,294.

**Board Meeting – 9/3/2024  
Chief Maintenance Officer**

#	<b>IFB GD 24-26 Landscaping &amp; Grounds Maintenance</b>
1	Aaron's Tree & Landscaping
2	Adkins Property Maintenance
3	Arbor Experts, Inc.
4	Battle Axe Construction LLC
5	Biosource Landscaping
6	Bladecutter's Inc. Lawn & Landscaping
7	Brunner's Lawn and Services, Ltd.
8	BS7 Property Management
9	Buckeye Landscaping
10	Chris's Professional Lawn Care
11	Classic Lawn Maintenance
12	Countryside Gardens, Inc.
13	Cummins Facility Services
14	Eddie's Lawn & Landscaping
15	Essential Landscaping
16	Five Point Lawn Service
17	Grass Roots Landscaping Co.
18	Green Canopy Group
19	Grounds Scape Maintenance
20	Groundskeeper
21	Grunder Landscaping Company*
22	Lamanna's Lawn & Landscaping
23	Leisure Lawn
24	Liapis Landscape & Design
25	Pence's Lawn Care
26	Plastic Lumber Store
27	Sideline Property Management, LLC
28	Stanleys Services
29	Superior Services
30	Taylor Siefker Williams Design Group
31	Wildes Lawn & Landscaping
32	Yardmasters Lawn Service
33	Ziehler Landscaping



**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**ACTION ITEM #3**

**Next Section**



**ACTION ITEM #3 Portable Vehicle Hoists**

The Greater Dayton Regional Transit Authority (RTA) needs to purchase five (5) sets of wireless portable vehicle hoists to replace some of the older hard-wired units. Each set consists of four (4) individual lifts. To offset some of the cost of these new hoists, RTA will sell the five (5) older hoists on Gov. Deals.

These new wireless portable vehicle hoists will be used throughout the Maintenance Department for vehicle maintenance repairs. These replacement hoists offer several advantages over the current hoists, including 120-volt charging of the batteries, eliminating trip hazards that cords present, and increasing the lift capacity from 16,000 to 18,500 lbs. per unit.

RTA is able to purchase portable vehicle hoists from ODOT contracts, a process that ensures competitive pricing and adherence to Federal Transit Administration regulations. For this procurement, we will be following this process, which involves the evaluation of state-term contracts and bid-term contracts by the State of Ohio.

After evaluating the various equipment available from ODOT-authorized vendors, Stertil-Koni was determined to offer the best hoist option based on its portability, weight limit, and price.

This purchase will be partially funded with federal funds.

The Finance/Personnel and Planning Committees discussed this Action Item on August 20, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

The Chief Executive Officer recommends a contract AWARD to Stertil-Koni for five (5) sets of wireless portable vehicle hoists at \$57,000 each, for a total of \$285,000.

**Board Meeting – 9/3/2024**  
Chief Maintenance Officer

**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**ACTION ITEM # 4**

**Next Section**



**ACTION ITEM #4 Medical and Prescription, Dental, and Voluntary Vision Insurance**

This procurement is for group medical and prescription drug, and vision coverage for administrative and AFSCME employees of the Greater Dayton Regional Transit Authority (RTA), along with dental coverage for all RTA employees. RTA provides health coverage in accordance with its' labor agreement with ATU, AFSCME, and the administrative employee benefit plan.

RTA's current providers and annual costs:

Type	Provider	Annual Cost
Medical and Prescription (Fully Insured)	Anthem	\$2,098,704
Dental	Superior Dental Care	\$185,556.72
Vision (Discount Card)	EyeMed	No Cost

Due to a lack of responses, and large renewal increases proposed during last year's procurement process, it was thought that the RTA would receive a better response if the Request for Proposal process was streamlined. As a result, it was decided to go back out for proposals using local funds only, which would negate the need for most of the forms and affidavits found in a federally funded Request for Proposals that insurance providers would prefer not to follow. It was also determined that RTA's consultant, Marsh & McClennan, would release the streamlined RFP and receive the proposals for a fully insured plan. The RTA asked that all proposers match the current health plans when formulating their proposals for 2025.

As a result, Marsh & McClennan received one (1) proposal from Medical Mutual of Ohio for medical and prescription drugs, two (2) proposals for dental, and two (2) proposals for vision. Currently, RTA provides a vision discount card and is proposing to provide voluntary vision insurance coverage, and employees will pay 100% of the premium cost.

Type	Provider	Rate Proposed
Medical & Prescription Drug	Medical Mutual of Ohio	\$2,300,575
Dental*	Superior Dental Care	\$445,346.40
	Delta Dental	\$445,403.40
Vision*	VSP	\$60,193.92
	EyeMed	\$59,470.56

*\* The proposed rates for dental are the total for two (2) years, and four (4) years for vision.*

In addition to the above rates received, the RTA also reviewed the option of going self-insured for medical and prescription drug insurance in 2025. The Health Transit Pool of Ohio was evaluated by staff as a self-insurance option. The Health Transit Pool of Ohio program is conducted through a pooling arrangement, which allows for pooling both self-insurance and stop-loss coverage. The program is organized to allow each member of the pool to independently create their benefits profiles with different coverage profiles for each member. All claims are adjusted by the selected health insurance provider of the pool.

Based on current and projected experience, the Health Transit Pool of Ohio is estimating a decrease in costs for 2025 by going self-insured, at an estimated annual cost of \$2,091,916. While the Health Transit Pool of Ohio has not secured their provider for 2025, all providers that have bid cover the major healthcare networks in the Dayton area. The Health Transit Pool of Ohio's current provider is United Healthcare.

RTA reviewed the above options and is recommending going self-insured with the Health Transit Pool of Ohio for medical and prescription drug coverage, which is projected to meet our budgetary goals in 2025. In addition, RTA is recommending a two (2) year agreement with Superior Dental Care, and a four (4) year agreement with EyeMed.

Medical, prescription, and voluntary vision coverage will be made available to administrative and AFSCME represented employees (non-ATU). Dental insurance coverage will be made available to all RTA employees. Under the medical and prescription drug coverage, the RTA will offer three (3) plan options. The RTA share will remain at 80%, and the RTA contributions will be similar or, in a few cases even higher than the ATU plan RTA contribution for CY 2025 in the new ATU contract.

**Option One (Base Plan)** – This is an option for employees who desire the traditional PPO expanded network access coverage. This will remain a plan where RTA covers 80% of the calculated premium equivalent.

**Option Two** – This is an HSA plan (like this year's) with deductibles that are set by the federal government, not RTA. RTA will continue to cover 80% of the premium equivalent, and once again, RTA will provide the \$75 per pay contribution to HSA accounts.

**Option Three** – This is for team members with other qualified coverage. The opt-out payment is \$200 per pay (\$5,200 per year) for those who qualify.

This procurement will be funded with segregated funds.

The Finance/Personnel and Planning Committees discussed this Action Item on August 20, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

After reviewing and evaluating the proposals, the Chief Customer and Business Development Officer recommends that the contract AWARD be made to self-insure medical and prescription coverage through the Health Transit Pool of Ohio in the total estimated amount of \$2,091,916 (plus a contingency allowance of \$200,000) for one (1) year, an agreement with Superior Dental Care for a total two (2) year estimated cost of \$445,346.40, and an agreement with EyeMed for a total four (4) year estimated cost of \$59,470.56, based on the current census. In addition, it is recommended the CEO be authorized to prefund our account with the Health Pool in CY2024 with \$392,628.55. This represents funds that RTA is currently holding from the last time we were self-insured and can be used to offset potential future catastrophic claims.

**Board Meeting 9/3/2024  
Chief Customer and Business Development Officer**

**ATTACHMENT**

**CY2025**

**Draft Data as of 8-14-2024 (subject to change) – Pending Board Approval**

**Administrative and AFSCME Represented Employees (Non-ATU)  
Medical and Prescription Drug Plan Options**

**Option #1 - Base Plan – PPO (Provider TBD)**

Deductible	\$3,500 / \$7,000
Carrier Coinsurance	80% / 20%
Max Out-of-Pocket	\$7,000 / \$14,000
Office Visits	\$15 Co-Pay PCP / \$25 Co-Pay Specialist
Emergency Room	\$400 Co-Pay
Retail Pharmacy	\$15 / \$30 / \$60 / 50% up to \$300

**Option #2 – HSA (Provider TBD)**

Deductible	\$3,300 / \$6,600
Carrier Coinsurance	100%
Max Out-of-Pocket	\$3,300 / \$6,600
Office Visits	100% after deductible
Emergency Room	100% after deductible
Retail Pharmacy	100% after deductible

RTA will provide \$75 per pay towards an employee's HSA account (\$1,950 total for the year).

**Option #3 – Opt-Out**

Employees who decline coverage and provide proof of other coverage, which meets RTA's requirements, will be eligible to a taxable cash payment of \$200.00 per pay (\$5,200 per year).

**CY 2025 to 2026**

**Draft Data as of 8-14-2024 (subject to change) – Pending Board Approval**

**All Employees  
Dental Insurance Option**

**Superior Dental Care – Plan #1387**

Deductible	
<i>Individual</i>	\$50
<i>Family</i>	\$150
Annual Maximum Benefit	\$1,000

**CY 2025 to 2028**

**Draft Data as of 8-14-2024 (subject to change) – Pending Board Approval**

**Administrative and AFSCME Represented Employees (Non-ATU)  
Voluntary Vision Insurance**

**EyeMed**

Eye Exams	\$10 copay / \$0 copay at PLUS Providers
Lenses	\$25 copay / Progressive Lenses (No Line Bifocal) - Varies
Frames	20% off balance over \$150 allowance

**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**JOINT FINANCE/PERSONNEL  
AND PLANNING COMMITTEE  
REPORT**

**Next Section**







**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**August 20, 2024**

**Members Present:** Sharon D. White, Chair  
Al Fullenkamp  
Sharon Hairston  
Belinda Matthews-Stenson  
Grady Mullins  
Thomas Weckesser  
David P. Williamson

**Excused:** John A. Lumpkin, Jr.  
Nikol Miller

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall  
Deborah Howard  
Brandon Policicchio  
Mary K. Stanforth  
Robert Stevens

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

**Roll Call**

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

**Approval of July 16, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing none, MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE the July 16, 2024 Committees Meeting minutes as presented.

