



Greater Dayton RTA Board of Trustees

Public Board Meeting

Meeting Packet

Tuesday, October 1, 2024 – 3:00 p.m.

**Greater Dayton RTA
4 South Main Street - Dayton OH 45402
3rd Floor Board Room**

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, contact 425-8392.

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

AGENDA

Next Section





AGENDA

Greater Dayton RTA Board of Trustees
Public Board Meeting

Wright Stop Plaza
4 South Main Street, 3rd Floor Board Meeting Room, Dayton, OH 45402

Tuesday, October 1, 2024 – 3:00 p.m.

1. Call to Order **John Lumpkin**
2. Pledge of Allegiance **John Lumpkin**
3. Roll Call **Mary Stanforth**
4. Approval of Consent Agenda **John Lumpkin**
5. Approval of September 3, 2024 Board Meeting Minutes **John Lumpkin**
6. Committees Reports

Finance/Personnel Committee

Belinda Matthews-Stenson

- Action Item #2 – Resolution No. 2024-10-1, Authorizing Staff to
Seek Federal Infrastructure Investment and Jobs
Act Flexible Funding to Support Transit Projects
- Action Item #6 – Ohio Transit Risk Pool (OTRP) Special Assessment
And Shock Loss Fund Payment

Report

Planning Committee

Tom Weckesser

- Action Item #3 – Remix Transit Planning Software Service
- Action Item #4 – Printing Services
- Action Item #5 – ITS Upgrade Project – Phase 1 of 3

Report

7. Chief Executive Officer’s Report **Bob Ruzinsky**
8. Old Business **John Lumpkin**
9. New Business **John Lumpkin**
10. Public Comment **John Lumpkin**
11. Board Member Comments - Announcements **Board Members**

Greater Dayton RTA Board of Trustees – October 1, 2024

- | | |
|--|---------------------|
| 12. Request for Executive Session – <i>as required</i> | John Lumpkin |
| Reconvene to Regular Session | |
| 13. Oath of Office – Mr. Ashton Scott Dupler (Tentative) | Chris Conard |
| 14. Adjourn | John Lumpkin |

Suggested Next Meetings

Board Meeting

- | | |
|------------------|------------------------------|
| November 7, 2024 | 3 p.m. (Meeting on Thursday) |
| December 3, 2024 | 3 p.m. |
| January 7, 2025 | 3 p.m. (Tentative) |

Committee Meetings

- | | |
|-------------------|--|
| October 15, 2024 | Jointly Held Finance/Personnel & Planning– 8:30 a.m. |
| October 17, 2024 | Investment Advisory- 11:45 a.m. |
| November 19, 2024 | Jointly Held Finance/Personnel & Planning- 8:30 a.m. |
| December 17, 2024 | Jointly Held Finance/Personnel & Planning- 8:30 a.m. |

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Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

APPROVAL OF MINUTES

Next Section





Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

September 3, 2024

- Trustees: John A. Lumpkin, Jr., President
Sharon D. White, Vice President, *arrived at 3:06 p.m.*
Al Fullenkamp
Sharon Hairston
Belinda Matthews-Stenson
Nikol M. Miller
Grady L. Mullins
Thomas Weckesser
David P. Williamson
- Staff: Bob Ruzinsky, Chief Executive Officer
Daron Brown, Chief Maintenance Officer
Roland Caldwell, Chief Transportation Officer
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Christopher Conard, Coolidge Wall, Co. LPA
Mary K. Stanforth, Chief Financial Officer
Robert Stevens, Chief Labor Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Mr. Lumpkin called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Excused
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

APPROVAL OF CONSENT AGENDA

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda? Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Agenda.

APPROVAL OF AUGUST 6, 2024 BOARD MEETING MINUTES

Mr. Lumpkin asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of the August 6, 2024 Board Meeting Minutes.

FINANCE/PERSONNEL COMMITTEE REPORT (BELINDA MATTHEWS-STENSON)

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on August 20th and as a result, the Finance/Personnel Committee is recommending two (2) Action Items for the Board’s consideration.

Ms. White arrived at 3:06 p.m.

ACTION ITEM #2 – LANDSCAPING AND GROUNDS MAINTENANCE

Ms. Matthews-Stenson stated the purpose of this procurement is to establish a five (5) year contract for landscaping and grounds maintenance services for all RTA properties, including the Longworth campus, transit centers, substations, and turnarounds and turn backs.

This project involves weekly landscaping services, biweekly reports on the condition of the properties, and a summary of the completed work. The contract also includes the application of insect spray five (5) times per year, seeding, and other landscaping and grounds maintenance work, as needed.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE a five-year CONTRACT AWARD to GroundsPRO in the amount of \$605,245 plus a 20% contingency of \$121,049 for any unknown and additional costs, for a grand total of \$726,294.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

ACTION ITEM #3 – PORTABLE VEHICLE HOISTS

Ms. Matthews-Stenson stated that the RTA requires five (5) sets of wireless portable vehicle hoists to replace some of the older hard-wired units. The new hoists will be used throughout the Maintenance Department for vehicle maintenance repairs.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Miller to APPROVE a CONTRACT AWARD to Stertil-Koni for five (5) sets of wireless portable vehicle hoists at \$57,000 each, for a total of \$285,000.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

Discussion Items to Mention

Ms. Matthews-Stenson stated the June 2024 Financial Report, as well as Small Purchases Information, was presented at our meeting and has been included in today's Board package.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated that the Finance/Personnel and Planning Committees met for a jointly held meeting on August 20th and as a result, the Planning Committee is

recommending one (1) Action Item for the Board's consideration.

ACTION ITEM #4 – MEDICAL AND PRESCRIPTION, DENTAL, AND VOLUNTARY VISION INSURANCE

At the committee meeting, Mr. Weckesser stated Mr. Policicchio explained the purpose of this action item is to purchase group medical, prescription drug, and vision coverage for administrative and AFSCME employees, along with dental coverage for all RTA employees.

After reviewing all options, the RTA is recommending being self-insured with the Health Transit Pool of Ohio for medical and prescription drug coverage, which is projected to meet RTA budgetary goals in 2025. In addition, the RTA is recommending a two (2) year agreement with Superior Dental Care, and a four (4) year agreement with EyeMed.

Medical, prescription, and voluntary vision coverage will be made available to administrative and AFSCME employees. Dental insurance coverage will be made available to all RTA employees. Additional information is included in today's board packet.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. White to APPROVE and AWARD self-insured medical and prescription coverage through the Health Transit Pool of Ohio, in the total estimated amount of \$2,091,916, plus a contingency allowance of \$200,000, for one year. An agreement with Superior Dental Care for a total two year estimated cost of \$445,346.40, and an agreement with EyeMed for a total four year estimated cost of \$59,470.56, based on the current census. In addition, the Chief Executive Officer (CEO) is authorized to prefund RTA's account with the Health Pool in 2024 with \$392,628.55. This represents funds that RTA is currently holding from the last time RTA was self-insured and can be used to offset potential future catastrophic claims.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

Discussion Items to Mention

Mr. Weckesser stated at the meeting, Mr. Policicchio provided a summary document of recent activities taking place in the Customer and Business Development Department.

CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Ruzinsky congratulated Mr. Joe Johnson on his recent promotion to Inventory Manager.

Mr. Ruzinsky welcomed RTA's newest Accounting Manager, Ms. Shanel Kilgore. Ms. Kilgore is in today's audience and was asked to stand up and be recognized.

Mr. Ruzinsky expressed his thanks and appreciation to the Staff who participated in hosting a commemorative event for RTA Retirees on August 8th. A wonderful turnout of former Retirees enjoyed the day's events and delicious luncheon.

In addition, Mr. Ruzinsky thanked the Staff who assisted in making RTA's Family Fun Day & Roadeo enjoyable for all who attended. Mr. Ruzinsky thanked Ms. Hairston and Mr. Williamson for serving as RTA Judges at the event.

OLD BUSINESS

Mr. Ruzinsky updated the following subject matters, which various citizens who attended last month's Board meeting commented on.

- Ms. Assadulah's concerns are about how to react to unique medical situations on board an RTA vehicle with medical staff. Mr. Ruzinsky commented there is no one-size-fits-all answer to Ms. Assadulah's comment. Each situation is unique.
- Mr. Ruzinsky responded to Ms. Assadulah's comment about Personal Assistants (PAs) being required for RTA customers who need them.
- Mr. Ruzinsky responded to Ms. Assadulah's suggestion to have Staff identify customers by an identification number rather than using their name while on-board Connect vehicles. Mr. Ruzinsky stated this is currently not an option.
- Training – Mr. Ruzinsky stated all dispatchers receive regular and consistent training.

- Mr. Bishop Kobia commented on the buses not running and that he had to conduct home visits to collect offerings.
- Comments regarding the CEO's friendliness.
- Questioned why, for three years, RTA has given free rides to everyone but seniors.
- Customer alleges a 3 ½-year-old legal matter was never addressed by RTA Staff. Mr. Ruzinsky stated that in March of 2021, Mr. Hicks alleged an incident took place on an RTA bus. In April of 2021, RTA received a legal inquiry. In September 2021, a denial was issued by our insurance company due to a lack of evidence. In March of 2023, the statute of limitations passed, and the file has been closed.
- Former Senior Easy Ride—Mr. Ruzinsky stated the media has been informed of all concerns regarding the former Senior Easy Ride program. RTA continues to provide trips to seniors who may not qualify for paratransit services through the 5310 program. In fact, for the second year now, RTA allows riders to take a friend at no additional charge.
- Retirement of Route 24 – Staff is starting the new West Connect route, which may look similar to the former Route 24. It will travel from the Northwest hub to the West hub and then to the South hub, providing connections to various RTA routes. This is the third new series of planned routes that will provide services that connect to other RTA routes without coming downtown.

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Lumpkin stated anyone wishing to address the Board must speak on their own behalf. After you are recognized to speak you must come to the lectern or if you're physically unable to do so a handheld microphone will be brought to you. You must first state your name and address, after doing so, at that point you have 3 minutes to make your comments. A yellow light will come on when you have 30 seconds remaining, and the Secretary will say 30 seconds. When your three minutes are up, the red light will come on and the Secretary will say stop, and at that time you must

stop talking and leave the lectern or surrender the microphone.

Mr. Kevin Frazier - 555 Research Drive - Dayton, Ohio 45404. Mr. Frazier shared a couple of Memorandum of Understandings (MOUs) to each Trustee. Mr. Frazier stated that his union members were told there would be no problem installing bus enclosures as management says they have the funding and are believed to be safe to use, per Mr. Frazier. However, no bus enclosures have been installed to date, and Mr. Frazier would like to know why? Mr. Frazier stated he was told to discuss this during contract negotiations.

Mr. Frazier stated that the Union and RTA Management seem to have several issues on the Accident Review Board Committee that require further discussions, and it is his hope that both parties can come together soon.

