



**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

August 20, 2024

Members Present: Sharon D. White, Chair
Al Fullenkamp
Sharon Hairston
Belinda Matthews-Stenson
Grady Mullins
Thomas Weckesser
David P. Williamson

Excused: John A. Lumpkin, Jr.
Nikol Miller

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Deborah Howard
Brandon Policicchio
Mary K. Stanforth
Robert Stevens

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Mr. Fullenkamp -	Yes
Ms. Hairston -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Yes
Ms. Miller -	Excused
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Ms. White -	Yes
Mr. Williamson -	Yes

A quorum was present, and proper notice of the meeting had been given.

Approval of July 16, 2024 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing none, MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE the July 16, 2024 Committees Meeting minutes as presented.

The MOTION was APPROVED by voice vote 7-0.

Board Action Items

Action Item #2 – Landscaping and Grounds Maintenance

Mr. Brown stated the purpose of this procurement is to select a firm to partner with Greater Dayton Regional Transit Authority (RTA) in a five (5) year contract for landscaping and grounds maintenance services at all RTA properties, including the Longworth campus, transit centers, substations, and turnarounds and turn backs.

This project involves weekly landscaping services, biweekly reports on the condition of the properties, and a summary of the completed work. The contract also includes the application of insect spray five (5) times per year, seeding, and other landscaping and grounds maintenance work, as needed.

Sealed bids for the Landscaping and Grounds Maintenance were solicited through *Dayton Daily News*, *Dayton Weekly News*, and *Transit Talent*. Invitations for Bid were sent to 33 firms.

At 10:00 a.m., on July 25, 2024, two (2) bids were received and publicly opened. The results were as follows:

Five-Year Contract Total Bids	GroundsPRO Tipp City, OH	Lamanna’s Lawn & Landscaping Dayton, OH
Longworth Campus	\$ 275,910	\$ 640,000
Transit Centers	132,345	387,500
Substations	99,880	347,500
Turnarounds	83,360	325,000
Insect Spray	13,750	176,500
Base Bid Total	\$ 605,245	\$ 1,876,500

This procurement will be funded with operating funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees an AWARD to GroundsPRO in the amount of \$605,245 plus a 20% contingency of \$121,049 for any unknown and additional costs, for a grand total of \$726,294.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Portable Vehicle Hoists

Mr. Brown stated the purpose of this procurement is to purchase five (5) sets of wireless portable vehicle hoists to replace some of the older hard-wired units. Each set consists of four (4) individual lifts. To offset some of the cost of these new hoists, RTA will sell the five (5) older hoists on Gov. Deals.

These new wireless portable vehicle hoists will be used throughout the Maintenance Department for vehicle maintenance repairs. These replacement hoists offer several advantages over the current hoists, including 120-volt charging of the batteries, eliminating trip hazards that cords present, and increasing the lift capacity from 16,000 to 18,500 lbs. per unit.

RTA can purchase portable vehicle hoists from Ohio Department of Transportation (ODOT) contracts, a process that ensures competitive pricing and adherence to Federal Transit Administration regulations. For this procurement, we will be following this process, which involves the evaluation of state-term contracts and bid-term contracts by the State of Ohio.

After evaluating the various equipment available from ODOT-authorized vendors, Stertil-Koni was determined to offer the best hoist option based on its portability, weight limit, and price.

This purchase will be partially funded with federal funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD to Stertil-Koni for five (5) sets of wireless portable vehicle hoists at \$57,000 each, for a total of \$285,000.

The MOTION was APPROVED by voice vote 7-0.

Action Item #4 – Medical and Prescription, Dental, and Voluntary Vision Insurance

Mr. Policicchio explained this procurement is for group medical and prescription drug, and vision coverage for administrative and AFSCME employees of the Greater Dayton RTA, along with dental coverage for all RTA employees. RTA provides health coverage in accordance with its' labor agreement with ATU, AFSCME, and the administrative employee benefit plan.