The MOTION was APPROVED by voice vote 7-0.

**Board Action Items**

**Action Item #2 – Landscaping and Grounds Maintenance**

Mr. Brown stated the purpose of this procurement is to select a firm to partner with Greater Dayton Regional Transit Authority (RTA) in a five (5) year contract for landscaping and grounds maintenance services at all RTA properties, including the Longworth campus, transit centers, substations, and turnarounds and turn backs.

This project involves weekly landscaping services, biweekly reports on the condition of the properties, and a summary of the completed work. The contract also includes the application of insect spray five (5) times per year, seeding, and other landscaping and grounds maintenance work, as needed.

Sealed bids for the Landscaping and Grounds Maintenance were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to 33 firms.

At 10:00 a.m., on July 25, 2024, two (2) bids were received and publicly opened. The results were as follows:

<b>Five-Year Contract Total Bids</b>	<b>GroundsPRO Tipp City, OH</b>	<b>Lamanna’s Lawn &amp; Landscaping Dayton, OH</b>
Longworth Campus	\$ 275,910	\$ 640,000
Transit Centers	132,345	387,500
Substations	99,880	347,500
Turnarounds	83,360	325,000
Insect Spray	13,750	176,500
<b>Base Bid Total</b>	<b>\$ 605,245</b>	<b>\$ 1,876,500</b>

This procurement will be funded with operating funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to GroundsPRO in the amount of \$605,245 plus a 20% contingency of \$121,049 for any unknown and additional costs, for a grand total of \$726,294.

The MOTION was APPROVED by voice vote 7-0.

**Action Item #3 – Portable Vehicle Hoists**

Mr. Brown stated the purpose of this procurement is to purchase five (5) sets of wireless portable vehicle hoists to replace some of the older hard-wired units. Each set consists of four (4) individual lifts. To offset some of the cost of these new hoists, RTA will sell the five (5) older hoists on Gov. Deals.

These new wireless portable vehicle hoists will be used throughout the Maintenance Department for vehicle maintenance repairs. These replacement hoists offer several advantages over the current hoists, including 120-volt charging of the batteries, eliminating trip hazards that cords present, and increasing the lift capacity from 16,000 to 18,500 lbs. per unit.

RTA can purchase portable vehicle hoists from Ohio Department of Transportation (ODOT) contracts, a process that ensures competitive pricing and adherence to Federal Transit Administration regulations. For this procurement, we will be following this process, which involves the evaluation of state-term contracts and bid-term contracts by the State of Ohio.

After evaluating the various equipment available from ODOT-authorized vendors, Stertil-Koni was determined to offer the best hoist option based on its portability, weight limit, and price.

This purchase will be partially funded with federal funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Stertil-Koni for five (5) sets of wireless portable vehicle hoists at \$57,000 each, for a total of \$285,000.

The MOTION was APPROVED by voice vote 7-0.

**Action Item #4 – Medical and Prescription, Dental, and Voluntary Vision Insurance**

Mr. Policicchio explained this procurement is for group medical and prescription drug, and vision coverage for administrative and AFSCME employees of the Greater Dayton RTA, along with dental coverage for all RTA employees. RTA provides health coverage in accordance with its' labor agreement with ATU, AFSCME, and the administrative employee benefit plan.

RTA's current providers and annual costs:

Type	Provider	Annual Cost
Medical and Prescription (Fully Insured)	Anthem	\$2,098,704
Dental	Superior Dental Care	\$185,556.72
Vision (Discount Card)	EyeMed	No Cost

Due to a lack of responses, and large renewal increases proposed during last year's procurement process, it was thought the RTA would receive a better response if the Request for Proposal process were streamlined. As a result, it was decided to go back out for proposals using local funds only, which would negate the need for most of the forms and affidavits found in a federally funded Request for Proposals that insurance providers would prefer not to follow. It was also determined that RTA's consultant, Marsh & McClellan, would release the streamlined RFP and receive the proposals for a fully insured plan. The RTA asked that all proposers match the current health plans when formulating their proposals for 2025.

As a result, Marsh & McLennan received one (1) proposal from Medical Mutual of Ohio for medical and prescription drugs, two (2) proposals for dental, and two (2) proposals for vision. Currently, RTA provides a vision discount card and is proposing to provide voluntary vision insurance coverage, and employees will pay 100% of the premium cost.

Type	Provider	Rate Proposed
Medical & Prescription Drug	Medical Mutual of Ohio	\$2,300,575
Dental*	Superior Dental Care	\$445,346.40
	Delta Dental	\$445,403.40
Vision*	VSP	\$60,193.92
	EyeMed	\$59,470.56

\* The proposed rates for dental are the total for two (2) years, and four (4) years for vision.

In addition to the above rates received, the RTA also reviewed the option of going self-insured for medical and prescription drug insurance in 2025. The Health Transit Pool of Ohio was evaluated by staff as a self-insurance option. The Health Transit Pool of Ohio program is conducted through a pooling arrangement, which allows for pooling both self-insurance and stop-loss coverage. The program is organized to allow each member of the pool to independently create their benefits profiles with different coverage profiles for each member. All claims are adjusted by the selected health insurance provider of the pool.

Based on current and projected experience, the Health Transit Pool of Ohio is estimating a decrease in costs for 2025 by going self-insured, at an estimated annual cost of \$2,091,916. While the Health Transit Pool of Ohio has not secured their provider for 2025, all providers that have bid cover the major healthcare networks in the Dayton area. The Health Transit Pool of Ohio’s current provider is United Healthcare.

RTA reviewed the above options and is recommending going self-insured with the Health Transit Pool of Ohio for medical and prescription drug coverage, which is projected to meet our budgetary goals in 2025. In addition, RTA is recommending a two (2) year agreement with Superior Dental Care, and a four (4) year agreement with EyeMed.

Medical, prescription, and voluntary vision coverage will be made available to administrative and AFSCME represented employees (non-ATU). Dental insurance coverage will be made available to all RTA employees. Under the medical and prescription drug coverage, the RTA will offer three (3) plan options. The RTA share will remain at 80%, and the RTA contributions will be similar or, in a few cases even higher than the ATU plan RTA contribution for CY 2025 in the new ATU contract.

**Option One (Base Plan)** – This is an option for employees who desire the traditional PPO expanded network access coverage. This will remain a plan where RTA covers 80% of the calculated premium equivalent.

**Option Two** – This is an HSA plan (like this year’s) with deductibles that are set by the federal government, not RTA. RTA will continue to cover 80% of the premium equivalent, and once again, RTA will provide the \$75 per pay contribution to HSA accounts.

**Option Three** – This is for team members with other qualified coverage. The opt-out payment is \$200 per pay (\$5,200 per year) for those who qualify.

This procurement will be funded with segregated funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD be made to self-insure medical and prescription coverage through the Health Transit Pool of Ohio in the total estimated amount of \$2,091,916 (plus a contingency allowance of \$200,000) for one (1) year, an agreement with Superior Dental Care for a total two (2) year estimated cost of \$445,346.40, and an agreement with EyeMed for a total four (4) year estimated cost of \$59,470.56, based on the current census. In addition, it is recommended the Chief Executive Officer be authorized to prefund our account with the Health Pool in CY2024 with \$392,628.55. This represents funds that RTA is currently holding from the last time we were self-insured and can be used to offset potential future catastrophic claims.

The MOTION was APPROVED by voice vote 7-0.

**Customer and Business Development Update**

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

**Ridership Update**

Mr. Policicchio shared the ridership update will be made available very soon.

**June 2024 Financial Report**

Ms. Stanforth stated the June 2024 Financial Report was provided in today's meeting packet. Total revenue is \$682 thousand over budget due to higher passenger fares, interest income and sales tax. Total expenses are \$1.83 million under budget due to lower services, materials & supplies and miscellaneous costs. Those positive variances are offset by higher purchased transportation. RTA's service gain is \$99 thousand after six months, which compares to a budgeted service loss of \$2.79 million. The overall financial result tracks favorably compared to budget.

**Small Purchasing Information**

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

**CEO Update**

Mr. Ruzinsky stated he was very pleased with the recent retiree recognition event and luncheon. He also provided follow-up on a Citizen's comment/complaint from the August 6, 2024 board meeting.

**Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for September 17 and October 15, 2024.

**Adjournment**

With no further business, Ms. White DECLARED the meeting ADJOURNED at 9:10 a.m.