Ms. Althea Assadulah, 6006 Channing Way Court, Dayton, Ohio, 45424. Ms. Assadulah stated that she still has concerns about her name vs. her ID # being called out on Connect buses. She feels this is a safety concern for her. Ms. Assadulah stated this is not the procedure on fixed routes, so why can't Connect buses do the same? Ms. Assadulah also noted misinformation in her file, which she would like corrected. Finally, Ms. Assadulah commented about blood on one of the RTA Connect vehicles and the importance of correctly sealing it immediately to keep it from spreading.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Williamson gave a big shout-out to Ms. Jessica Olson and all RTA Staff who assisted with the events and activities related to the Family Fun Day and Rodeo. Good job!

Mr. Weckesser and Mr. Fullenkamp also thanked RTA Staff for a job well done on the Rodeo!

Ms. Hairston stated that while this would probably be her last Rodeo event, she had a good time.

Mr. Lumpkin commented that his aunt, who is the Mayor of the City of Trotwood, shared that she had a great time at

this year's RTA Roadeo and Family Fun Day. Mr. Lumpkin also stated today was a difficult day for him as nineteen years ago, Mr. Lumpkin's Dad passed away and not long after that, his Dad was named one of the Greatest Football Players to have played at what used to be called Roth High School.

EXECUTIVE SESSION

Mr. Lumpkin stated there is a request to go into Executive Session to discuss Potential Litigation. No Action is expected today.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Fullenkamp to RECESS into Executive Session to discuss Potential Litigation.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting recessed at 3:28 p.m.

MOTION MADE by Ms. White and SECONDED by Ms. Hairston to RECONVENE into regular session.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting was reconvened at 3:41 p.m.

ADJOURNMENT

MOTION MADE by Ms. White and SECONDED by Ms. Matthews-Stenson to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Nine Nays: None

The meeting adjourned at 3:42 p.m.

ATTEST

John A. Lumpkin
President
RTA Board of Trustees

Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees

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Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

ACTION ITEM #2

Next Section



ACTION ITEM #2

Resolution No. 2024-10-1, Authorizing Staff to Seek Federal Infrastructure Investment and Jobs Act Flexible Funding to Support Transit Projects

The Greater Dayton Regional Transit Authority (RTA) has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Congestion Mitigation and Air Quality (CMAQ). Once submitted, applications for the proposed new projects are to be reviewed and evaluated for possible inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region's transportation needs, Staff has developed the attached project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies. The proposed project has a total cost of \$3,750,000 with a Federal Share of \$3,000,000.

Competition for these funds is expected to be substantial; applications are due on October 10, 2024 and require the Board's approval of the attached resolution.

The Finance/Personnel and Planning Committees discussed this Action Item on September 17, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

The Chief Executive Officer recommends approval of Resolution No. 2024-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, in order to obtain additional funding for project(s) approved by the MVRPC.

Attachments

Board Meeting – October 1, 2024
Chief Executive Officer



Resolution No. 2024-10-1

**RESOLUTION AUTHORIZING STAFF TO SEEK
FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT
FLEXIBLE FUNDING TO SUPPORT TRANSIT PROJECTS**

WHEREAS, the Miami Valley Regional Planning Commission (MVRPC) has solicited local government entities to submit new transportation projects for funding consideration in the State Fiscal Year 2028/29 Transportation Improvement Plan (TIP):

WHEREAS, the Greater Dayton Regional Transit Authority (RTA) has committed to a timely project development schedule; and

WHEREAS, the following project will be considered for inclusion in the RTA Capital and Operating Plans and will require funding support:

1. Cost of Buying Twenty-Five (25) Small Paratransit Buses
(This is RTA's only project for this funding solicitation and RTA will provide the required local match funds of \$750,000)

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Dayton Regional Transit Authority that:

1. The Chief Executive Officer is authorized to file with the MVRPC a request that the above-mentioned project be considered for the use of flexible funds as stated in the locally-adopted Policies and Procedures.
2. The Chief Executive Officer is authorized to provide all documents that will support the evaluation of the project for flexible funds.
3. The Chief Executive Officer is authorized to fulfill all other requirements to assure the maximum consideration of the project for flexible funding.

BY ACTION OF the Board of Trustees of the Greater Dayton Regional Transit Authority, October 1, 2024.

John A. Lumpkin, Jr.
President - Board of Trustees

Date _____

Resolution No. 2024-10-1

CERTIFICATION

The undersigned duly qualified Secretary-Treasurer of the Greater Dayton Regional Transit Authority hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Board of Trustees of the Authority held on October 1, 2024.

Mary K. Stanforth, Secretary-Treasurer

Date _____

Proposed CMAQ funding request

1. **Twenty-Five Small Bus Replacements** \$3,750,000 (\$150,000 per bus) CMAQ funds @ 80% \$3,000,000 (\$120,000 per bus)

Project Description:

The replacement of our bus fleet is a top priority for Greater Dayton RTA. In 2023 Greater Dayton RTA purchased small buses to replace its entire paratransit fleet. These buses have an FTA useful life of 5 years or 150,000 miles. This fleet will be at maximum FTA useful life starting in 2029. Our current plan is to replace these buses over a 3-year period depending on funding availability and this application for 25 of the 75 buses. Funding this project will help ensure we meet that plan and provide the community with reliable modern transit buses.

Greater Dayton RTA's goal is to always provide the citizens of our service area with clean, safe, modern, transit buses and to ensure transit rides are comfortable as we project a positive image across our community. Approval of this request, which would provide for the replacement of a portion of our small bus paratransit fleet, will help ensure we continue to meet that goal.

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

ACTION ITEM # 6

Next Section



Action Item #6 - Ohio Transit Risk Pool Special Assessment and Shock Loss Fund Payment

The Ohio Transit Risk Pool (OTRP) is an Ohio self-insurance pool organized under Ohio statutes established to administer a joint risk pool and purchase insurance. OTRP's membership includes 15 Regional Transit Authorities.

Annually an independent professional firm performs a Review of Loss and Loss Expense Reserves to assess OTRP's available funds for losses. The review relies on industry benchmarks and OTRP loss experience to estimate ultimate losses. The most recent review concluded that while in total OTRP is well-positioned, Loss Years 2022 - 2024 are underfunded due to higher than anticipated losses. Consequently, in September 2024 OTRP voted to assess members \$1,690,000 with RTA's share equal to \$503,704. RTA's share of the pool is 30% which is based upon factors including population, revenue miles of service, number of vehicles, and property values.

In addition to the Special Assessment the Chief Executive Officer recommends a Shock Loss Fund Contribution of \$930,000. These funds are available from previous Transit Liability amounts earmarked for pre-OTRP deductible payments. As a result, the Shock Loss Fund Contribution will not impact expenses.

The Finance/Personnel and Planning Committees discussed this Action Item on September 17, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

The Chief Executive Officer recommends payments to the Ohio Transit Risk Pool in the amount of \$503,704 for a Special Assessment and \$930,000 for a Shock Loss Fund Contribution. The combined total is \$1,433,704.

Board Meeting – 10/1/2024
Chief Financial Officer

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

ACTION ITEM #3

Next Section



Action Item #3**Remix Transit Planning Software Service**

The purpose of this procurement is to award a sole source contract to Remix Software Inc. to provide cloud-based transit planning software services to Greater Dayton Regional Transit Authority (RTA) for a three (3) year period.

Remix's proprietary web-based transit planning software platform provides rapid route design, import/analysis/modification of existing transit routes, demographic analysis, operating cost calculations, travel time visualizations, demand response service planning, and Title VI analysis into a single integrated platform for transit planning.

Since acquiring Remix, it has enhanced results and reduced contracted service costs. By utilizing the Remix platform, RTA is able to utilize its resources wisely and apply best practices with the delivery of its planning and service development functions. Remix has allowed RTA staff to effectively communicate the benefits of service changes that are often invisible and hard to explain. Through the Remix customer engagement platform, customers and employees are able to visualize and compare current and future travel times as a result of service changes.

Software Capabilities Included with Contract

- Software as a Service: fully hosted, unlimited agency user licenses, a cloud-based web platform that can be accessed from anywhere.
- Dedicated customer service to assist with specific projects, track success criteria, and "Enterprise Support" to respond to requests within one (1) business day.
- Annual subscription with no maintenance fees.
- Regular no-cost automatic updates, improvements, and new feature launches.
- Unlimited file type exports, custom data layers, and General Transit Feed Specification (GTFS) uploads.
- Demand response service analysis.

RTA is anticipating an award based on a three-year period of peak performance for 74 fixed route vehicles at a cost of \$37,410 per year for a total dollar amount of \$112,230. Based on a cost comparison for the current contract, there was a 14.7% reduction in cost for the first year due to the reduction in peak vehicles.

This procurement will be funded with operating funds.

The Finance/Personnel and Planning Committees discussed this Action Item on September 17, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

After reviewing and evaluating this procurement, the Chief Executive Officer recommends a contract AWARD to Remix Software Inc. for the Remix Transit Planning Software Service for \$37,410 per year, for a three (3) year total of \$112,230.

Board Meeting – 10/1/2024
Chief Customer and Business Development Officer

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

ACTION ITEM # 4

Next Section



ACTION ITEM #4

Printing Services

The purpose of this procurement is to select a firm to partner with Greater Dayton Regional Transit Authority (RTA) for the purchase of first class printed materials that represent the agency's professionalism and brand standards to the community.

This contract would include a diverse range of printing materials including flyers, brochures, envelopes, and weatherproof signage and posters. In total, there are 42 individual print materials for which RTA requested pricing.

Proposals for Printing Services were solicited through *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Requests for Proposals were sent to 65 firms.

At 10:00 a.m., on August 1, 2024, three (3) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified and reasonably priced using the following criteria:

- Background and Experience
- Quality of Samples Submitted
- Capacity to Perform the Work Specified
- Reasonableness of Cost
- Quality of Proposals

The following firms submitted a proposal:

Proposal Pricing Three (3) Years	Progressive Printers Dayton, OH	Commodity Management Services (CMS) North Canton, OH	Promotional Spring Miamisburg, OH
Total Amount	\$ 267,062	**	**

*FTA requires only the successful Proposer's pricing to be publicly disclosed.

This project is being funded out of the Operating budget.

The Finance/Personnel and Planning Committees discussed this Action Item on September 17, 2024 and support the Chief Executive Officer's recommendation to the Board of Trustees.

The Chief Executive Officer recommends a three-year contract AWARD to Progressive Printers for printing services in the amount of \$267,062.

Board Meeting 10/1/24
Chief Customer and Business
Development Officer

#	RFP GD 24-29 Printing Services
1	A.C. Printing, LLC.
2	1st Impressions Media, LLC
3	A and B Printing
4	AA Blueprint Co., Inc.
5	Ad East
6	Adam Printing
7	AG PrintPromo Solutions
8	Alphagraphics
9	Avery Dennison, Graphics & Reflective Div.
10	BPT Communication Solutions
11	Business Services Inc.
12	Cal-Vent Inc.
13	Copy Technologies, Inc.
14	CoriGraphics, Inc.
15	Creative Impressions, Inc.
16	Curless Printing Company
17	Daubenmires Printing Co, LLC.
18	Deerfield Digital Printing
19	Designs Now
20	Digital Depot, The
21	Digital Shorts dba Graphics Temrinal
22	EM Printing
23	Evolution creative solutions
24	Fastsigns of Huber Heights
25	Fedex Kinko's
26	Fleet Graphics Inc.
27	Graphics Terminal
28	Grimco
29	Kramer Graphics
30	L. & D. Graphic Design
31	Litho Print
32	McCormick-Group
33	Meyers Printing and Design Inc.

