



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

April 16, 2024

- Trustees: John A. Lumpkin, Jr., President
Al Fullenkamp
Sharon Hairston
Grady L. Mullins
Thomas Weckesser
David P. Williamson
- Excused: Sharon D. White, Vice President
Belinda Matthews-Stenson
Nikol M. Miller
- Staff: Bob Ruzinsky, Chief Executive Officer
Roland Caldwell, Chief Transportation Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Pat O'Malley, Deputy Chief Maintenance Officer
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Lumpkin called the meeting to order at 8:30 a.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Excused
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Excused		

APPROVAL OF CONSENT AGENDA

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda? Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF MARCH 5, 2024 BOARD MEETING MINUTES

Mr. Lumpkin asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing no requests or changes, MOTION MADE by Ms. Hairston and SECONDED by Mr. Weckesser to APPROVE the March 5, 2024 Board Meeting Minutes.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN A. LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees held a meeting on March 19th and as a result, the Finance/Personnel Committee is recommending three (3) Action Items for the Board’s consideration.

ACTION ITEM #2 – SALE OF SCRAP METAL

Mr. Lumpkin stated the purpose of this procurement is to contract with a firm for the sale and disposal of scrap metal generated by the Operations, Line, and Maintenance Departments to generate revenue for RTA. The scrap metals

consist of bare copper trolley wire, insulated (dirty) copper trolley wire, and miscellaneous metals such as aluminum, galvanized steel, yellow brass, and copper. This project is consistent with RTA’s core value of Stewardship as we help improve our environment by recycling and generating revenue that will increase our operating funds.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Williamson to APPROVE a CONTRACT AWARD to A & B Iron and Metal for a one (1) year contract plus two (2) one-year options for all of the described items based upon the American Metal Market pricing.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #3 - EQUAL EMPLOYMENT OPPORTUNITY (EEO) POLICY

Mr. Lumpkin stated RTA’s Equal Employment Opportunity Policy is being updated to include pregnancy under the policy.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Weckesser to APPROVE the revised Equal Employment Opportunity Policy.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

ACTION ITEM #4 –MOVING (TRAFFIC) VIOLATION POLICY

Mr. Lumpkin stated RTA’s Moving (Traffic) Violation Policy outlines a well-structured policy for how RTA employees are to report citations for any traffic violation received.

The policy is being changed to a Safety and Training Department policy since it spans the entire organization. Additional updates include changes to how the process works, and updates to other information.

MOTION MADE by Mr. Lumpkin and SECONDED by Mr. Williamson to APPROVE the revised Moving (Traffic) Violation Policy.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

Discussion Items to Mention

Mr. Lumpkin stated the January 2024 Financial Report as well as Small Purchases Information has been included in today's Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on March 19th, and while we do not have any Action Items to bring forth, we do have important updates to share.

Mr. Weckesser stated at the meeting, Mr. Brandon Policicchio provided a summary document of recent activities going on in the Customer and Business Development Department.

Mr. Policicchio shared that ridership showed no change in February when compared to 2023. He explained that upcoming service changes in May will include expanding services and introducing a new route to meet the changing needs of RTA customers across Montgomery County. Overall, RTA continues to meet or exceed national trends in ridership.

EXECUTIVE SESSION

Mr. Lumpkin stated there is a request to go into Executive Session for the purpose of reviewing the performance of a public employee. No Action is expected today.

MOTION MADE by Mr. Fullenkamp and SECONDED by Mr. Weckesser to RECESS into Executive Session for the purpose of reviewing the performance of a public employee.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Excused
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Excused		

The meeting recessed at 8:40 a.m.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Hairston to RECONVENE into regular session.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Excused
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Excused		

The meeting reconvened at 9:54 a.m.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky recently received kudos from all three Montgomery County Commissioners thanking RTA for the spectacular job with the First Four Basketball Tournament event. Mr. Ruzinsky commented how proud he was to receive such recognition and shared it with Staff.

Mr. Ruzinsky expressed his thanks to all Staff who worked during the Eclipse event last Monday. Mr. Ruzinsky stated the event went off without a hitch, and he was also pleased to report there were no traffic or transportation issues.

OLD BUSINESS

None

NEW BUSINESS

NEW BUSINESS ITEM #1 - RADIO USER FEES

Mr. Ruzinsky explained the purpose of this business item is to pay monthly radio charges to the Department of Administrative Services (DAS) for the State of Ohio. This service is necessary for RTA's fleet to have radio services

while operating the buses. The service ensures radio communication between Dispatch, Operators, Supervisors, and Staff. This procurement is a sole source, and RTA must pay monthly service to be included in the Ohio Marcs P25 800 MHz Digital System. The system is the federal standard that allows interoperability between federal, state, and local public agencies so that they may communicate in emergency situations. The procurement of Radio User Fees supports RTA's core value of Safety for our customers.

The DAS' fiscal year runs July 1 – June 30, and their contract years run accordingly. The contract shall be automatically renewed every two years, but the price is subject to adjustment at the end of each year, so the price for our July 1st contract is unknown at this time. The price is based on the cost per user per month.

The current fixed cost (July 1, 2023 – June 30, 2024) is \$25 per user per month. It is anticipated that this will be increased to \$30 per user per month based on past history. Currently, there are 343 bus and handheld radios in operation within the RTA radio system. The estimated cost of this procurement is based on 433 bus and handheld radio users, to allow for new radios and spares to be turned back on. Therefore, the estimated cost would be \$155,880 for the first year. Based on past history, it is anticipated that the cost for the APX7500 Consolettes, of which RTA has 9, will be increased from \$50 each per month to \$75 each per month, for a total of \$8,100. The annual estimated cost for bus radios, handheld radios, and consolettes will be \$163,980 for the first year.

Historically, the DAS will likely hold their prices for the 2025 – 2026 fiscal year. Therefore, the cost for 433 bus and handheld radios for the second year of the agreement (July 1, 2025 – June 30, 2026) would be \$155,880, and the consolettes would be \$8,100 for a total annual estimated amount of \$163,980.

A cost analysis was conducted to determine if the pricing proposed by the State is fair and reasonable. Based on past history and current rates paid by other users, it was found to be so.

This procurement will be funded with operating funds.

Mr. Lumpkin asked how likely is the cost to stay at \$30?
Mr. Ruzinsky stated if the cost is above \$30 Staff will look at alternatives.

Ms. Hairston asked what was the level of ridership pre-Covid?

Mr. Ruzinsky stated RTA is currently running 343 buses that have radios and before Covid we were running 433 buses, therefore, Staff will have the the ability to increase service at the appropriate times.

MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Hairston to AWARD the Department of Administrative Services for the State of Ohio for Radio User Fees, with an estimated cost of \$163,980 for 2024 - 2025 and \$163,980 for 2025-2026, plus a 10% contingency of \$32,796 to cover possible increases in pricing for a grand total award estimated at \$360,756. Actual costs will be based on the number of radios actually in operation.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

NEW BUSINESS ITEM #2 – ADMINISTRATIVE EMPLOYEE COMPENSATION GUIDE

Mr. Policicchio stated RTA has an Administrative Employee Compensation Guide for non-union employees. Periodically, the Compensation Guide is reviewed and adjusted. A recommendation has been made to the Chief Executive Officer to change the position examples that are listed for the grades. There are no implied or expressed guarantees on wage increases because of this change.

MOTION MADE by Mr. Weckesser and SECONDED by Mr. Williamson to APPROVE the 2024 Administrative Employee Compensation Guide as presented.

MOTION CARRIED by voice vote.

Ayes: Six

Nays: None

PUBLIC COMMENT

None