ATTEST

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Sharon D. White, Chair

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Mary K. Stanforth, Committee Secretary



**AGENDA**

**Greater Dayton RTA Board of Trustees  
Finance/Personnel and Planning Committees Meeting**

**Wright Stop Plaza  
4 South Main Street, 2<sup>nd</sup> Floor Conference Room, Dayton OH 45402  
Tuesday, August 20, 2024 – 8:30 a.m.**

**Call Meeting to Order** **Sharon White, Chair**

**Roll Call/Declare Quorum** **White**

I. Approval of July 16, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes **White**

II. Board Action Items

**Finance/Personnel**

- Action Item #2 – Landscaping and Grounds Maintenance
- Action Item #3 – Portable Vehicle Hoists

**Matthews-Stenson**  
Brown  
Brown

**Planning**

- Action Item #4 – Medical, Prescription, Dental and Vision Insurance

**Weckesser**  
Policicchio

III. Informational / Discussion Items

**Planning**

- Customer and Business Development Update
- Ridership Update

**Weckesser**  
Policicchio  
Policicchio

**Finance/Personnel**

- June 2024 Financial Report
- Small Purchasing Information

**Matthews-Stenson**  
Stanforth  
Howard

IV. Chief Executive Officer Update

**Ruzinsky**

V. Request for Executive Session – *As Required*

**White**

Reconvene to Regular Session

Next Regular Meetings – September 17 and October 15, 2024

VI. Adjournment

**White**

Interpreters for hearing impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, please call (937) 425-8392. Thank you.



**Jointly Held  
Finance/Personnel and Planning Committees  
Meeting Minutes**

**July 16, 2024**

**Members Present:** Sharon D. White (Chair)  
Al Fullenkamp  
Sharon Hairston  
Grady Mullins  
Thomas Weckesser  
David P. Williamson

**Excused:** Nikol Miller  
John A. Lumpkin, Jr.  
Belinda Matthews-Stenson

**Staff in Attendance:** Bob Ruzinsky  
Daron Brown  
Roland Caldwell  
Chris Conard, Coolidge Wall  
Noah Greer  
Brandon Policicchio  
Mary K. Stanforth  
Bob Stevens  
Alisha Wright

Ms. White called the meeting to order at 8:31 a.m. and roll call was taken:

**Roll Call**

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

**Approval of May 21, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes**

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, Ms. White DECLARED the May 21, 2024 minutes are APPROVED as presented.

**Board Action Items**

**Action Item #2 – Banking Services**

Ms. Stanforth stated this procurement intends to contract with a commercial bank to perform ongoing banking services for Greater Dayton Regional Transit Authority (RTA). The successful commercial bank is responsible for providing all banking needs.

Proposals for the contract on behalf of banking services for a five (5) year period with two (2) one (1) year options were solicited through the Dayton Daily News, Dayton Weekly, and Transit Talent. Requests for Proposals were sent to 14 financial Institutions.

At 2:00 p.m. on May 30, 2024, three (3) proposals were received. The results are as follows:

<b>Vendors</b>	<b>Monthly Cost</b>	<b>Annualized</b>
Fifth Third Bank Dayton, OH	\$2,624	\$31,488
Huntington National Bank Beavercreek, OH	*	*
KeyBank Cleveland, OH	*	*

\*FTA requires only the successful Proposer’s pricing to be publicly disclosed.

Fifth Third Bank, who currently provides RTA’s banking services, has been an outstanding partner over the years. Prior to having TAPP pay, Fifth Third was willing to sell RTA bus passes at approximately 10 different branch locations, as a complimentary service, they were the only bank willing to do this. When banking changes have been required over the years Fifth Third staff is always available to consult with RTA to plan and quickly resolve any issues.

The proximity of the bank is especially important. Fifth Third’s downtown branch is across the street from Wright Stop Plaza and allows staff to make deposits several times a week. The next proposer’s branch is 3.5 miles away.

Fifth Third’s proposal addressed the basic banking requirements but also elaborated on options that may interest RTA. Fifth Third is a large bank with many available offerings and resources. If needed, there are staff on hand to offer any type of support needed now and, in the future, should our needs change, or our business evolves.

Monthly fees are estimated at \$2,624 with an earnings credit allowance for deposits that may offset fees. The fees vary based on volume, with the proposed unit prices remaining firm throughout the contract term. The second proposer’s cost was a little less, but the price is not fixed and could exceed Fifth Third’s price over the term of the contract. RTA funds banking fees through the operating budget.

MOTION made by Mr. Williamson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to Fifth Third Bank for five (5) years with two (2) one-year options. The estimated cost is \$31,488 for each of the five (5) years, totaling \$157,440, and \$31,488 for each option year, totaling \$62,976, for a grand total of \$220,416.

The MOTION was APPROVED by voice vote 6-0.



**Action Item #3 – Resolution No. 2024-8-1**

Mr. Policicchio stated that Resolution No. 2024-8-1 Authorizes the Greater Dayton Regional Transit Authority Chief Executive Officer to Execute the Membership Agreement and Bylaws of the Health Transit Pool of Ohio.

MOTION made by Ms. Hairston and SECONDED by Mr. Weckesser that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2024-8-1, Authorizing Greater Dayton Regional Transit Authority Chief Executive Officer to Execute the Membership Agreement and Bylaws of the Health Transit Pool of Ohio.

The MOTION was APPROVED by voice vote 6-0.

**Action Item #4 – Transit**

Mr. Policicchio stated that the Transit app, known as “Transit”, in 2016 was initially leveraged to provide real-time bus arrival and trip assistance for customers with the purchase of RTA’s CAD/AVL deployment. Today, the platform is utilized by 1 in 3 customers to plan and pay for their mobility services.

Following the initial launch of Transit in 2018, RTA approved a strategic partnership agreement with Transit to offer a multi-modal trip planning and payment solution to customers and ultimately serve as an all-in-one mobility service platform for the region. This partnership expanded the platform to integrate various mobility components, including fixed route, On-Demand service, bike share, scooter share, transit network companies (TNC), and, ultimately, RTA’s fare payment system, Tapp Pay. As a result of the planning and development work since 2018, RTA approved a five-year financial agreement with Transit in 2019 for a total cost of \$1,158,000.

Since 2019, RTA implemented its fare payment system, Tapp Pay, which allowed for the use of mobile payments on fixed routes and Connect services through the integrated Transit platform. Today, Transit delivers a solution that meets the following objectives:

- 1) Regularly ingest and present the General Transit Feed Specification (GTFS) static feed in an easy to understand and accessible format.
- 2) Capable of ingesting the GTFS-Realtime feeds for vehicles, trips, and alerts, which are provided by and generated from the CAD/AVL system.
- 3) Offer a mobile platform accessible to most modern mobile devices via the Apple App Store for iOS and the Google Play Store for Android.
- 4) Cooperatively work with local alternative transit solutions to allow for multimodal trip planning through Application Program Interfaces (APIs), Software Development Kits (SDKs), deep linking, or a similar agreement.
- 5) Integrate with RTA's fare payment solution to Allow for fixed route and paratransit fare payment from directly within the mobile application. The fare options align with an account-based system and offer similar functionality as card-based fare media, including fare capping.
- 6) Assist with troubleshooting technical issues directly from the customers in support of the application itself.
- 7) Protect customer privacy and transaction security by complying with Payment Card Industry (PCI) standards, ensuring the security and confidentiality of Personally Identifiable Information (PII).

- 8) Designed to be compatible with people with disabilities, such as visual, hearing, motor, or cognitive impairments, and who may access software using an assistive device.

Through RTA's partnership with Transit, the agency continues to meet, and work towards future mobility goals, which include (1) providing real-time fixed route and demand response tracking and trip planning; (2) enhancing the ease of use for customer convenience through universal design, ensuring all customers can access; (3) providing seamless integration with the fare payment solution, Tapp Pay; (4) integration and trip planning with other mobility modes in the region, including bikes, scooters, and TNCs.

### Pricing

Description	5-Year Pricing (per month)	5-Year Total
Royale Partnership <i>Including data warehousing</i>	\$ 4,300.00	\$ 258,000.00
Tapp integration with Masabi <i>Including Stored Value and Pay per Ride</i>	8,160.00	489,600.00
Estimated Commission on Sales at 1% <i>Includes estimated processing fees. Close to \$4M was collected in direct customer fares in 2023. Assumes \$4M in 2024 and increases by 2% each year. Estimated processing fees are 10% of the total commission on sales.</i>	3,816.30	228,978.00
RTA Connect Integration	1,800.00	108,000.00
<b>5-Year Total</b>		<b>\$1,084,578.00</b>

### Optional System Features

Description	5-Year Pricing (per month)	5-Year Total
Rate-My-Ride	\$2,400.00	\$ 144,000.00
Automatic Detour Detection	2,100.00	126,000.00
Paratransit Integration <i>Includes approximately 20% development fees that may apply based on provider. An additional \$30K is estimated, based on 20% of the feature cost.</i>	3,000.00	180,000.00
<b>Optional Features 5-Year Total</b>		<b>\$450,000.00</b>

<b>Total 5-Year Contract Including Options</b>		<b>\$1,534,578.00</b>
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MOTION made by Mr. Weckesser and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to 9280-0366 Quebec Inc. dba Transit for an estimated five-year total of \$1,084,578. He also recommends awarding the option items totaling \$450,000 for a grand total of \$1,534,578.

The MOTION was APPROVED by voice vote 6-0.

**Action Item #5 – July 2024 Title VI Fare Equity Analysis for Proposed Fare Changes**

Mr. Policicchio stated that as a recipient of U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA) funding, the Greater Dayton Regional Transit Authority (RTA) must comply with Title VI and Environmental Justice regulations. This is to ensure that RTA provides fair and equitable service and amenities delivery and installation, meaningful customer outreach plans, and periodic service/fare equity review processes.

RTA is in compliance with the FTA Title VI program through November 30, 2024, however it is required that the RTA Board of Trustees review and approve the RTA Title VI Fare Equity Analysis. The RTA is requesting the RTA Board of Trustees to review and give approval to submit the July 2024 – Title VI Fare Equity Analysis for Proposed Fare Changes, which will be included in the next Title VI Program update to the FTA website. In addition, the RTA will also make this analysis available on the RTA website.