34	Minuteman Press
35	Montgomery County Printing Services
36	Mound Printing CO. Inc.
37	Northmont Sign Company, Inc.
38	Office Depot
39	Oregon Printing
40	Pannier Corporation Graphics
41	Pixels and Dots LLC
42	Professional Printers
43	Proforma CNR Marketing
44	Progressive Printer, Inc.
45	Robin Imaging
46	ROI Marketing
47	RR Donnelly
48	Rydin
49	Schuerholz Printing Inc
50	Sign Connection Inc.
51	Sign-A-Rama
52	Sign-Art, Inc.
53	Signetcs
54	Southland Printing Company
55	Spencer 4Higher Media
56	T & T Graphics
57	Taylor Print Impressions
58	The C J Krehbiel Company
59	The Strathmore Comapny
60	Toof American Digital Printing
61	Total Technology Solutions
62	Turbo Images, Inc.
63	VDP Safety & Uniforms Ltd
64	Westendorf Printing
65	World Digital Imaging

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

ACTION ITEM # 5

Next Section



Action Item #5

Intelligent Transit Systems (ITS) Upgrade Project – Phase 1 of 3

The purpose of this procurement is to award contracts to our existing Intelligent Transportation System (ITS) solution providers Clever Devices and Trapeze, for the updating of existing platforms that support the operations of Greater Dayton Regional Transit Authority.

ITS components outlined in Phase 1, are targeted for installation and live operations in 2025 and are included in the approved 2024 capital and operating budgets. The total estimated cost of the upgrade, for all three (3) phases, is estimated to be roughly \$7 million. The total cost of the previous upgrade in 2016 for components included in these phases was over \$7 million.

This procurement is part of a three-phase upgrade project that will take place in 2025, 2026, and 2027. Most ITS platforms were last updated in 2016, and are nearing the end of useful life, and some products will no longer be supported beginning in 2026. Due to this, we will be upgrading, replacing, and adding new features to the existing system over the next three (3) years.

It is important to note that due to constant changes in technology, and software security, the useful life of most ITS platforms no longer lasts the life of a typical transit bus (10 to 15 years). Moving forward, we expect the useful life of most ITS software, and some equipment, to last no more than five (5) years. However, we will work with vendors, when available, with options to extend the useful life of equipment and software beyond five (5) years when possible.

Phase 1 System Components

Clever Devices LTD

Fixed Route On-Board Computer System: We will be updating 150 fixed-route vehicles with new on-board computer systems (i.e. IVN5), this includes 11 spare units. Note, 46 existing fixed route vehicles already have the updated system installed. The useful life and support for these existing systems will end in 2026.

Bus-In-A-Box: A single full on-board computer system, that includes other ITS related items for training, testing and troubleshooting, also known as a bus-in-a-box or “BiB”.

Replace EOL URLC3's with URLC4's: We will be updating all 185 fixed route vehicles with latest radio integration component. This allows on-board computer to communicate with radio systems. In addition to 15 spare units. The useful life for these existing systems will end in 2026.

Qty	Description	Total Price
150	IVN4 to IVN5 Migration, includes: <ul style="list-style-type: none">▪ IVN5 Controller, Hardware, and other Installation Supplies▪ Design, Configuration & Testing▪ Year 1 of Hardware Warranty included at no charge	\$1,668,300.00
150	Management IVN Upgrade Discount	(\$120,000.00)
1	BIB Model and Hardware	\$31,833.60
1	BiB Design, Build, Configuration, Testing and Project Management	\$13,368.00
1	BiB Setup and Final On-Site	\$9,438.00
200	URLC3 to URLC4 Replacement	\$115,400.00
1	Design, Configuration, Installation Supervision & Testing	\$66,563.00
GRAND TOTAL		\$1,784,902.60

Trapeze Software Group, Inc.

Demand Response On-Board System: Our current vendor for the on-board computer system, Clever Devices, no longer supports this platform, and we are experiencing performance issues as a result. Clever Devices recommended replacement does not align with our future operational and technology infrastructure goals, and as a result we are currently piloting the replacement system, DriverMate, provided by Trapeze. Trapeze is our existing provider of demand response scheduling and dispatching software, which provides information to the current on-board demand response system. Following the successful completion of the pilot, we are recommending the replacement of the on-board computer system with DriverMate. The DriverMate system will be installed on all 75-demand response vehicles, in addition to 10 spare units. Note, we already have five (5) tablets for the pilot test, and the additional five (5) software licenses are for training and testing, as well as demand response services that may be completed by additional vehicles.

Qty	Description	Total Price
80	Software Licenses	\$72,056.00
1	Installation Services	\$44,857.00
1	Year 1 Maintenance	\$14,411.00
1	90-Day Warranty	Included
1	Optional Training Services	\$7,018.00
1	Optional WVM Implementation Services	\$20,187.00
GRAND TOTAL		\$158,529.00

Ensemble Solutions Group

Qty	Description	Total Price
80	Tablets to Operate DriverMate Software, Tablet Protector, and 1 Year Support Services	\$86,334.40

Tablets: The DriverMate system will be installed on all 75-demand response vehicles, in addition to 10 spare units. Note, we already have five (5) tablets for the pilot test.

Black Bear Radio Inc.

Installation of ITS Upgrade Components: We are already under contract with Black Bear and have the budget to complete all installations under this ITS Upgrade Project Phase 1 of 3. Our existing agreement with Black Bear includes the ability to add projects such as those outlined in this action item. Phases 2 and 3 of the ITS Upgrade Project will have their own associated installation costs.

Qty	Description	Total Price
185	Installation – Fixed Route Vehicles	\$37,000.00
75	Installation – Demand Response Vehicles	\$15,000.00
GRAND TOTAL		\$52,000.00

A cost analysis was performed, and pricing was determined fair and reasonable based on comparison to pricing charged to another transit agency for similar ITS solutions. Long-term maintenance for any new software, integrations or equipment added to the overall ITS platform for all three (3) phases will be included in future contracts to be negotiated with the vendors for annual maintenance.

The Finance/Personnel and Planning Committees discussed this Action Item on September 17, 2024 and support the Chief Customer and Business Development Officer's recommendation to the Board of Trustees.

The Chief Customer and Business Development Officer recommends that contract AWARDS be made to:

- Clever Devices LTD in the total amount of \$1,784,902.60;
- Trapeze Software Group, Inc. in the amount of \$158,529.00;
- Ensemble Solutions Group in the amount of \$86,334.40; and
- Black Bear Radio Inc. in the amount of \$52,000.00.

In addition, a total of \$208,176.60 is recommended for a 10% contingency for all related components, for a grand total award amount of \$2,289,942.60. This procurement will be funded 80% with federal funds, except for Maintenance costs, which will be funded with operating funds.

Board Meeting – 10/1/24
Chief Customer and Business Development Officer

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

**JOINT FINANCE/PERSONNEL
AND PLANNING COMMITTEE
REPORT**

Next Section





**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

September 17, 2024

Members Present: Sharon D. White, Chair
Al Fullenkamp
Sharon Hairston
John A. Lumpkin, Jr. (arrived at 8:40a)
Belinda Matthews-Stenson
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: Nikol Miller

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Deborah Howard
Brandon Policicchio
Mary K. Stanforth
Robert Stevens

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	No
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of August 20, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing none, MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE the August 20, 2024 Committees Meeting minutes as presented.

The MOTION was APPROVED by voice vote 7-0.

Mr. Lumpkin arrived at the meeting at 8:40 a.m.

Board Action Items

Action Item #2 – Resolution No. 2024-10-1, Authorizing Staff to Seek Federal Infrastructure Investment and Jobs Act Flexible Funding to Support Transit Projects

Mr. Ruzinsky stated RTA was notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Congestion Mitigation and Air Quality (CMAQ). Once submitted, applications for the proposed new projects are to be reviewed and evaluated for possible inclusion in the State Transportation Improvement Program (TIP).

In reviewing the region’s transportation needs, Staff has developed a project that is eligible for flexible funding, and the proposal has been scrutinized in the context of MVRPC practices and policies. The proposed project has a total cost of \$3,750,000 with a Federal Share of \$3,000,000.

Competition for these funds is expected to be substantial; applications are due on October 10, 2024 and require the Board’s approval of the attached resolution that was provided.

MOTION made by Ms. Hairston and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees APPROVAL of Resolution No. 2024-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, in order to obtain additional funding for project(s) approved by the MVRPC.

The MOTION was APPROVED by voice vote 8-0.

Action Item #3 – Remix Transit Planning Software Service

Mr. Policicchio stated the purpose of this procurement is to award a sole source contract to Remix Software Inc. to provide cloud-based transit planning software services to Greater Dayton RTA for a three (3) year period.

Remix’s proprietary web-based transit planning software platform provides rapid route design, import/analysis/modification of existing transit routes, demographic analysis, operating cost calculations, travel time visualizations, demand response service planning, and Title VI analysis into a single integrated platform for transit planning.

Since acquiring Remix, it has enhanced results and reduced contracted service costs. By utilizing the Remix platform, RTA is able to utilize its resources wisely and apply best practices with the delivery of its planning and service development functions. Remix has allowed RTA staff to effectively communicate the benefits of service changes that are often invisible and hard to explain. Through the Remix customer engagement platform, customers and employees are able to visualize and compare current and future travel times as a result of service changes.

Software Capabilities Included with Contract

- Software as a Service: fully hosted, unlimited agency user licenses, a cloud-based web platform that can be accessed from anywhere.
- Dedicated customer service to assist with specific projects, track success criteria, and “Enterprise Support” to respond to requests within one (1) business day.
- Annual subscription with no maintenance fees.
- Regular no-cost automatic updates, improvements, and new feature launches.
- Unlimited file type exports, custom data layers, and General Transit Feed Specification (GTFS) uploads.
- Demand response service analysis.

RTA is anticipating an award based on a three-year period of peak performance for 74 fixed route vehicles at a cost of \$37,410 per year for a total dollar amount of \$112,230. Based on a cost comparison for the current contract, there was a 14.7% reduction in cost for the first year due to the reduction in peak vehicles.

This procurement will be funded with operating funds.

MOTION made by Mr. Weckesser and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Remix Software Inc. for the Remix Transit Planning Software Service for \$37,410 per year, for a three (3) year total of \$112,230.

The MOTION was APPROVED by voice vote 8-0.

Action Item #4 – Printing Services

Mr. Policicchio explained the purpose of this procurement is to select a firm to partner with Greater Dayton RTA for the purchase of first class printed materials that represent the agency’s professionalism and brand standards to the community.

This contract would include a diverse range of printing materials including flyers, brochures, envelopes, and weatherproof signage and posters. In total, there are 42 individual print materials for which RTA requested pricing.

Proposals for Printing Services were solicited through *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Requests for Proposals were sent to 65 firms.