MOTION made by Mr. Weckesser and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of the July 2024 – Title VI Fare Equity Analysis for Proposed Fare Changes, which will be included in the next Title VI Program update to the FTA website.

The MOTION was APPROVED by voice vote 6-0.

**Action Item #6 – Transit Fare Structure Adjustments**

Mr. Policicchio stated that after reviewing the current Greater Dayton Regional Transit Authority (RTA) fare structure, recommendations have been made to revise the pricing of various RTA fares.

Prior to making these recommendations, RTA conducted a customer survey and public hearings, along with a July 2024 Title VI Fare Equity Analysis for Proposed Fare Changes. The completed analysis was made available, presented, and approved in advance of this action item by the RTA Board of Trustees.

MOTION made by Mr. Weckesser and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees ADOPTION of a revised RTA Fare Structure Tariff, to be effective January 1, 2025, January 1, 2026, and January 1, 2027. Furthermore, that they be authorized to do all things necessary to implement the new fare structure.

The MOTION was APPROVED by voice vote 6-0.

**Customer and Business Development Update**

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

**Ridership Update**

Mr. Policicchio shared that ridership for June 2024 has not been processed yet but will be made available at the next committee meeting.

**May 2024 Financial Report**

Ms. Stanforth stated the May 2024 Financial Report was provided in today's meeting packet. Total revenues are \$631 thousand over budget due to higher passenger fares and sales tax. Total expenses are \$961 thousand under budget due to lower materials & supplies and miscellaneous costs. Those positive variances are offset by higher employee wages and purchased transportation. RTA's service

loss is \$965 thousand after five months, which compares to a budgeted service loss of \$2.87 million. The overall financial result tracks favorably compared to budget.

**Small Purchasing Information**

Mr. Greer stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

**CEO Update**

Mr. Ruzinsky provided general updates on RTA.

**Request for Executive Session**

There were no requests made for an Executive Session.

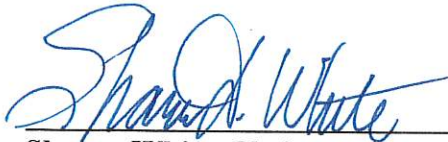
**Next Meeting**

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for August 20, and September 17, 2024.

**Adjournment**

With no further business, Ms. White ADJOURN the meeting at 9:37 a.m.

ATTEST



Sharon White, Chair



Brandon Policicchio, Committee Secretary

**Greater Dayton RTA Board of Trustees Packet**

**Meeting Date: Tuesday, September 3, 2024 – 3:00 p.m.**

**Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3<sup>rd</sup> Floor Board Room**

**JOINT FINANCE/PERSONNEL AND  
PLANNING COMMITTEE  
DISCUSSION ITEMS**

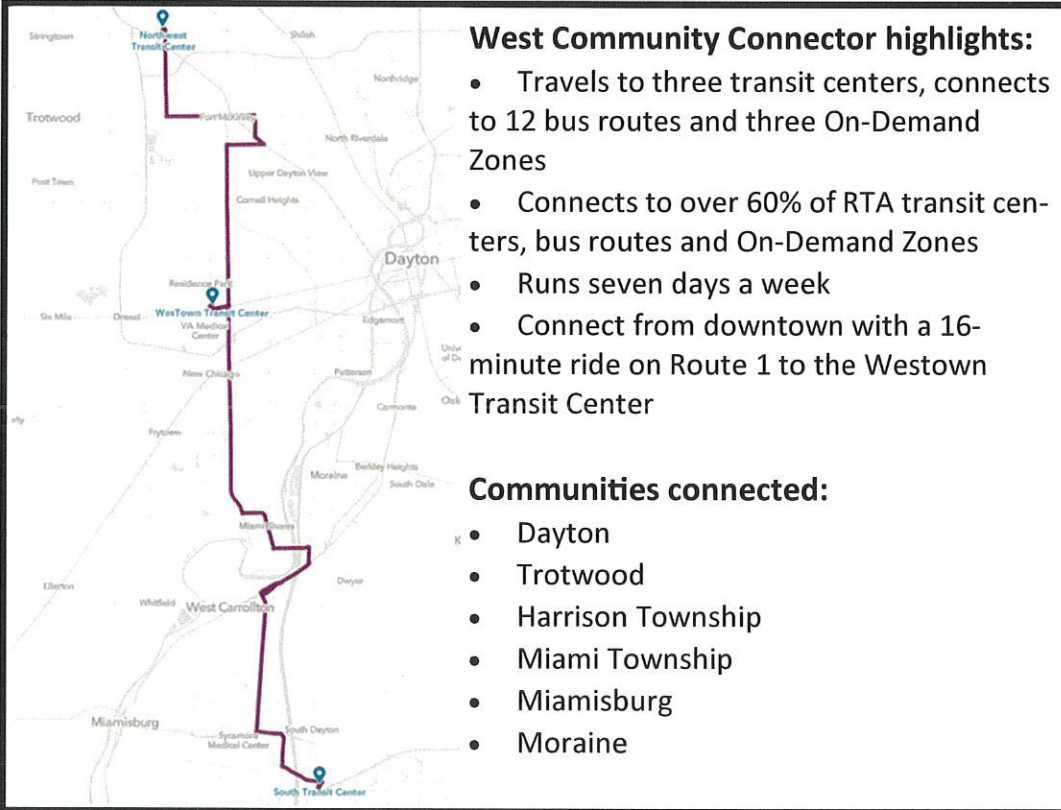
**Next Section**





Customer & Business Development Highlights  
Finance/Personnel & Planning Committee Meeting – 08/20/2024

# NEW ROUTE CONNECTS 7 COMMUNITIES WITHOUT COMING DOWNTOWN



**West Community Connector highlights:**

- Travels to three transit centers, connects to 12 bus routes and three On-Demand Zones
- Connects to over 60% of RTA transit centers, bus routes and On-Demand Zones
- Runs seven days a week
- Connect from downtown with a 16-minute ride on Route 1 to the Westtown Transit Center

**Communities connected:**

- Dayton
- Trotwood
- Harrison Township
- Miami Township
- Miamisburg
- Moraine

Connector.

It will travel directly by the Kroger on Siebenthaler Avenue, Nabali’s IGA Supermarket and H&L Market on North Gettysburg Avenue, D-Max warehouse on South Gettysburg Avenue, the Dayton Mall, the YMCA in West Carrollton, and numerous apartment complexes. It will also serve the Homefull Grocery and Market Place currently under construction on South Gettysburg Avenue in west Dayton.

The West Community Connector is the second community connector route to launch as part of the RTA’s transit redesign plan called “What Connects You.” The first community connector route to launch was the North Community Connector in January 2023. These connector routes directly link communities without traveling through downtown Dayton. Additional connectors are planned to be rolled out in the future.

The Greater Dayton RTA will be improving service in the western part of Montgomery County with the launch of its newest route, the West Community Connector, on Sunday, Sept. 8, 2024. This new route will connect with 11 other routes, three Connect On-Demand zones and three transit centers to create

better access to grocery stores, medical facilities and employment opportunities across Montgomery County.

The West Community Connector will run north and south adjacent to the greater downtown area linking seven communities along the way: Trotwood, Harrison Township, Dayton, Moraine, West

Carrollton, Miamisburg, and Miami Township.

The route travels from the Northwest Transit Center in Trotwood to the Westtown Transit Center in Dayton and ends at the South Transit Center in Miami Township. In the process, it makes connections with Routes 1, 2, 4, 8, 9, 12, 16, 17, 18, 19, 22, and the North Community



# RTA PROMOTING CAREER OPENINGS WITH NEW ADS

## Open interviews to be held every Tuesday and Thursday

Those looking to accelerate their career can shift into high gear as a driver for the RTA.

That's the message of RTA's newest hiring commercial hitting the airwaves in mid-August.

RTA has also been promoting hiring on its social media pages by highlighting the driver pay scale, great benefits, and free on-the-job training including that drivers can get paid while earning their CDL.

RTA will be holding opening interviews at 600 Longworth Street every Tuesday and Thursday from 10 a.m. to 2 p.m. starting on Aug. 13.



# A SHOUTOUT FROM MIAMISBURG

City of Miamisburg, Ohio - Government is with Greater Dayton RTA and 4 others. ...

Thank you to everyone for making #NationalNightOut such a huge success at Riverfront Park. It was great seeing everyone interacting with the Miamisburg Police Department, Miami Valley Fire District and our other vendors!  
 #nationalnightout2024 #riverfrontpark #miamisburgohio #ohiosstarcity #policedepartment #firedepartment



48 1 comment 4 shares

The City of Miamisburg featured several photos of RTA's Proudly Serving Miamisburg bus and driver Viree McQuay in their Facebook post about National Night Out, which took place at Riverfront Park on Aug. 6. RTA also received an email from the police department thanking McQuay and praising his engagement with the community during the event. RTA Proudly Serving buses were also at National Night Out events in Miami Twp. and Kettering.

## SEPT. 8 SERVICE CHANGES

In addition to the new West Community Connector, RTA is adjusting other services starting on Sept. 8.

Additional service is being added to routes 2, 4, 7, 8, 9, 12 and 22 on weekdays. Route 22 will have a slight route adjustment due to the addition of the West Community Connector and will no longer serve South Gettysburg Avenue south of Nicholas Rd.

Route 43 is adding service to the new T.J. Maxx/Marshalls distribution facility near the airport. And various adjustments are being made to On-Demand Zones 1, 2, and 4.

These changes are all being detailed on RTA's website and sent to customers via BusTime Alerts.