At 10:00 a.m., on August 1, 2024, three (3) proposals were received. The Evaluation Committee reviewed the proposals to determine the most qualified and reasonably priced using the following criteria:

- Background and Experience
- Quality of Samples Submitted
- Capacity to Perform the Work Specified
- Reasonableness of Cost
- Quality of Proposals

The following firms submitted a proposal:

Proposal Pricing Three (3) Years	Progressive Printers Dayton, OH	Commodity Management Services (CMS) North Canton, OH	Promotional Spring Miamisburg, OH
Total Amount	\$ 267,062	**	**

*FTA requires only the successful Proposer’s pricing to be publicly disclosed.

This project is being funded through the Operating budget.

MOTION made by Mr. Weckesser and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD for three years to Progressive Printers for printing services in the amount of \$267,062.

The MOTION was APPROVED by voice vote 8-0.

Action Item #5 – Intelligent Transit Systems (ITS) Upgrade Project – Phase 1 of 3

Mr. Policicchio explained the purpose of this procurement is to award contracts to our existing Intelligent Transportation System (ITS) solution providers Clever Devices and Trapeze, for the updating of existing platforms that support the operations of Greater Dayton RTA.

ITS components outlined in Phase 1, are targeted for installation and live operations in 2025 and are included in the approved 2024 capital and operating budgets. The total estimated cost of the upgrade, for all three (3) phases, is estimated to be roughly \$7 million. The total cost of the previous upgrade in 2016 for components included in these phases was over \$7 million.

This procurement is part of a three-phase upgrade project that will take place in 2025, 2026, and 2027. Most ITS platforms were last updated in 2016, and are nearing the end of useful life, and some products will no longer be supported beginning in 2026. Due to this, we will be upgrading, replacing, and adding new features to the existing system over the next three (3) years.

It is important to note that due to constant changes in technology, and software security, the useful life of most ITS platforms no longer lasts the life of a typical transit bus (10 to 15 years). Moving forward, we expect the useful life of most ITS software, and some equipment, to last no more than five (5) years. However, we will work with vendors, when available, with options to extend the useful life of equipment and software beyond five (5) years when possible.

Phase 1 System Components

Clever Devices LTD

Fixed Route On-Board Computer System: We will be updating 150 fixed-route vehicles with new on-board computer systems (i.e., IVN5), this includes 11 spare units. Note, 46 existing fixed route vehicles already have the updated system installed. The useful life and support for these existing systems will end in 2026.

Bus-In-A-Box: A single full on-board computer system, which includes other ITS related items for training, testing and troubleshooting, also known as a bus-in-a-box or “BiB.”

Replace EOL URLC3's with URLC4's: We will be updating all 185 fixed route vehicles with the latest radio integration component. This allows the on-board computer to communicate with radio systems. In addition to 15 spare units. The useful life for these existing systems will end in 2026.

Qty	Description	Total Price
150	IVN4 to IVN5 Migration, includes: <ul style="list-style-type: none"> ▪ IVN5 Controller, Hardware, and other Installation Supplies ▪ Design, Configuration & Testing ▪ Year 1 of Hardware Warranty included at no charge 	\$1,668,300.00
150	Management IVN Upgrade Discount	(\$120,000.00)
1	BIB Model and Hardware	\$31,833.60
1	BiB Design, Build, Configuration, Testing and Project Management	\$13,368.00
1	BiB Setup and Final On-Site	\$9,438.00
200	URLC3 to URLC4 Replacement	\$115,400.00
1	Design, Configuration, Installation Supervision & Testing	\$66,563.00
GRAND TOTAL		\$1,784,902.60

Trapeze Software Group, Inc.

Demand Response On-Board System: Our current vendor for the on-board computer system, Clever Devices, no longer supports this platform, and we are experiencing performance issues as a result. Clever Devices' recommended replacement does not align with our future operational and technology infrastructure goals, and as a result we are currently piloting the replacement system, DriverMate, provided by Trapeze. Trapeze is our existing provider of demand response scheduling and dispatching software, which provides information to the current on-board demand response system. Following the successful completion of the pilot, we are recommending the replacement of the on-board computer system with DriverMate. The DriverMate system will be installed on all 75-demand response vehicles, in addition to 10 spare units. Note, we already have five (5) tablets for the pilot test, and the additional five (5) software licenses are for training and testing, as well as demand response services that may be completed by additional vehicles.

Qty	Description	Total Price
80	Software Licenses	\$72,056.00
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1	Year 1 Maintenance	\$14,411.00
1	90-Day Warranty	Included
1	Optional Training Services	\$7,018.00
1	Optional WVM Implementation Services	\$20,187.00
GRAND TOTAL		\$158,529.00

Ensemble Solutions Group

Qty	Description	Total Price
80	Tablets to Operate DriverMate Software, Tablet Protector, and 1 Year Support Services	\$86,334.40

Tablets: The DriverMate system will be installed on all 75-demand response vehicles, in addition to 10 spare units. Note, we already have five (5) tablets for the pilot test.

Black Bear Radio Inc.

Installation of ITS Upgrade Components: We are already under contract with Black Bear and have the budget to complete all installations under this ITS Upgrade Project Phase 1 of 3. Our existing agreement with Black Bear includes the ability to add projects such as those outlined in this action item. Phases 2 and 3 of the ITS Upgrade Project will have their own associated installation costs.

Qty	Description	Total Price
185	Installation – Fixed Route Vehicles	\$37,000.00
75	Installation – Demand Response Vehicles	\$15,000.00
GRAND TOTAL		\$52,000.00

A cost analysis was performed, and pricing was determined fair and reasonable based on comparison to pricing charged to another transit agency for similar ITS solutions. Long-term maintenance for any new software, integrations or equipment added to the overall ITS platform for all three (3) phases will be included in future contracts to be negotiated with the vendors for annual maintenance.

This procurement will be funded 80% with federal funds, except for Maintenance costs, which will be funded with operating funds.

MOTION made by Mr. Weckesser and SECONDED by Ms. Matthews-Stenson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees contract AWARDS be made to:

- Clever Devices LTD in the total amount of \$1,784,902.60;
- Trapeze Software Group, Inc. in the amount of \$158,529.00;
- Ensemble Solutions Group in the amount of \$86,334.40; and
- Black Bear Radio Inc. in the amount of \$52,000.00.

In addition, a total of \$208,176.60 is recommended for a 10% contingency for all related components, for a grand total award amount of \$2,289,942.60.

The MOTION was APPROVED by voice vote 8-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

Ridership Update

Mr. Policicchio shared the ridership update will be made available very soon.

Ohio Transit Risk Pool Special Assessment and Shock Loss Fund Payment

Ms. Stanforth stated the Ohio Transit Risk Pool (OTRP) is an Ohio self-insurance pool organized under Ohio statues established to administer a joint risk pool and purchase insurance. OTRP's membership includes 15 Regional Transit Authorities.

Annually an independent professional firm performs a Review of Loss and Loss Expense Reserves to assess OTRP's available funds for losses. The review relies on industry benchmarks and OTRP loss experience to estimate ultimate losses. The most recent review concluded that while in total OTRP is well-positioned, Loss Years 2022 - 2024 are underfunded due to higher than anticipated losses. Consequently, in September 2024 OTRP voted to assess members \$1,690,000 with RTA's share equal to \$503,704. RTA's share of the pool is 30% which is based upon factors including population, revenue miles of service, number of vehicles, and property values.

In addition to the Special Assessment the Chief Executive Officer recommends a Shock Loss Fund Contribution of \$930,000. These funds are available from previous Transit Liability amounts earmarked for pre-OTRP deductible payments. As a result, the Shock Loss Fund Contribution will not impact expenses.

The Committees agreed to move this item forward as an action item at the upcoming October 1, 2024 Board of Trustees meeting.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Lumpkin that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees payments to the Ohio Transit Risk Pool in the amount of \$503,704 for a Special Assessment and \$930,000 for a Shock Loss Fund Contribution. The combined amounts total \$1,433,704.

The MOTION was APPROVED by voice vote 8-0.

July 2024 Financial Report

Ms. Stanforth stated the July 2024 Financial Report was provided in today's meeting packet. Total revenues are \$216 thousand over budget due to higher passenger fares, interest income and sales tax offset by lower federal assistance. Total expenses are \$2.0 million under budget due to lower fringe benefits, services, materials & supplies, casualty & liability and miscellaneous expense. Those positive expense variances are offset by higher purchased transportation. RTA's local capital charge (depreciation) is \$380 thousand under budget. In summary, RTA's service loss is \$600 thousand after seven months, which compares to a budgeted service loss of \$3.2 million. The overall financial result is tracking very favorably as compared to the budget.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

CEO Update

Mr. Ruzinsky provided an update on the RTA Christmas Bus and shared the future vision for the concourse which will become an Interactive Transit Children's Center.

Request for Executive Session

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Lumpkin to RECESS into Executive Session for the purpose of discussing security concerns.

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Yes
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

The MOTION was APPROVED 8-0. The Meeting RECESSED into Executive Session at 9:10 a.m.

Reconvene to Regular Session

MOTION made by Mr. Lumpkin and SECONDED by Ms. Matthews-Stenson to RECONVENE into Regular Session.

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	No (left during Executive Session)
Mr. Lumpkin	Yes
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

The MOTION was APPROVED 7-0.

The regular meeting RECONVENED at 9:59 a.m.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for October 15, 2024 and November 19, 2024.

Adjournment

With no further business, the meeting was ADJOURNED by Ms. White at 10:00 a.m.

ATTEST

Sharon D. White, Chair

Brandon Policicchio, Committee Secretary



AGENDA

**Greater Dayton RTA Board of Trustees
Finance/Personnel and Planning Committees Meeting**

**Wright Stop Plaza
4 South Main Street, 2nd Floor Conference Room, Dayton OH 45402
Tuesday, September 17, 2024 – 8:30 a.m.**

Call Meeting to Order **Sharon White, Chair**

Roll Call/Declare Quorum **White**

I. Approval of August 20, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes **White**

II. Board Action Items
Finance/Personnel **Matthews-Stenson**
Ruzinsky

- Action Item #2 – Resolution No. 2024-10-1, Authorizing Staff to Seek Federal Infrastructure Investment and Jobs Act Flexible Funding to Support Transit Projects

- **Planning** **Weckesser**
- Action Item #3 – Remix Transit Planning Software Service **Policicchio**
- Action Item #4 – Printing Services **Policicchio**
- Action Item #5 – ITS Upgrade Project – Phase 1 of 3 **Policicchio**

III. Informational / Discussion Items
Planning **Weckesser**
Policicchio
Policicchio

- Customer and Business Development Update
- Ridership Update

Finance/Personnel **Matthews-Stenson**
Stanforth

- Ohio Transit Risk Pool (OTRP) Special Assessment and Shock Loss Fund Payment (Action Item may follow discussion)
- July 2024 Financial Report **Stanforth**
- Small Purchasing Information **Howard**

IV. Chief Executive Officer Update **Ruzinsky**

V. Request for Executive Session – *As Required* **White**

Reconvene to Regular Session
Next Regular Meetings – October 15 and November 19, 2024

VI. Adjournment **White**

Interpreters for hearing impaired individuals are available upon request. Requests should be made at least 5 days prior to the date of the meeting. For more information, please call (937) 425-8392. Thank you.



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

August 20, 2024

Members Present: Sharon D. White, Chair
Al Fullenkamp
Sharon Hairston
Belinda Matthews-Stenson
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: John A. Lumpkin, Jr.
Nikol Miller

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Deborah Howard
Brandon Policicchio
Mary K. Stanforth
Robert Stevens

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of July 16, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing none, MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE the July 16, 2024 Committees Meeting minutes as presented.

The MOTION was APPROVED by voice vote 7-0.

Board Action Items

Action Item #2 – Landscaping and Grounds Maintenance

Mr. Brown stated the purpose of this procurement is to select a firm to partner with Greater Dayton Regional Transit Authority (RTA) in a five (5) year contract for landscaping and grounds maintenance services at all RTA properties, including the Longworth campus, transit centers, substations, and turnarounds and turn backs.

This project involves weekly landscaping services, biweekly reports on the condition of the properties, and a summary of the completed work. The contract also includes the application of insect spray five (5) times per year, seeding, and other landscaping and grounds maintenance work, as needed.

Sealed bids for the Landscaping and Grounds Maintenance were solicited through Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to 33 firms.

At 10:00 a.m., on July 25, 2024, two (2) bids were received and publicly opened. The results were as follows:

Five-Year Contract Total Bids	GroundsPRO Tipp City, OH	Lamanna’s Lawn & Landscaping Dayton, OH
Longworth Campus	\$ 275,910	\$ 640,000
Transit Centers	132,345	387,500
Substations	99,880	347,500
Turnarounds	83,360	325,000
Insect Spray	13,750	176,500
Base Bid Total	\$ 605,245	\$ 1,876,500

This procurement will be funded with operating funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to GroundsPRO in the amount of \$605,245 plus a 20% contingency of \$121,049 for any unknown and additional costs, for a grand total of \$726,294.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Portable Vehicle Hoists

Mr. Brown stated the purpose of this procurement is to purchase five (5) sets of wireless portable vehicle hoists to replace some of the older hard-wired units. Each set consists of four (4) individual lifts. To offset some of the cost of these new hoists, RTA will sell the five (5) older hoists on Gov. Deals.

These new wireless portable vehicle hoists will be used throughout the Maintenance Department for vehicle maintenance repairs. These replacement hoists offer several advantages over the current hoists, including 120-volt charging of the batteries, eliminating trip hazards that cords present, and increasing the lift capacity from 16,000 to 18,500 lbs. per unit.

RTA can purchase portable vehicle hoists from Ohio Department of Transportation (ODOT) contracts, a process that ensures competitive pricing and adherence to Federal Transit Administration regulations. For this procurement, we will be following this process, which involves the evaluation of state-term contracts and bid-term contracts by the State of Ohio.

After evaluating the various equipment available from ODOT-authorized vendors, Stertil-Koni was determined to offer the best hoist option based on its portability, weight limit, and price.

This purchase will be partially funded with federal funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Stertil-Koni for five (5) sets of wireless portable vehicle hoists at \$57,000 each, for a total of \$285,000.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – Medical and Prescription, Dental, and Voluntary Vision Insurance

Mr. Policicchio explained this procurement is for group medical and prescription drug, and vision coverage for administrative and AFSCME employees of the Greater Dayton RTA, along with dental coverage for all RTA employees. RTA provides health coverage in accordance with its' labor agreement with ATU, AFSCME, and the administrative employee benefit plan.

RTA's current providers and annual costs:

Type	Provider	Annual Cost
Medical and Prescription (Fully Insured)	Anthem	\$2,098,704
Dental	Superior Dental Care	\$185,556.72
Vision (Discount Card)	EyeMed	No Cost

Due to a lack of responses, and large renewal increases proposed during last year's procurement process, it was thought the RTA would receive a better response if the Request for Proposal process were streamlined. As a result, it was decided to go back out for proposals using local funds only, which would negate the need for most of the forms and affidavits found in a federally funded Request for Proposals that insurance providers would prefer not to follow. It was also determined that RTA's consultant, Marsh & McClennan, would release the streamlined RFP and receive the proposals for a fully insured plan. The RTA asked that all proposers match the current health plans when formulating their proposals for 2025.

As a result, Marsh & McLennan received one (1) proposal from Medical Mutual of Ohio for medical and prescription drugs, two (2) proposals for dental, and two (2) proposals for vision. Currently, RTA provides a vision discount card and is proposing to provide voluntary vision insurance coverage, and employees will pay 100% of the premium cost.

Type	Provider	Rate Proposed
Medical & Prescription Drug	Medical Mutual of Ohio	\$2,300,575
Dental*	Superior Dental Care	\$445,346.40
	Delta Dental	\$445,403.40
Vision*	VSP	\$60,193.92
	EyeMed	\$59,470.56

* The proposed rates for dental are the total for two (2) years, and four (4) years for vision.

In addition to the above rates received, the RTA also reviewed the option of going self-insured for medical and prescription drug insurance in 2025. The Health Transit Pool of Ohio was evaluated by staff as a self-insurance option. The Health Transit Pool of Ohio program is conducted through a pooling arrangement, which allows for pooling both self-insurance and stop-loss coverage. The program is organized to allow each member of the pool to independently create their benefits profiles with different coverage profiles for each member. All claims are adjusted by the selected health insurance provider of the pool.

Based on current and projected experience, the Health Transit Pool of Ohio is estimating a decrease in costs for 2025 by going self-insured, at an estimated annual cost of \$2,091,916. While the Health Transit Pool of Ohio has not secured their provider for 2025, all providers that have bid cover the major healthcare networks in the Dayton area. The Health Transit Pool of Ohio's current provider is United Healthcare.

RTA reviewed the above options and is recommending going self-insured with the Health Transit Pool of Ohio for medical and prescription drug coverage, which is projected to meet our budgetary goals in 2025. In addition, RTA is recommending a two (2) year agreement with Superior Dental Care, and a four (4) year agreement with EyeMed.

Medical, prescription, and voluntary vision coverage will be made available to administrative and AFSCME represented employees (non-ATU). Dental insurance coverage will be made available to all RTA employees. Under the medical and prescription drug coverage, the RTA will offer three (3) plan options. The RTA share will remain at 80%, and the RTA contributions will be similar or, in a few cases even higher than the ATU plan RTA contribution for CY 2025 in the new ATU contract.

Option One (Base Plan) – This is an option for employees who desire the traditional PPO expanded network access coverage. This will remain a plan where RTA covers 80% of the calculated premium equivalent.

Option Two – This is an HSA plan (like this year's) with deductibles that are set by the federal government, not RTA. RTA will continue to cover 80% of the premium equivalent, and once again, RTA will provide the \$75 per pay contribution to HSA accounts.

Option Three – This is for team members with other qualified coverage. The opt-out payment is \$200 per pay (\$5,200 per year) for those who qualify.

This procurement will be funded with segregated funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD be made to self-insure medical and prescription coverage through the Health Transit Pool of Ohio in the total estimated amount of \$2,091,916 (plus a contingency allowance of \$200,000) for one (1) year, an agreement with Superior Dental Care for a total two (2) year estimated cost of \$445,346.40, and an agreement with EyeMed for a total four (4) year estimated cost of \$59,470.56, based on the current census. In addition, it is recommended the Chief Executive Officer be authorized to prefund our account with the Health Pool in CY2024 with \$392,628.55. This represents funds that RTA is currently holding from the last time we were self-insured and can be used to offset potential future catastrophic claims.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

Ridership Update

Mr. Policicchio shared the ridership update will be made available very soon.

June 2024 Financial Report

Ms. Stanforth stated the June 2024 Financial Report was provided in today's meeting packet. Total revenue is \$682 thousand over budget due to higher passenger fares, interest income and sales tax. Total expenses are \$1.83 million under budget due to lower services, materials & supplies and miscellaneous costs. Those positive variances are offset by higher purchased transportation. RTA's service gain is \$99 thousand after six months, which compares to a budgeted service loss of \$2.79 million. The overall financial result tracks favorably compared to budget.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

CEO Update

Mr. Ruzinsky stated he was very pleased with the recent retiree recognition event and luncheon. He also provided follow-up on a Citizen's comment/complaint from the August 6, 2024 board meeting.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for September 17 and October 15, 2024.

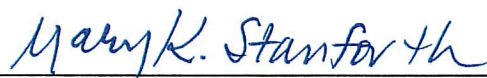
Adjournment

With no further business, Ms. White DECLARED the meeting ADJOURNED at 9:10 a.m.

ATTEST



Sharon D. White, Chair



Mary K. Stanforth, Committee Secretary

Greater Dayton RTA Board of Trustees Packet

Meeting Date: Tuesday, October 1, 2024 – 3:00 p.m.

Wright Stop Plaza – 4 S. Main Street – Dayton OH 45402 – 3rd Floor Board Room

**JOINT FINANCE/PERSONNEL AND
PLANNING COMMITTEE
DISCUSSION ITEMS**

Next Section





Customer & Business Development Highlights
Finance/Personnel & Planning Committee Meeting – 09/17/2024

ROADEO COMPETITION BROUGHT THE HEAT, BUT FAMILY FUN DAY HAD PLENTY OF LEMONADE!

RTA brought back the fun and friendly competition of the Bus Rodeo on Aug. 24. A total of 33 competitors including fixed-route drivers, paratransit drivers, administrative employees and mechanics showed their driving prowess on the obstacle course set up in the former Salem Mall parking lot next to RTA’s North-west Transit Center.

Dozens of fellow employees and family members cheered the competitors on while enjoying food and activities at the Family Fun Day.

The RTA Rodeo Committee played key roles in making the event happen, including creating the course and competition materials and recruiting more than 60 volunteers to judge and assist. The committee consisted of Communications and Training Director Jessica Olson, Safety and Training Manager Randy Penrod, Communications and Community Relations Manager Kristi Newton, Deputy Chief Transportation Office Aaron Taylor, Deputy Chief Maintenance Officer Pat O’Malley, Paratransit Manager Connor Briggs, Communication Specialist Katie Wedell, Senior Graphic Designer Cara Wood, Fixed-Route Driver Denise Famera, and Senior Scheduler Donna Johnson.

The heat index was high but so were spirits all around as 11 champions were named. See page 2 for the full list of winners in each category.



Left: Cathy Garner, Chrisondra Reese, Amy Davis, Mary Stanforth. Right: Dayton Police Officer Jason Olson



Left: Donna Johnson, Rich Poulson, Cathy Garner. Right: Kyra Kaherl and her sister.



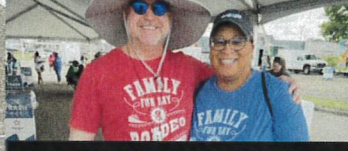
Left: Kimbrala Woodard and Carmen Gaines. Right: Katie Wedell and Michael Everman



Director of Communications and Training Jessica Olson served as Rodeo Director and kicked off the event by introducing Trotwood Vice Mayor Tyna Brown alongside Rodeo committee members Randy Penrod, safety & training manager, and Denise Famera, fixed-route driver.