# MEASURING INFO HUB USAGE GROWTH

Use of RTA’s internal communication app, Info Hub, is up across all key metrics.

Comparing the first half of this year to the same time period last year (Jan. 1 to June 30), the number of employees engaging with the app, the amount of content being uploaded and pushed out to employees, and the number of clicks on that content have all increased more than 30 percent.

Due to a hiring push in 2023 there were more

total employees at RTA in the first half of 2024 than the year before. But comparing the share of those employees who were active on the app still shows an increase. Data shows 46% of employees were active on the app in the first half of 2024, up from 38% in 2023.

A goal in growing utilization of the app is to make sure key messages and information are getting to RTA employees who do not have

company email addresses including drivers who spend their workday on the road.

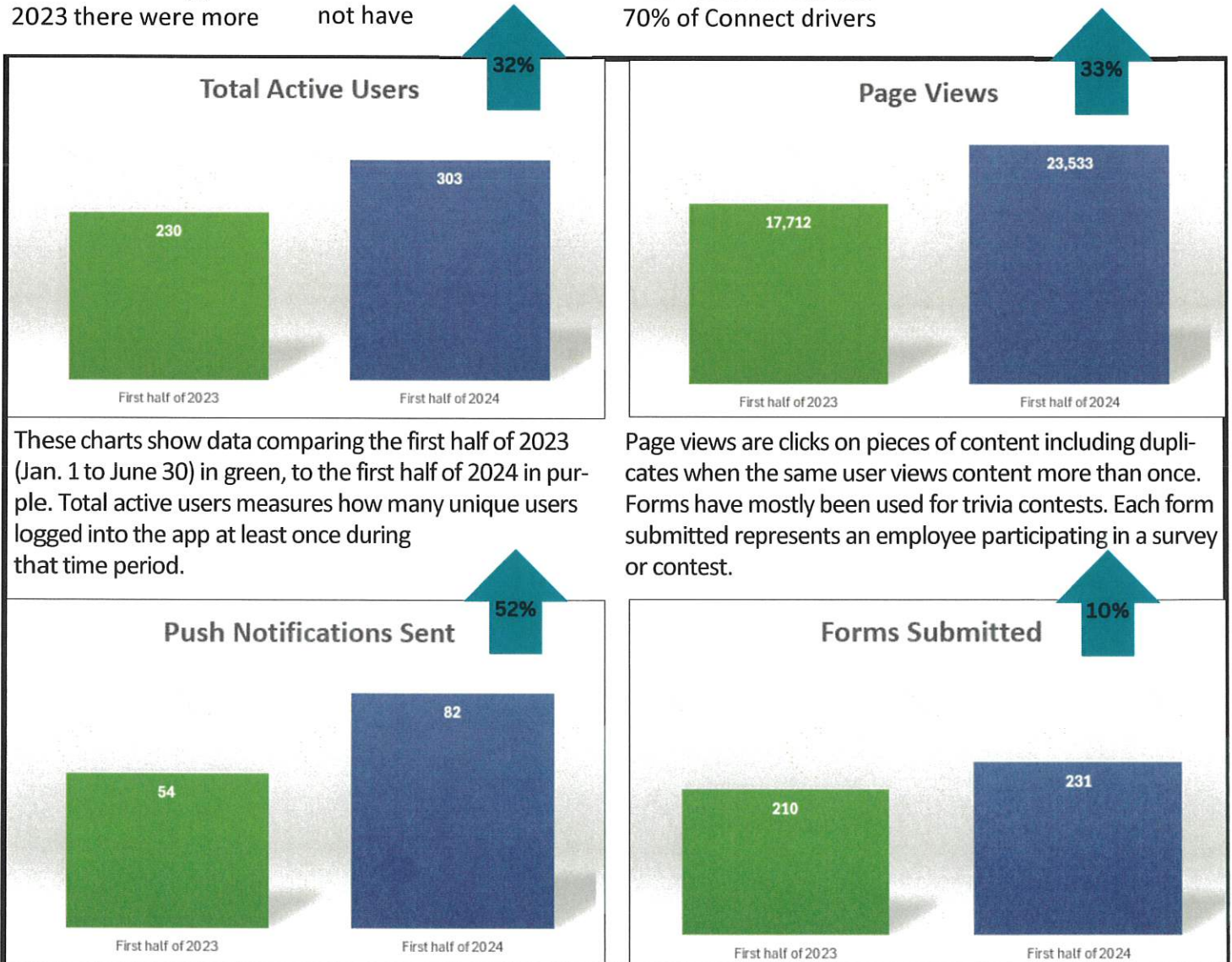
Looking at numbers in July of this year, the share of drivers utilizing the app is above the average for all employees. Nearly half, 48%, of RTA fixed-route drivers have used the app at least once in the past month along with 41% of Connect drivers.

Two-thirds, 66%, of fixed-route drivers and 70% of Connect drivers



have accessed the app at least once in the past year.

New employees are trained on how to use the app and walked through the process of setting it up an account on the first day of their orientation.





# RTA PROMOTES 'GOLD MEDAL SERVICE' IN OLYMPIC-THEMED AD CAMPAIGN



Familiar RTA faces could be seen on Channel 2 WDTN and ABC 22/ Fox 45 WKEF/WRGT from late July through Aug. 11 in a commercial promoting RTA's gold medal service, easy-to-use trip planners, and one-tap fares.



The commercial featured fixed-route operator Denise Famera, Connect operator Anthony Linson, service and repair mechanic Ryan Lovelace, customer service coordinator Annabelle Olson, and transit ambassador Andrea Pierce.

## PREPARING FOR RTA'S FAMILY FUN DAY ROADEO

The communications and training teams have been busy preparing for the RTA's Family Fun Day Roadeo taking place on Aug. 24.

Communications has created and distributed materials including digital posters (at right) to provide those competing in the Roadeo with information about applications and practice times and locations.

Communications & Community Relation Manager Kristi Newton has recruited volunteers to help the event run smoothly.

The training department created the course and is helping competitors learn and practice it along with recruiting employees and community members to serve as judges for the competition.

**rtA**  
**ROADEO**

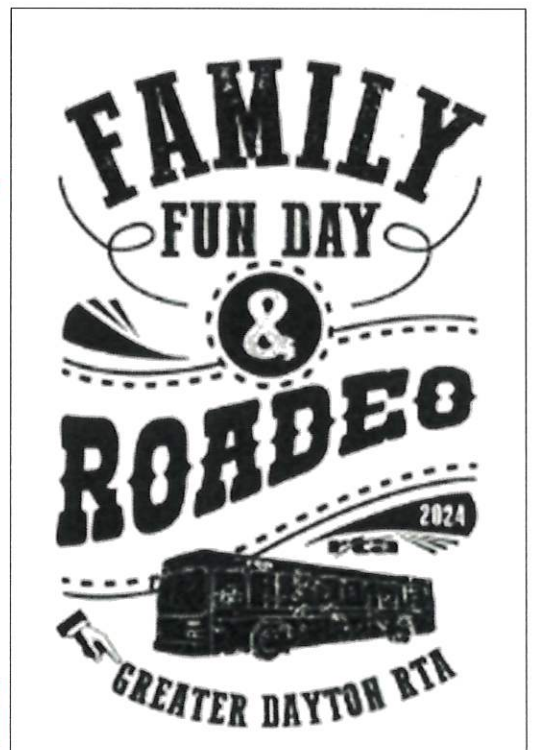
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**Open Practice**  
Monday-Friday - 8:30 a.m. - 4:30 p.m.  
Saturday - 8:30 a.m. - 4:00 p.m.  
At the training pad at the airport

Map of the practice pad at the airport:

**Directions at dispatch and on Info Hub.**

Individuals who would like to practice are encouraged to have dispatch notify the trainers at the training pad.





## AUGUST BUS INCLUDES NEW REAR DESIGN

The August bus was designed by Senior Graphic Designer Cara Wood.

In addition to highlighting the month's holidays and events on each side of the bus, this month's design features

the month across the rear of the bus as well.

The bus's design includes Downtown Dayton Partnership's Art in the City, Aug. 3; National Friendship Day, Aug. 4; Bowling Day, Aug. 10; Avi-

ation Day, Aug. 19; National Women's Equality Day, Aug. 26; as well as August marking National Dog Month and the end of summer break as students go back to school.



## RTA WELCOMES NEW TRAINING ACADEMY GRADUATES



The latest group of training academy graduates was welcomed on July 22. Pictured in the back row are Connect op-

erators Melvin Jones, Maurice Wade, Derek Edington, Michelle Carroll and Steven Thomas. In the front row are Transit

Ambassador Shelia Benson and fixed-route operators Tasha Gibson, Rita Gay and LaTonya Appleberry.

## HR AT WSP

### HUMAN RESOURCES at WSP

Starting **Wednesday, July 10th**, the Human Resources Department will have a space located on the **6th floor at Wright Stop Plaza**.

A member of the HR team will be available **every Wednesday, between 8:00 a.m. - 4:00 p.m.**

Our team will be available to assist you with items such as:

- Questions regarding benefits
- Address changes
- Direct deposit and tax changes
- Password resets
- Career opportunity applications

*Stop by and say hello!*

Human Resource began staffing a desk at Wright Stop Plaza on Wednesdays to better assist employees downtown. The poster above ran on digital screens and was designed by Graphic Designer Carmen Gaines.

# A BUSY BACK-TO-SCHOOL SEASON AT RTA




**RTA and ATU are collecting supplies and snacks for local kids.**

**The drive will run from July 15 to August 16.**

**Drop off donations with operations at 600 Longworth.**

See Info Hub for a list of needed school supplies.

The Boys and Girls Clubs are also in need of bulk snacks to feed kids after school. Items must be individually wrapped and no nuts.



As students prepare to head back to the classroom in August, RTA employees have been busy with several different projects related to back-to-school season.

RTA and ATU Local 1385 are once again collecting school supplies and snacks which will be distributed to local kids by the Boys and Girls Club of Dayton. Last year's drive brought in more than 650 items including backpacks, notebooks, binders, cleaning supplies, markers, pencils, and snacks.

The drive has been advertised on Info Hub, internal digital screens, and via posters at donation drop-off locations. Wright Stop Plaza staff requested a drop off barrel be placed in the lobby this year to help increase donations from employees downtown.

Planning and communications worked together to update the "Guide to Ride" for Dayton Public School's (DPS) high school students which lists the routes and stop times of RTA's bus service closest to each school's bell times. This guide is updated any time RTA does a service change and is linked from DPS's transportation website.

Graphic designers Cara Woods and Carmen Gaines created flyers and digital posters to remind drivers to be alert and to prompt students never to cross in front of an RTA bus. High school students new to using RTA are accustomed to crossing in front of yellow school buses.

The reminders are being distributed on drivers' seats during the first weeks of school to keep kids safe when using RTA's services.

**AUGUST 2024** Dayton Public School District's Guide to Ride  
 Bell schedule is 8 a.m. to 3 p.m. for all Dayton Public Schools except International School.  
 Below are bus arrival and departure times closest to school hours.

<b>Route 7</b> Delmont High School - 2116 Wayne Ave., Dayton Southbound Wayne @ Crayton - Stop ID: 1679 Morning: 6:58 a.m. Afternoon: 3:22 p.m. 7:22 a.m. 3:56 p.m.	<b>Route 10</b> Purdie Career Technology Center 741 W. Washington St., Dayton Northbound Walnut Ave. @ Wayne Ave. - Stop ID: 105 Morning: 6:57 a.m. Afternoon: 3:21 p.m. 7:33 a.m. 3:52 p.m.
<b>Route 11</b> Southbound South C. Niles @ Washington - Stop ID: 7266 Morning: 6:58 a.m. Afternoon: 3:19 p.m. 7:43 a.m. 4:05 p.m.	<b>Route 12</b> Northbound South C. Niles @ Center - Stop ID: 7269 Morning: 6:51 a.m. Afternoon: 3:10 p.m. 7:41 a.m. 4:02 p.m.
<b>Route 13</b> Southbound South C. Niles @ Saint Francis - Stop ID: 622 Morning: 6:29 a.m. Afternoon: 3:05 p.m. 7:14 a.m. 4:01 p.m.	<b>Route 14</b> Northbound South C. Niles @ Washington - Stop ID: 6468 Morning: 6:44 a.m. Afternoon: 3:24 p.m. 7:38 a.m. 4:06 p.m.
<b>Route 15</b> Southbound South C. Niles @ Saint Francis - Stop ID: 622 Morning: 6:45 a.m. Afternoon: 3:12 p.m. 7:20 a.m. 4:03 p.m.	<b>Route 16</b> Northbound South C. Niles @ Washington - Stop ID: 6456 Morning: 6:37 a.m. Afternoon: 3:45 p.m. 7:16 a.m. 4:22 p.m.
<b>Route 17</b> Paul Laurence Courier High School 1400 Albertson Dr., Dayton Southbound Nicholas @ Alton - Stop ID: 7262 Morning: 6:59 a.m. Afternoon: 3:22 p.m. 7:34 a.m. 4:04 p.m.	<b>Route 18</b> Northbound Nicholas @ Alton - Stop ID: 7263 Morning: 7:05 a.m. Afternoon: 3:35 p.m. 7:49 a.m. 4:12 p.m.

Plan your trip at [infodta.org](http://infodta.org) or download the Transit app.

<b>Route 1</b> Meadeville Career Technology Center 3873 Woodlawn Ct., Dayton Eastbound Turner @ Wolf - Stop ID: 692 Morning: 6:42 a.m. Afternoon: 3:33 p.m. 7:35 a.m. 4:43 p.m.	<b>Route 2</b> Eastbound Turner @ Oak Barn - Stop ID: 390 Morning: 7:43 a.m. Afternoon: 3:33 p.m. 7:35 a.m. 4:43 p.m.
<b>Route 3</b> Westbound Turner @ Wolf - Stop ID: 1022 Morning: 6:23 a.m. Afternoon: 3:20 p.m. 7:10 a.m. 4:20 p.m.	<b>Route 4</b> North Commons Road @ Turner @ Wolf - Stop ID: 2855 Morning: 6:29 a.m. Afternoon: 3:40 p.m. 7:26 a.m. 4:29 p.m.
<b>Route 5</b> Southbound Turner @ Old Barn - Stop ID: 2855 Morning: 7:28 a.m. Afternoon: 3:40 p.m. 7:28 a.m. 4:29 p.m.	<b>Route 6</b> Westbound Turner @ Wolf - Stop ID: 7262 Morning: 6:22 a.m. Afternoon: 3:20 p.m. 7:22 a.m. 4:23 p.m.
<b>Route 8</b> Mount Saint Academy - 354 Mount St., Dayton Northbound Mount @ Germantown - Stop ID: 7256 Morning: 6:43 a.m. Afternoon: 3:32 p.m. 7:15 a.m. 3:47 p.m.	<b>Route 9</b> Southbound Mount @ Germantown - Stop ID: 1127 Morning: 7:02 a.m. Afternoon: 3:26 p.m. 7:24 a.m. 4:26 p.m.
<b>Route 10</b> Elmore School for the Arts - 1319 E. 4th, Dayton Westbound 5th @ High - Stop ID: 1893 Morning: 6:29 a.m. Afternoon: 3:40 p.m. 7:30 a.m. 4:42 p.m.	<b>Route 11</b> Westbound 5th @ Kansas - Stop ID: 1896 Morning: 6:29 a.m. Afternoon: 3:40 p.m. 7:30 a.m. 4:42 p.m.
<b>Route 12</b> Eastbound 5th @ High - Stop ID: 1895 Morning: 6:29 a.m. Afternoon: 3:40 p.m. 7:29 a.m. 4:29 p.m.	<b>Route 13</b> Thompson Marshall High School 4447 Hoover Ave., Dayton Eastbound Heiner @ Clarity - Stop ID: 7223 Morning: 6:33 a.m. Afternoon: 3:22 p.m. 7:29 a.m. 4:29 p.m.
<b>Route 14</b> Eastbound Heiner @ Elmwood - Stop ID: 7224 Morning: 6:29 a.m. Afternoon: 3:22 p.m. 7:29 a.m. 4:29 p.m.	<b>Route 15</b> Westbound Heiner @ Elmwood - Stop ID: 8112 Morning: 6:23 a.m. Afternoon: 3:20 p.m. 7:16 a.m. 4:16 p.m.
<b>Route 16</b> Westbound Heiner @ Clarity - Stop ID: 7225 Morning: 6:44 a.m. Afternoon: 3:24 p.m. 7:19 a.m. 4:17 p.m.	

## ATTENTION DRIVERS!

Please remind students **NOT** to cross in front of RTA buses as they exit the bus. Students may be used to crossing in front of yellow school buses and may attempt this out of habit.



Graphic designers Cara Wood and Carmen Gaines created flyers for drivers' seats and digital posters to remind everyone that students may need instruction not to cross in front of RTA buses. Gaines created the posters promoting the Stuff the Bus drive along with the DPS Guide to Ride timetable pictured above.

# FIVE EMPLOYEES FEATURED ON CARING FOR OUR COMMUNITY BILLBOARDS IN JULY

We are  **Caring for Our Community.**

**Featured RTA Team Members**



**Alicia Washington**  
Fixed Route Operator



**Thomas Martin**  
Fixed Route Operator



**Barbara Jones**  
Fixed Route Operator



**Cameron Woodard**  
Customer Service Representative



**Mark Stankiewicz**  
Customer Service Supervisor

**See more on Info Hub**

RTA's Caring for Our Community campaign continued in July with five employees featured on billboards throughout Montgomery County for the commitment they've shown to serving others.

In addition to the billboards, these employees were highlighted on internal digital posters and on the Info Hub app.

The featured employees got their photos taken in front of their billboards and will receive a certificate and a framed copy of their photo as a thank you for all they do for RTA's customers and the community.

# EBF HOSTS THREE LIFE LESSONS SESSIONS


**E.B.F. LIFE LESSONS**  
EMPLOYEE BENEFIT FUND

**Estate Planning Seminar**

Featuring  
**Diane Depascale**  
Pascale Law, Probate Attorney

**Date: Thursday, July 11 • Time: 11:30 a.m. - 1:00 p.m.**  
**Location: WSP-multipurpose room**

Come and listen to why it is important to have a will, health care power of attorney and more when it comes to planning for your future.




In July the Employee Benefit Fund Committee offered two free classes about property deed fraud featuring Montgomery County Recorder Stacey Benson-Taylor and a session about estate planning with local probate attorney Diane Depascale.

All employees were invited to attend and learn about topics that could impact their finances.

The posters above and below were created by Graphic Designer Carmen Gaines to advertise the sessions on digital screens and the Info Hub app.

Pictured above, Senior Executive Administrative Assistant Cathy Garner introduces Depascale.


**E.B.F. LIFE LESSONS**  
EMPLOYEE BENEFIT FUND

**Property Deed Fraud**

Featuring  
**Ms. Stacey Benson-Taylor**  
Montgomery County Recorder

**Monday, July 29 • 3 p.m. - 4:30 p.m.**  
**600 Longworth St. • 2nd floor training room**

Ms. Stacey Benson-Taylor talks to us about protecting your property from the risk of being stolen.