More than a dozen RTA employees and some of their family members served as Family Fun Day volunteers to make sure the event ran smoothly. See Page 2 for a thank you to our judges.

rt
ROADEO



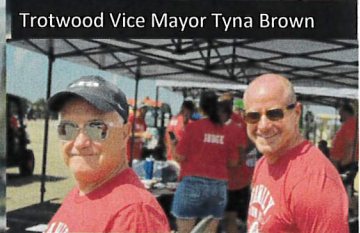
Shawn Prince and Cathy Garner



Trotwood Vice Mayor Tyna Brown



Trotwood Mayor Yvette Page



Cecil Seabolt and Brandon Policchio



Tom Nichols and D'Andrea Nichols



Donna Johnson

Additional photos from the Family Fun Day and Roadeo including the winners in each category below. RTA would like to thank those who came out and volunteered as judges for the event including Trotwood Mayor Yvette Page, Vice Mayor Tyna Brown, RTA board members David Williamson and Sharon Hairston, RTA retirees, the Central Ohio Transit Authority, the Heart of Centerville Washington Twp., Ohio State Highway Patrol, Montgomery County Sheriff's Office, and Dayton Police Department.



Randy Penrod talks with judges.



Connor Briggs



Fixed Route
 1st: Joe Mockbee
 2nd: Andrew Reynolds
 3rd: William Johnston



Admin
 1st: Matt Hempstead
 2nd: Connor Briggs
 3rd: Aaron Taylor



Maintenance
 1st: James O'Neal
 2nd: Jason Hardy



Paratransit
 1st: Cecilia Henry
 2nd: James Robert Lively Jr.
 3rd: Monasia Allen



Grand Prize
 1st: Joe Mockbee
 2nd: Matt Hempstead
 3rd: Andrew Reynolds

WEST COMMUNITY CONNECTOR LAUNCHES

COMMUNICATIONS TEAM PROMOTING NEW ROUTE THAT EXPANDS ACCESS IN WESTERN MONTGOMERY COUNTY WITHOUT EVER COMING DOWNTOWN

RTA's newest route, the West Community Connector, began service on Sept. 8, creating better access to grocery stores, medical facilities and employment opportunities in western Montgomery County.

The messaging around the West Community Connector has focused on its access to three transit centers and connections to 12 bus routes and three Connect On-Demand Zones without ever needing to come downtown.

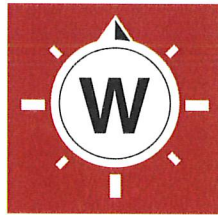
Following the initial announcement of the new route in August, the communications team has been working to promote it on multiple platforms.

Materials created by the graphics team for public promotion include transit center posters, interior cards for inside the buses (pictured below), rack cards, and weatherized signage for the bus stops where the route intersects with other routes.

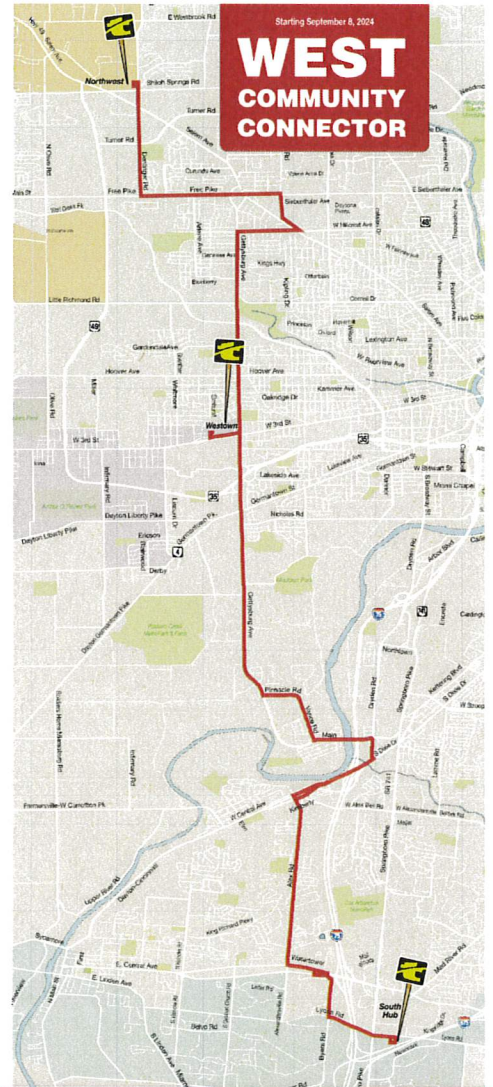
Internally, drivers were alerted to the new route via digital signs, posts on the Info Hub app and printed route guides.

The communications team is also going out to the transit centers served by the West Community Connector to talk to customers about the new route and answer their questions.

The communications team worked with DHP to shoot a commercial to air on local television stations. In addition, several print ads will run in the Dayton Weekly News throughout September. The RTA has been promoting the new route across social media channels as well.



The West Community Connector logos were created by Senior Graphic Designer Cara Wood.



WEST COMMUNITY CONNECTOR

The new RTA route connects you to **12** bus routes, **3** Connect On-Demand zones and **3** transit centers making your daily travel faster and more convenient.

Now you can travel to jobs, medical appointments, the grocery store and more without ever coming downtown.

More information here:



Northwest
Transit
Center



South
Transit
Center



NEW ROUTE LAUNCHING SEPTEMBER 8, 2024

An interior card advertising the new West Community Connector inside RTA buses.

MONTHLY BUS SAYS HELLO TO FALL



The September bus was designed by Graphic Designer Carmen Gaines. It highlights September as National Prostate Cancer Awareness Month as well as Suicide Prevention Month. It also features September holidays including Labor Day, American Chess Day, World Beard Day, National Read a Book Day, National Cheeseburger Day, Grandparents Day, National Coffee Day, Patriot Day, and the first day of autumn. The bus design also promotes the Dayton Art Institute's Oktoberfest on Sept. 27-29 for which RTA will provide shuttles.

OPEN INTERVIEWS DRAW DOZENS OF DRIVER APPLICANTS

RTA's human resources and operations departments have been holding open interviews to fill CDL driver positions each Tuesday and Thursday beginning Aug. 12.

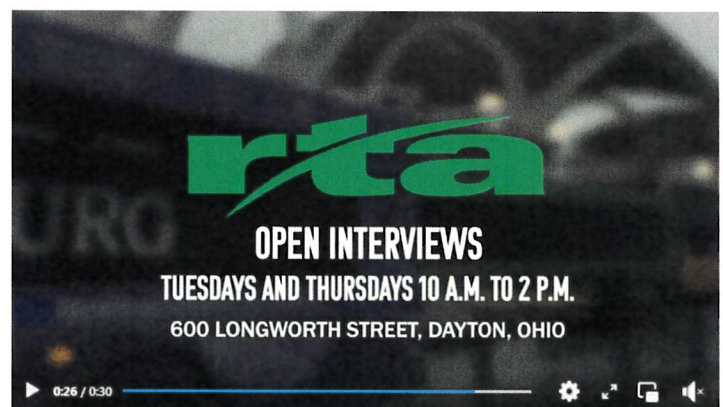
As a result, job offers have been extended to more than 40 individuals. A total of 58 people attended open interviews with an additional eight attending scheduled interview times.

The open interviews continue every Tuesday and Thursday from 10 a.m. to 2 p.m. at 600 Longworth St.

RTA has advertised this hiring effort via a press release, social media posts, and a commercial airing on local TV and radio stations.

Human Resources Representative Michele Gray will be attending the 2024 Montgomery County Fall Job Fair from noon to 4 p.m. on Wednesday, Sept. 18.

In addition to CDL drivers, RTA is currently hiring for customer service representatives and non-CDL drivers as well as procurement, engineering and purchasing agent positions.



A still from a video running on RTA's Facebook page to promote hiring.

RTA AND ATU "STUFFED THE BUS" WITH SCHOOL SUPPLIES FOR THE BOYS & GIRLS CLUB



RTA employees donated thousands of dollars worth of school supplies and backpacks to the Boys and Girls Club of Dayton during this year's Stuff the Bus campaign.

Chief Transportation Officer Roland Caldwell, Deputy Chief Transportation Office Aaron Taylor, Transportation Business Manager Tammy Finch, and fixed-route drivers Nikki Thompson and Kelly Moon helped hand out the backpacks at a resource fair on Aug. 29.

ATU Local 1385 also donated \$500 to the club.



STUFF ²⁰²⁴ THE BUS

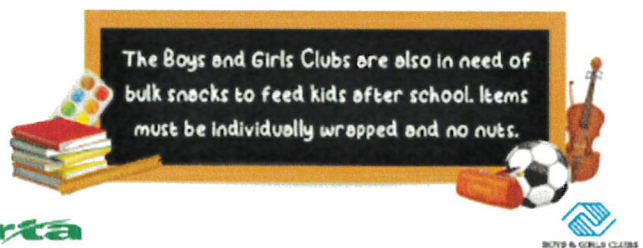


RTA and ATU are collecting supplies and snacks for local kids.

The drive will run from July 15 to August 16.

Drop off donations with operations at 600 Longworth.

See Info Hub for a list of needed school supplies.



RTA WORKS TO KEEP EMPLOYEES COOL DURING A RECORD-BREAKING AUGUST HEAT

Dayton saw a long stretch of 90+ degree weather days to end August. RTA has been working to keep employees cool by providing bottled water in coolers throughout our facilities, allowing for casual dress days as advertised on the poster below, and handing out cooling neck towels for operators to wear.

Casual dress options will continue on weekends starting Sept. 7 with drivers able to represent their favorite football team by sporting college or pro jerseys or T-shirts.

Operator Casual Days
Thursday, Aug. 22 and Friday, Aug. 23

Drivers can wear any RTA shirt – uniform shirt, RTA T-shirt, RTA polos.
And wear jeans, khakis, or uniform pants/shorts.
No distressed jeans.



OPERATIONS RECOGNIZES PROSTATE CANCER AWARENESS MONTH WITH KICKS FOR CANCER CAMPAIGN



Kicks for Cancer

September 9 - 30

Donate a minimum of \$20 to wear your favorite casual kicks throughout Prostate Cancer Awareness Month. Get your money to Roland Caldwell, Aaron Taylor, Connor Briggs, Thomas Nichols, Monica Hunt, Chip Rhodes or Tammey Finch. Donations will go to the organization Zero Prostate Cancer.



RTA is recognizing September as Prostate Cancer Awareness Month with the annual “Kicks for Cancer” campaign.

Employees who donate a minimum of \$20 can wear their favorite sneakers, running shoes, tennis shoes—whatever name they give their kicks — during their work shifts Sept. 9 to Sept. 30.

All the money will be donated toward prostate cancer research and support through the organization Zero Prostate Cancer.