# PHOTOS FROM RECENT EMPLOYEE BENEFIT FUND EVENTS



**Retiree luncheon at RTA, Aug. 8**  
Current and former employees mingled at breakfast before retirees enjoyed tours of RTA facilities and a catered lunch.



Human Resources Administrator Kimbrala Woodard and HR Benefits Analyst Kenyetta Allen



Senior Executive Administrative Assistant Cathy Garner and guests



Former RTA employee Taniqua Crawford and guests

## Bowling party, July 21



Customer Service Supervisor Michelle Garrett, Senior Scheduler Donna Johnson and Customer Service Representative Lisha Borum



Donna Johnson in action!

## RTA SELECTED AS SITE FOR USDOT SUPERVISOR COURSE



Greater Dayton RTA has been chosen as a host for USDOT's Transportation Safety Institute's Transit Supervisor course in 2025.

The course will be held March 10-14, 2025.

RTA will have an opportunity to enroll 12 employees to learn fundamental supervisory skills and responsibilities alongside transit leaders from around the country who will travel to Dayton for the class.

Manager of Safety & Training Randy Penrod said it's a huge benefit to get to host TSI courses because RTA employees get valuable education without having to travel across the country.

As hosts, RTA staff will also get to grow their industry network of transit leaders, he said.

"That will become a long-lasting resource to aid them in their careers," Penrod said.

## UPCOMING INTERNAL EVENTS



Saturday, August 24, 2024

Noon to 5 p.m.

5200 Salem Ave.  
Trotwood, OH 45426  
Next to RTA's Northwest Transit Center

It's FREE for RTA employees and up to 5 guests each.

Come watch the competition and enjoy all the family fun day has to offer.

- Food trucks
- Face painter
- Remote-controlled bus course
- DJ
- Tricycle races
- Balloon artist
- Photo booth
- Fun prizes

**IMPORTANT:** You must bring your RTA employee ID badge to sign in you and your guests. All guests and employees must sign a safety waiver upon entry.

### August 24: RTA Family Fun Day Rodeo

From noon to 5 p.m., 5200 Salem Ave., Trotwood.

### Sept. 9: RTA Training Academy graduation

From 1:30-3 p.m. in the Wright Stop Plaza multipurpose room.

## Social Media

### Facebook July:

Reach: 46,082

Avg.: 70,026

Engagement: 4,721

Avg.: 5,197

Minutes Viewed:

1,500

Avg.: 1,554

Total Followers: 7,030

### Instagram July:

Reach: 1,366

Avg.: 1,012

Accounts engaged: 88

Avg.: 84

Impressions: 3,947

Avg.: 5,340

Total Followers: 1,624

*Avg's are first half 2024*

*Reach = # unique users*

*Impressions = # times post displays on screen*

*Engagement = # comments, shares, clicks, likes*

## Info Hub

### July

Page views: 2,822

Unique hits: 1,370

Pages created/  
edited: 16

Push notifications  
sent: 16

Total Active Users:  
226

## Transit App

### July

Sessions: 1,006,015

Average daily  
sessions: 32,452

Monthly usage  
high: 4,557

Avg. daily users:  
4,087

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Greater Dayton Regional Transit Authority  
Financial Report  
June 2024

Financial Summary  
Comparative Data  
Departmental Detail  
    Balance Sheets  
    Sales Tax Receipts



Greater Dayton Regional Transit Authority  
 YTD Financial Report  
 June 30, 2024

**Revenues**

Passenger Fares	3,390,291	8.6%
Contract Service Fares	4,608	0.0%
Service Subsidies	8,795	0.0%
Interest	1,876,104	4.7%
Other	191,952	0.5%
Sales Tax - Net	24,467,765	61.8%
State Assistance	181,783	0.5%
Federal Assistance	9,463,511	23.9%
<b>Total Revenue</b>	<b>39,584,809</b>	<b>100%</b>

Total Revenues are \$682k over budget as a result of higher passenger fares, interest income and sales tax.

**Expenses**

Wages	16,574,962	43.6%
Paid Absences	2,750,400	7.2%
Fringe Benefits	7,040,747	18.5%
Services	3,360,262	8.8%
Materials & Supplies	3,515,065	9.2%
Utilities & Power	931,382	2.4%
Casualty & Liability Costs	1,644,095	4.3%
Taxes	115,982	0.3%
Purchased Transportation	1,533,579	4.0%
Miscellaneous	563,604	1.5%
<b>Total Expenses</b>	<b>38,030,078</b>	<b>100%</b>

Total Expenses are \$1.83M under budget as a result of lower services, materials & supplies and miscellaneous expense, offset by higher purchased transportation.

Less - Local Capital Charge

1,455,697

Local Capital Charge is \$373k under budget.

**RTA Service - Gain (Loss)**

**99,034**

RTA Service Gain (Loss) after Local Capital Charge reflects \$2.9M favorable variance.

**Audit & GASB Items**

Less - Market to Market Adjustment	178,899
Plus - Market to Market Adjustment	-
Less - Federal/State Depreciation	7,041,406
Less - GASB 68 & 74 (Pensions) Charge	-
Plus - GASB 68 & 74 (Pensions) Credit	-

**Audit Adjusted - Gain (Loss)**

**(7,121,271)**

Plus - Non-RTA Capital Grants Received

2,642,631

**Balance Sheet - Change in Net Position**

**(4,478,640)**

Greater Dayton Regional Transit Authority  
YTD Financial Report  
June 30, 2024

	Actual June 2024	Budget June 2024	Actual June 2023
<b>Revenues</b>			
Passenger Fares	3,390,291	2,939,070	3,323,546
Contract Service Fares	4,608	2,760	1,899
Service Subsidies	8,795	10,006	8,538
Interest	1,876,104	1,790,002	930,716
Other	191,952	122,496	119,394
Sales Tax - Net	24,467,765	24,206,761	23,770,164
State Assistance	181,783	181,783	56,738
Federal Assistance	9,463,511	9,649,998	8,246,572
<b>Total Revenue</b>	<b>39,584,809</b>	<b>38,902,876</b>	<b>36,457,567</b>
	100%	100%	100%
<b>Expenses</b>			
Wages	16,574,962	16,418,660	15,236,589
Paid Absences	2,750,400	2,805,785	2,289,859
Fringe Benefits	7,040,747	7,323,461	6,189,168
Services	3,360,262	3,922,971	3,033,595
Materials & Supplies	3,515,065	4,363,973	3,603,514
Utilities & Power	931,382	986,852	838,376
Casualty & Liability Costs	1,644,095	1,730,002	538,674
Taxes	115,982	112,504	119,240
Purchased Transportation	1,533,579	1,264,004	1,667,767
Miscellaneous	563,604	934,384	903,926
<b>Total Expenses</b>	<b>38,030,078</b>	<b>39,862,596</b>	<b>34,420,708</b>
	100%	100%	100%
<b>Pre Local Capital - Gain (Loss)</b>	<b>1,554,731</b>	<b>(959,720)</b>	<b>2,036,859</b>
Less - Local Capital Charge	1,455,697	1,828,752	1,451,545
<b>RTA Service - Gain (Loss)</b>	<b>99,034</b>	<b>(2,788,472)</b>	<b>585,314</b>
<b>Audit &amp; GASB Items</b>			
Less - Market to Market Adjustment	178,899		
Plus - Market to Market Adjustment			631,357
Less - Federal/State Depreciation	7,041,406	7,595,748	7,253,046
Less - GASB 68 & 74 (Pensions) Charge			
Plus - GASB 68 & 74 (Pensions) Credit			
<b>Audit Adjusted - Gain (Loss)</b>	<b>(7,121,271)</b>	<b>(10,384,220)</b>	<b>(6,036,375)</b>
Plus - Non-RTA Capital Grants Received	2,642,631	-	15,393,150
<b>Balance Sheet - Change in Net Position</b>	<b>(4,478,640)</b>	<b>(10,384,220)</b>	<b>9,356,775</b>

Greater Dayton RTA  
Departmental Budget Summary  
June 30, 2024

Department	#	Current Month			Year to Date			Annual Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
Board of Trustees	11	5	6	(1)	31	34	(3)	69
Chief Executive Officer	21	77	51	26	345	323	22	672
Labor Relations	55	47	91	(44)	497	549	(52)	1,101
Total CEO		124	142	(18)	842	872	(30)	1,773
Chief Capital Officer	92	18	55	(37)	193	334	(141)	670
Engineering	24	23	39	(16)	147	234	(87)	468
Corporate Dept.	98	(123)	8	(131)	22	194	(172)	3,640
Total COO		(82)	102	(184)	362	762	(400)	4,778
Chief Financial Officer	19	48	51	(3)	284	308	(24)	618
Claims	66	92	146	(54)	1,801	1,874	(73)	2,749
Procurement	77	39	46	(7)	252	277	(25)	558
Accounting & Payroll	91	84	117	(33)	564	703	(139)	1,413
Total CFO		263	360	(97)	2,901	3,162	(261)	5,338
Transportation Administration	60-61	572	586	(14)	3,544	3,542	2	7,109
Revenue Vehicle Ops	63	2,502	2,741	(239)	15,974	16,322	(348)	33,111
Security	88	-	8	(8)	2	50	(48)	100
Total Transportation		3,074	3,335	(261)	19,520	19,914	(394)	40,320
Maintenance Administration	71	136	173	(37)	935	1,047	(112)	2,103
Repair Shops	72	941	888	53	5,919	5,379	540	10,791
Inventory	73	73	83	(10)	484	504	(20)	1,012
Line Shop	75	103	215	(112)	850	1,314	(464)	2,634
Facility Maintenance	76	207	216	(9)	1,475	1,472	3	2,889
Transit Hubs	81-85	116	138	(22)	677	820	(143)	1,643
Facility Cleaning	89	47	44	3	267	273	(6)	547
Total Maintenance		1,623	1,757	(134)	10,607	10,809	(202)	21,619
Customer & Business Dev.	41	32	47	(15)	235	285	(50)	572
Communications	43	57	80	(23)	413	482	(69)	967
Quality Service	44	96	111	(15)	615	671	(56)	1,348
Planning & Scheduling	45	33	38	(5)	246	228	18	457
Human Resources	31	80	147	(67)	535	886	(351)	1,776
Information Technology (IT)	58	166	200	(34)	1,168	1,207	(39)	2,420
Training, Safety & Risk	65	73	91	(18)	555	548	7	1,100
Total CC&BDO		537	714	(177)	3,767	4,307	(540)	8,640
RTA Totals		5,544	6,416	(872)	38,030	39,860	(1,830)	82,537