CALL CENTER CELEBRATES SUMMER WITH ANNUAL BASEBALL-THEMED LUNCH



Customer service held a “Take me out to the ballgame” lunch on Aug. 14 complete with peanuts, popcorn, hot dogs, and a Dragons ticket giveaway. Pictured below are customer service supervisors Mark Stankiewicz and Michelle Garrett sporting their favorite team jerseys.



RTA WELCOMES BACK STUDENTS

The communications team visited local campuses in August to welcome back students and promote RTA's services.

At Wright State University team members answered questions about setting up Tapp Pay accounts, and promoted Route 1 which stops on campus and connects to RTA's entire system downtown.

At the University of Dayton the team promoted The Flyer as well as Route 55, a free service for UD students to get rides to the Moraine Walmart on Saturdays.

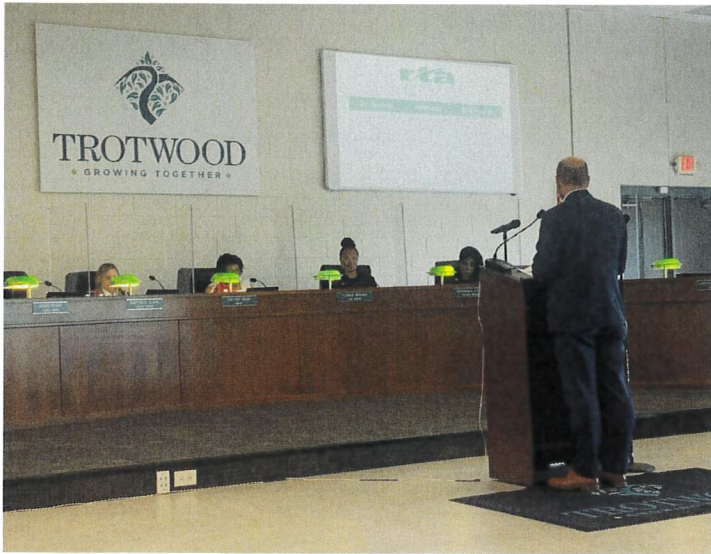
Pictured clockwise below: Wright State international students visit RTA's table at a resource fair held Aug. 21. Communications Specialist Michael Everman

hands out "Big Bus Energy" T-shirts to UD students at the "Up the Orgs" fair held Aug. 23. UD international students say hello during a resource fair held on Aug. 13. Finally, Communications & Community Relations Manager Kristi Newton hands out T-shirts at Wright State's Fall Fest on Aug. 30.

For Dayton Public Schools high school students who ride the RTA, Communications Specialist Katie Wedell and Graphic Designer Carmen Gaines worked with the planning department to update the DPS "Guide to Ride" to reflect changes from the Sept. 8 service change including the addition of the West Community Connector.



Cities get update on West Community Connector



RTA customer and business development leadership have been visiting each jurisdiction the new West Community Connector passes through to present officials with the details about the route, new bus stop signs, and upcoming fare increases.

Chief Customer and Business Development Officer Brandon Policicchio, pictured above at Trotwood City Council on Sept. 3, will also meet with Harrison Twp.

Communications & Community Relations Manager Kristi Newton will present to officials in Moraine, Miamisburg, and Miami Twp.

Manager of Planning Service Development Nathan Owens met with West Carrollton.

UPCOMING INTERNAL EVENTS

Sept. 17 — Brain Health hosted by Diabetes Dayton

The Wellness Program is offering this in-person class from 3 p.m. to 4 p.m. on the 2nd floor of 600 Longworth.

Sept. 23 & 24 — New Hire Orientation

8 a.m. to 5 p.m. each day at 600 Longworth.

Sept. 24 — Beginner-friendly Yoga class

The Wellness Program is hosting a yoga class for all experience levels from 3:30 p.m. to 4:30 p.m. in the Longworth gym.

Oct. 7 — Training Academy graduation

1:30 to 3 p.m. in the Wright Stop Plaza multipurpose room.

Oct. 22 — EBF Life Lessons Session on Social Security

Noon to 1:30 p.m. in the WSP multipurpose room.

Social Media

Facebook August:

Reach: 36,509

Avg.: 70,026

Engagement: 4,522

Avg.: 5,197

Minutes Viewed: 1,407

Avg.: 1,554

Total Followers: 7,075

Instagram August:

Reach: 466

Avg.: 1,012

Accounts engaged: 49

Avg.: 84

Impressions: 3,176

Avg.: 5,340

Total Followers: 1,631

Avg. are first half 2024

Reach = # unique users

Impressions = # times post displays on screen

Engagement = # comments, shares, clicks, likes

Info Hub August

Page views: 3,269

Unique hits: 1,735

Pages created/edited: 16

Push notifications sent: 16

Total Active Users: 214

Transit App August

Sessions: 1,191,761

Average daily sessions: 38,444

Monthly usage high: 5,832

Avg. daily users: 4,707

Avg. and total sessions are estimates.

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Greater Dayton Regional Transit Authority
Financial Report
July 2024

- Financial Summary
- Comparative Data
- Departmental Detail
 - Balance Sheets
 - Sales Tax Receipts

Greater Dayton Regional Transit Authority
 YTD Financial Report
 July 31, 2024

Revenues

Passenger Fares	3,778,745	8.3%
Contract Service Fares	4,757	0.0%
Service Subsidies	8,795	0.0%
Interest	2,188,162	4.8%
Other	202,798	0.4%
Sales Tax - Net	28,485,414	62.5%
State Assistance	181,783	0.4%
Federal Assistance	10,758,171	23.6%
Total Revenue	45,608,625	100%

Total Revenues are \$21.6k over budget as a result of higher passenger fares, interest and sales tax, offset by lower federal assistance.

Expenses

Wages	19,326,731	43.5%
Paid Absences	3,283,615	7.4%
Fringe Benefits	8,217,612	18.5%
Services	4,162,593	9.4%
Materials & Supplies	4,110,302	9.2%
Utilities & Power	1,086,081	2.4%
Casualty & Liability Costs	1,740,188	3.9%
Taxes	135,263	0.3%
Purchased Transportation	1,751,039	3.9%
Miscellaneous	641,750	1.4%
Total Expenses	44,455,174	100%

Total Expenses are \$2.0M under budget as a result of lower fringe benefits, services, materials & supplies, casualty & liability and miscellaneous expense, offset by higher purchased transportation.

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge	1,753,093
-----------------------------	-----------

Local Capital Charge is \$380k under budget.

RTA Service - Gain (Loss)

	(599,642)
--	------------------

RTA Service Loss after Local Capital Charge is \$2.6M under budget.

Audit & GASB Items

Less - Market to Market Adjustment	-
Plus - Market to Market Adjustment	550,334
Less - Federal/State Depreciation	8,434,050
Less - GASB 68 & 74 (Pensions) Charge	-
Plus - GASB 68 & 74 (Pensions) Credit	-

Audit Adjusted - Gain (Loss)

	(8,483,358)
--	--------------------

Plus - Non-RTA Capital Grants Received

	4,066,467
--	-----------

Balance Sheet - Change in Net Position

	(4,416,891)
--	--------------------

Greater Dayton Regional Transit Authority
YTD Financial Report
July 31, 2024

Revenues

	Actual July 2024	Budget July 2024	Actual July 2023
Passenger Fares	3,778,745	3,436,201	3,804,969
Contract Service Fares	4,757	3,120	2,225
Service Subsidies	8,795	10,006	8,538
Interest	2,188,162	2,088,335	1,190,189
Other	202,798	142,912	143,079
Sales Tax - Net	28,485,414	28,271,867	27,966,687
State Assistance	181,783	181,783	488,915
Federal Assistance	10,758,171	11,258,331	9,567,703
Total Revenue	45,608,625	45,392,555	43,172,305

Expenses

Wages	19,326,731	19,229,753	18,040,160
Paid Absences	3,283,615	3,374,683	2,747,663
Fringe Benefits	8,217,612	8,574,677	7,298,635
Services	4,162,593	4,550,150	3,424,885
Materials & Supplies	4,110,302	5,091,301	4,128,588
Utilities & Power	1,086,081	1,125,563	954,307
Casualty & Liability Costs	1,740,188	1,851,669	624,034
Taxes	135,263	131,254	141,855
Purchased Transportation	1,751,039	1,474,670	2,139,243
Miscellaneous	641,750	1,091,109	1,007,010
Total Expenses	44,455,174	46,494,829	40,506,380

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge

RTA Service - Gain (Loss)

Audit & GASB items

Less - Market to Market Adjustment
 Plus - Market to Market Adjustment
 Less - Federal/State Depreciation
 Less - GASB 68 & 74 (Pensions) Charge
 Plus - GASB 68 & 74 (Pensions) Credit

Audit Adjusted - Gain (Loss)

Plus - Non-RTA Capital Grants Received

Balance Sheet - Change in Net Position

	8.3%	7.6%	8.8%
	0.0%	0.0%	0.0%
	0.0%	0.0%	0.0%
	4.8%	4.6%	2.8%
	0.4%	0.3%	0.3%
	62.5%	62.3%	64.8%
	0.4%	0.4%	1.1%
	23.6%	24.8%	22.2%
Total Revenue	100%	100%	100%
	43.5%	41.4%	44.5%
	7.4%	7.3%	6.8%
	18.5%	18.4%	18.0%
	9.4%	9.8%	8.5%
	9.2%	11.0%	10.2%
	2.4%	2.4%	2.4%
	3.9%	4.0%	1.5%
	0.3%	0.3%	0.4%
	3.9%	3.2%	5.3%
	1.4%	2.3%	2.5%
Total Expenses	100%	100%	100%
Pre Local Capital - Gain (Loss)	1,153,451	(1,102,274)	2,665,925
Less - Local Capital Charge	1,753,093	2,133,544	1,743,223
RTA Service - Gain (Loss)	(599,642)	(3,235,818)	922,702
	550,334		793,142
	8,434,050	8,861,706	8,623,161
Audit Adjusted - Gain (Loss)	(8,483,358)	(12,097,524)	(6,907,316)
Plus - Non-RTA Capital Grants Received	4,066,467	-	15,664,431
Balance Sheet - Change in Net Position	(4,416,891)	(12,097,524)	8,757,115

**Greater Dayton RTA
Departmental Budget Summary
July 31, 2024**

Department	#
Board of Trustees	11
Chief Executive Officer	21
Labor Relations	55
Total CEO	
Chief Capital Officer	92
Engineering	24
Corporate Dept.	98
Total CCO	
Chief Financial Officer	19
Claims	66
Procurement	77
Accounting & Payroll	91
Total CFO	
Transportation Administration	60-61
Revenue Vehicle Ops	63
Security	88
Total Transportation	
Maintenance Administration	71
Repair Shops	72
Inventory	73
Line Shop	75
Facility Maintenance	76
Transit Hubs	81-85
Facility Cleaning	89
Total Maintenance	
Customer & Business Dev.	41
Communications	43
Quality Service	44
Planning & Scheduling	45
Human Resources	31
Information Technology (IT)	58
Training, Safety & Risk	65
Total CC&BDO	

RTA Totals

(Dollars in Thousands, Bracketed Variances are Favorable)

	Current Month		
	Actual	Budget	Variance
	5	6	(1)
	49	59	(10)
	69	92	(23)
	118	151	(33)
	110	56	54
	21	40	(19)
	94	8	86
	225	104	121
	47	53	(6)
	115	146	(31)
	44	47	(3)
	93	119	(26)
	299	365	(66)
	631	599	32
	2,694	2,875	(181)
	-	8	(8)
	3,325	3,482	(157)
	156	178	(22)
	900	909	(9)
	78	85	(7)
	285	223	62
	204	219	(15)
	105	139	(34)
	42	46	(4)
	1,770	1,799	(29)
	27	48	(21)
	70	81	(11)
	107	114	(7)
	36	39	(3)
	77	149	(72)
	283	203	80
	82	93	(11)
	682	727	(45)
	6,424	6,634	(210)

	Year to Date		
	Actual	Budget	Variance
	36	40	(4)
	393	382	11
	565	642	(77)
	958	1,024	(66)
	304	390	(86)
	168	274	(106)
	116	202	(86)
	588	866	(278)
	331	361	(30)
	1,916	2,020	(104)
	297	324	(27)
	657	822	(165)
	3,201	3,527	(326)
	4,175	4,141	34
	18,668	19,196	(528)
	2	58	(56)
	22,845	23,395	(550)
	1,091	1,225	(134)
	6,820	6,288	532
	563	589	(26)
	1,135	1,537	(402)
	1,679	1,691	(12)
	783	959	(176)
	309	319	(10)
	12,380	12,608	(228)
	263	333	(70)
	482	564	(82)
	723	785	(62)
	281	266	15
	612	1,035	(423)
	1,451	1,410	41
	637	641	(4)
	4,449	5,034	(585)
	44,457	46,494	(2,037)

	Annual Budget
	69
	672
	1,101
	1,773
	670
	468
	3,640
	4,778
	618
	2,749
	558
	1,413
	5,338
	7,109
	33,111
	100
	40,320
	2,103
	10,790
	1,012
	2,634
	2,889
	1,643
	547
	21,619
	572
	967
	1,348
	457
	1,776
	2,419
	1,100
	8,640
	82,537

Greater Dayton RTA
Balance Sheets
July 2024 and Year End 2023

Assets and Deferred Outflows of Resources

	As of 7/31/2024	PRE-AUDIT As of 12/30/2023
Current assets:		
Cash and cash equivalents	\$ 18,780,152	\$ 18,071,933
Short-term investments	18,479,131	27,387,926
Accounts receivable, less allowance for doubtful accounts	16,562,278	15,122,905
Materials and supplies, net	9,407,599	7,978,214
Prepaid expenses and deposits	1,609,294	2,683,600
	<u>64,838,454</u>	<u>71,244,577</u>
Total current assets		
Non-current assets:		
Long-term investments	72,356,061	64,139,376
Net pension /OPEB assets	-	7,727,516
Capital assets:		
Land	7,361,536	7,361,536
Revenue producing and service equipment	122,008,283	124,364,793
Buildings and structures	163,322,549	156,570,410
Office furnishings, shop equipment and other	28,914,312	29,298,917
Construction in progress	45,344,050	42,826,575
Less accumulated depreciation	<u>(165,324,344)</u>	<u>(159,949,688)</u>
Total capital assets - net	201,626,386	200,472,545
Total non-current assets	<u>273,982,447</u>	<u>272,339,436</u>
Total assets	338,820,901	343,584,014
	<u>27,333,870</u>	<u>8,494,257</u>
	<u>\$ 366,154,771</u>	<u>\$ 352,078,271</u>
Deferred outflows of resources - pensions/OPEB		
Total assets and deferred outflows of resources		

Liabilities, Deferred Inflows of Resources and Net Position

Current liabilities:		
Accounts payable	\$ 2,472,578	\$ 2,163,194
Accrued payroll and related benefits	5,040,597	6,064,217
Accrued self-insurance	6,015,252	5,916,426
Unearned fares	206,429	150,002
Other accrued expenses	2,054,665	1,948,690
	<u>15,789,521</u>	<u>16,242,528</u>
Total current liabilities		
Non-current liabilities:		
Accrued compensated absences	1,349,663	1,349,663
Net pension/OPEB liabilities	58,411,955	19,155,942
	<u>59,761,618</u>	<u>20,505,605</u>
Total non-current liabilities		
Total liabilities	75,551,139	36,748,133
	4,037,743	33,335,322
Deferred inflows of resources - pensions/OPEB		
Net position:		
Invested in capital assets	201,626,386	200,472,545
Unrestricted	84,939,503	81,522,271
	<u>286,565,889</u>	<u>281,994,816</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 366,154,771</u>	<u>\$ 352,078,271</u>



SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED	MONTH RECEIVED	MONTHLY				YEAR TO DATE					
		2021	2022	2023	Actual 2024	Budget 2024	2021	2022	2023	Actual 2024	Budget 2024
JANUARY	APRIL	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579
FEBRUARY	MAY	\$ 3,290,524	\$ 3,515,968	\$ 3,645,547	3,694,999	3,682,002	\$ 6,524,486	\$ 6,922,765	\$ 7,174,832	\$ 7,433,176	\$ 7,246,581
MARCH	JUNE	\$ 4,200,021	\$ 4,207,363	\$ 4,164,079	4,280,129	4,205,720	\$ 10,724,507	\$ 11,130,128	\$ 11,338,911	\$ 11,713,305	\$ 11,452,301
APRIL	JULY	\$ 3,960,624	\$ 4,023,682	\$ 4,096,524	4,090,033	4,137,489	\$ 14,685,131	\$ 15,153,810	\$ 15,435,435	\$ 15,803,338	\$ 15,589,790
MAY	AUGUST	\$ 4,174,409	\$ 4,292,382	\$ 4,190,742	Decreased \$6k or .16% versus 2023	\$ 4,232,649	\$ 18,869,540	\$ 19,446,192	Increased \$368k or 2.4% versus 2023	\$ 19,626,177	\$ 19,822,439
JUNE	SEPTEMBER	\$ 3,995,835	\$ 4,073,673	\$ 4,340,913	\$ 4,384,322	\$ 22,855,374	\$ 23,519,865	\$ 23,967,090	\$ 23,967,090	\$ 24,206,761	
JULY	OCTOBER	\$ 3,970,191	\$ 4,124,481	\$ 4,024,857	\$ 4,065,106	\$ 26,825,565	\$ 27,644,346	\$ 27,991,946	\$ 27,991,946	\$ 28,271,867	
AUGUST	NOVEMBER	\$ 3,792,316	\$ 3,917,771	\$ 4,115,287	\$ 4,002,089	\$ 30,617,881	\$ 31,562,117	\$ 32,107,233	\$ 32,107,233	\$ 32,273,956	
SEPTEMBER	DECEMBER	\$ 3,844,035	\$ 4,163,678	\$ 4,138,193	\$ 3,904,419	\$ 34,461,916	\$ 35,725,795	\$ 36,245,427	\$ 36,245,427	\$ 36,178,375	
OCTOBER	JANUARY	\$ 3,771,559	\$ 4,075,167	\$ 3,945,585	\$ 3,930,150	\$ 38,233,475	\$ 39,800,962	\$ 40,191,012	\$ 40,191,012	\$ 40,108,525	
NOVEMBER	FEBRUARY	\$ 4,015,563	\$ 3,989,588	\$ 3,915,474	\$ 4,014,320	\$ 42,249,038	\$ 43,790,550	\$ 44,106,486	\$ 44,106,486	\$ 44,122,845	
DECEMBER	MARCH	\$ 4,620,756	\$ 4,677,163	\$ 4,746,305	\$ 4,660,762	\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 48,852,790	\$ 48,783,607	
Totals		\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 15,803,338	\$ 48,783,607					
% Increase Year over Year		13.79%	3.41%	0.79%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

Small Purchasing Information
\$25,000 TO \$100,000
January 1, 2024 - December 31, 2024

Contract Date	Requesting Department	Description	Vendor	Amount
1/17/2024	Training, Safety, & Risk	Smith System Training	Smith System Driver Improvement	\$30,000
2/1/2024	Maintenance	Repair of Greyhawk MDT Units	Clever Devices Ltd	25,000
2/1/2024	Maintenance	Paint Booth Lift Repairs	The Marmac Company	40,000
2/12/2024	Executive	Annual Membership Dues	Downtown Dayton Partnership	25,000
3/15/2024	Maintenance	SCADA Annual Maintenance (2024-2025)	QEI LLC	29,849
3/21/2024	Maintenance	Ford Transit Van	Montrose Ford LLC	51,174
3/29/2024	Executive	ABBG Benchmarking Group Membership Dues	Imperial College Projects Limited	28,500
4/1/2024	Maintenance	2024 - 2500 HD Truck	White Allen Chevrolet Co	49,045
4/15/2024	Communications	Video Production Services	D H Productions, LLC	99,375
4/25/2024	IT	Privilage Access Management	CDWG	31,204
5/1/2024	CBD	Office Supplies	Friends Service Co., Inc.	50,000
5/1/2024	CBD	Office Supplies	Staples, Inc.	40,000
5/2/2024	Inventory	3M Graphics Material	Grimco, Inc.	49,864
5/2/2024	Transportation	Safe Driving Rings & Diamonds	The Tharpe Company, Inc. dba Engage2Excel	28,000
5/2/2024	IT	Solarwind Maintenance	CDWG	35,013
5/9/2024	IT	Network Services	Vernovis, LTD	30,000
5/20/2024	Maintenance	Shelter Parts	Brasco International	36,825
5/31/2024	Executive	APTA Membership	APTA	39,250
6/5/2024	Maintenance	Scrubber	M.H. Equipment Corporation	74,896
6/13/2024	IT	Trapeze Drivermate Pilot	Trapeze Software Grp. Inc	36,650
6/20/2024	IT	CDWG Server Implementation	CDWG	41,895
7/22/2024	Maintenance	Bus Wash Preventive Maintenance Inspection Program	Westmatic Corporation	75,861
7/31/2024	IT	Microsoft Ea True-Up	Insight Public Sector	41,569
8/2/2024	IT	Cisco Switch Annual Maintenance	CBTS Technology Solutions, LLC	65,374
8/6/2024	Maintenance	Rolling Sliding Doors Of Dayton	Rolling And Sliding Doors Of Dayton	25,000
8/14/2024	Maintenance	HVAC Eastown Transit Ctr	Osterfeld Champion Service Inc.	46,075
8/19/2024	IT	Bus Internet & Web Host	Donet Incorporated	34,000
			TOTAL	\$1,159,419

Board Meeting - 10/01/2024
Chief Financial Officer



Trustee's Oath of Office

I, **ASHTON S. DUPLER**, will honestly, faithfully, and impartially perform the duties of my office. I will not be personally interested directly or indirectly in any contract let by the Greater Dayton Regional Transit Authority. I will uphold the laws and Constitution of the United States of America and of the State of Ohio.

Ashton S. Dupler

STATE OF OHIO

COUNTY OF MONTGOMERY

Sworn to and subscribed before me, a notary public, this 1st day of October 2024.

Notary Public