(Dollars in Thousands, Bracketed Variances are Favorable)

Greater Dayton RTA  
Balance Sheets  
June 2024 and Year End 2023

Assets and Deferred Outflows of Resources

	As of 6/30/2024	PRE-AUDIT As of 12/30/2023
Current assets:		
Cash and cash equivalents	\$ 16,709,122	\$ 18,071,933
Short-term investments	18,693,170	27,387,926
Accounts receivable, less allowance for doubtful accounts	18,643,514	15,122,905
Materials and supplies, net	8,768,746	7,978,214
Prepaid expenses and deposits	1,824,695	2,683,600
	<u>64,639,247</u>	<u>71,244,577</u>
Total current assets		
Non-current assets:		
Long-term investments	73,095,590	64,139,376
Net pension /OPEB assets	-	7,727,516
Capital assets:		
Land	7,361,536	7,361,536
Revenue producing and service equipment	122,487,792	124,364,793
Buildings and structures	163,322,549	156,570,410
Office furnishings, shop equipment and other	28,553,824	29,298,917
Construction in progress	43,772,620	42,826,575
Less accumulated depreciation	(164,162,859)	(159,949,688)
	<u>201,335,462</u>	<u>200,472,545</u>
Total capital assets - net	<u>274,431,052</u>	<u>272,339,436</u>
Total non-current assets	<u>339,070,299</u>	<u>343,584,014</u>
Total assets	<u>27,333,870</u>	<u>8,494,257</u>
	<u>\$ 366,404,169</u>	<u>\$ 352,078,271</u>
Deferred outflows of resources - pensions/OPEB		
<b>Total assets and deferred outflows of resources</b>		

Liabilities, Deferred Inflows of Resources and Net Position

Current liabilities:		
Accounts payable	\$ 2,356,094	\$ 2,163,194
Accrued payroll and related benefits	5,608,275	6,064,217
Accrued self-insurance	6,023,993	5,916,426
Unearned fares	198,425	150,002
Other accrued expenses	1,913,881	1,948,690
	<u>16,100,668</u>	<u>16,242,528</u>
Total current liabilities		
Non-current liabilities:		
Accrued compensated absences	1,349,663	1,349,663
Net pension/OPEB liabilities	58,411,955	19,155,942
	<u>59,761,618</u>	<u>20,505,605</u>
Total non-current liabilities		
Total liabilities	<u>75,862,286</u>	<u>36,748,133</u>
	<u>4,037,743</u>	<u>33,335,322</u>
Deferred inflows of resources - pensions/OPEB		
Invested in capital assets	201,335,462	200,472,545
Unrestricted	85,168,678	81,522,271
	<u>286,504,141</u>	<u>281,994,816</u>
Total net position		
<b>Total liabilities, deferred inflows of resources and net position</b>	<u>\$ 366,404,169</u>	<u>\$ 352,078,271</u>



SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED	MONTH RECEIVED	MONTHLY				YEAR TO DATE					
		2021	2022	2023	Actual 2024	Budget 2024	2021	2022	2023	Actual 2024	Budget 2024
JANUARY	APRIL	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579
FEBRUARY	MAY	\$ 3,290,524	\$ 3,515,968	\$ 3,645,547	3,694,999	\$ 3,682,002	\$ 6,524,486	\$ 6,922,765	\$ 7,174,832	\$ 7,433,176	\$ 7,246,581
MARCH	JUNE	\$ 4,200,021	\$ 4,207,363	\$ 4,164,079	4,280,129	\$ 4,205,720	\$ 10,724,507	\$ 11,130,128	\$ 11,338,911	\$ 11,713,305	\$ 11,452,301
APRIL	JULY	\$ 3,960,624	\$ 4,023,682	\$ 4,096,524	\$ 4,137,489	\$ 4,137,489	\$ 14,685,131	\$ 15,153,810	\$ 15,435,435	Increased \$374k or 3.3% versus 2023	\$ 15,589,790
MAY	AUGUST	\$ 4,174,409	\$ 4,292,382	\$ 4,190,742	\$ 4,232,649	\$ 4,232,649	\$ 18,859,540	\$ 19,446,192	\$ 19,626,177	\$ 19,626,177	\$ 19,822,439
JUNE	SEPTEMBER	\$ 3,995,835	\$ 4,073,673	\$ 4,340,913	\$ 4,384,322	\$ 4,384,322	\$ 22,855,374	\$ 23,519,865	\$ 23,967,090	\$ 23,967,090	\$ 24,206,761
JULY	OCTOBER	\$ 3,970,191	\$ 4,124,481	\$ 4,024,857	\$ 4,065,106	\$ 4,065,106	\$ 26,825,565	\$ 27,644,346	\$ 27,991,946	\$ 27,991,946	\$ 28,271,867
AUGUST	NOVEMBER	\$ 3,792,316	\$ 3,917,771	\$ 4,115,287	\$ 4,002,089	\$ 4,002,089	\$ 30,617,881	\$ 31,562,117	\$ 32,107,233	\$ 32,107,233	\$ 32,273,956
SEPTEMBER	DECEMBER	\$ 3,844,035	\$ 4,163,678	\$ 4,138,193	\$ 3,904,419	\$ 3,904,419	\$ 34,461,916	\$ 35,725,795	\$ 36,245,427	\$ 36,245,427	\$ 36,178,375
OCTOBER	JANUARY	\$ 3,771,559	\$ 4,075,167	\$ 3,945,585	\$ 3,930,150	\$ 3,930,150	\$ 38,233,475	\$ 39,800,962	\$ 40,191,012	\$ 40,191,012	\$ 40,108,525
NOVEMBER	FEBRUARY	\$ 4,015,563	\$ 3,989,588	\$ 3,915,474	\$ 4,014,320	\$ 4,014,320	\$ 42,249,038	\$ 43,790,550	\$ 44,106,486	\$ 44,106,486	\$ 44,122,845
DECEMBER	MARCH	\$ 4,620,756	\$ 4,677,163	\$ 4,746,305	\$ 4,660,762	\$ 4,660,762	\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 48,852,790	\$ 48,783,607
Totals		\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 11,713,305	\$ 48,783,607					
% Increase Year over Year		13.79%	3.41%	0.79%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

**Small Purchasing Information**  
**\$25,000 TO \$100,000**  
**January 1, 2024 - December 31, 2024**

<b>Contract Date</b>	<b>Requesting Department</b>	<b>Description</b>	<b>Vendor</b>	<b>Amount</b>
1/17/2024	Training, Safety, & Risk	Smith System Training	Smith System Driver Improvement	\$30,000
2/1/2024	Maintenance	Repair of Greyhawk MDT Units	Clever Devices Ltd	25,000
2/1/2024	Maintenance	Paint Booth Lift Repairs	The Marmac Company	40,000
2/12/2024	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
3/15/2024	Maintenance	SCADA Annual Maintenance (2024-2025)	QEI LLC	29,849
3/21/2024	Maintenance	Ford Transit Van	Montrose Ford LLC	51,174
3/29/2024	Executive	ABBG Benchmarking Group Membership Dues	Imperial College Projects Limited	28,500
4/1/2024	Maintenance	2024 - 2500 HD Truck	White Allen Chevrolet Co	49,045
4/15/2024	Communications	Video Production Services	D H Productions, LLC	99,375
4/25/2024	IT	Privilage Access Management	CDWG	31,204
5/1/2024	CBD	Office Supplies	Friends Service Co., Inc.	50,000
5/1/2024	CBD	Office Supplies	Staples, Inc.	40,000
5/2/2024	Inventory	3M Graphics Material	Grimco, Inc.	49,864
5/2/2024	Transportation	Safe Driving Rings & Diamonds	The Tharpe Company, Inc. dba Engage2Excel	28,000
5/2/2024	IT	Solarwind Maintenance	CDWG	35,013
5/9/2024	IT	Network Services	Vernovis, LTD	30,000
5/20/2024	Maintenance	Shelter Parts	Brasco International	36,825
5/31/2024	Executive	APTA Membership	APTA	39,250
6/5/2024	Maintenance	Scrubber	M.H. Equipment Corporation	74,896
6/13/2024	IT	Trapeze Drivermate Pilot	Trapeze Software Grp. Inc	36,650
6/20/2024	IT	CDWG Server Implementation	CDWG	41,895
7/22/2024	Maintenance	Bus Wash Preventive Maintenance Inspection Program	Westmatic Corporation	75,861
7/31/2024	IT	Microsoft Ea True-Up	Insight Public Sector	41,569
			<b>TOTAL</b>	<b>\$988,970</b>

**Board Meeting - 9/03/2024**  
**Chief Financial Officer**