RTA's current providers and annual costs:

Type	Provider	Annual Cost
Medical and Prescription (Fully Insured)	Anthem	\$2,098,704
Dental	Superior Dental Care	\$185,556.72
Vision (Discount Card)	EyeMed	No Cost

Due to a lack of responses, and large renewal increases proposed during last year's procurement process, it was thought the RTA would receive a better response if the Request for Proposal process were streamlined. As a result, it was decided to go back out for proposals using local funds only, which would negate the need for most of the forms and affidavits found in a federally funded Request for Proposals that insurance providers would prefer not to follow. It was also determined that RTA's consultant, Marsh & McLennan, would release the streamlined RFP and receive the proposals for a fully insured plan. The RTA asked that all proposers match the current health plans when formulating their proposals for 2025.

As a result, Marsh & McClellan received one (1) proposal from Medical Mutual of Ohio for medical and prescription drugs, two (2) proposals for dental, and two (2) proposals for vision. Currently, RTA provides a vision discount card and is proposing to provide voluntary vision insurance coverage, and employees will pay 100% of the premium cost.

Type	Provider	Rate Proposed
Medical & Prescription Drug	Medical Mutual of Ohio	\$2,300,575
Dental*	Superior Dental Care	\$445,346.40
	Delta Dental	\$445,403.40
Vision*	VSP	\$60,193.92
	EyeMed	\$59,470.56

* The proposed rates for dental are the total for two (2) years, and four (4) years for vision.

In addition to the above rates received, the RTA also reviewed the option of going self-insured for medical and prescription drug insurance in 2025. The Health Transit Pool of Ohio was evaluated by staff as a self-insurance option. The Health Transit Pool of Ohio program is conducted through a pooling arrangement, which allows for pooling both self-insurance and stop-loss coverage. The program is organized to allow each member of the pool to independently create their benefits profiles with different coverage profiles for each member. All claims are adjusted by the selected health insurance provider of the pool.

Based on current and projected experience, the Health Transit Pool of Ohio is estimating a decrease in costs for 2025 by going self-insured, at an estimated annual cost of \$2,091,916. While the Health Transit Pool of Ohio has not secured their provider for 2025, all providers that have bid cover the major healthcare networks in the Dayton area. The Health Transit Pool of Ohio's current provider is United Healthcare.

RTA reviewed the above options and is recommending going self-insured with the Health Transit Pool of Ohio for medical and prescription drug coverage, which is projected to meet our budgetary goals in 2025. In addition, RTA is recommending a two (2) year agreement with Superior Dental Care, and a four (4) year agreement with EyeMed.

Medical, prescription, and voluntary vision coverage will be made available to administrative and AFSCME represented employees (non-ATU). Dental insurance coverage will be made available to all RTA employees. Under the medical and prescription drug coverage, the RTA will offer three (3) plan options. The RTA share will remain at 80%, and the RTA contributions will be similar or, in a few cases even higher than the ATU plan RTA contribution for CY 2025 in the new ATU contract.

Option One (Base Plan) – This is an option for employees who desire the traditional PPO expanded network access coverage. This will remain a plan where RTA covers 80% of the calculated premium equivalent.

Option Two – This is an HSA plan (like this year's) with deductibles that are set by the federal government, not RTA. RTA will continue to cover 80% of the premium equivalent, and once again, RTA will provide the \$75 per pay contribution to HSA accounts.

Option Three – This is for team members with other qualified coverage. The opt-out payment is \$200 per pay (\$5,200 per year) for those who qualify.

This procurement will be funded with segregated funds.

MOTION made by Ms. Matthews-Stenson and SECONDED by Ms. Hairston that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a contract AWARD be made to self-insure medical and prescription coverage through the Health Transit Pool of Ohio in the total estimated amount of \$2,091,916 (plus a contingency allowance of \$200,000) for one (1) year, an agreement with Superior Dental Care for a total two (2) year estimated cost of \$445,346.40, and an agreement with EyeMed for a total four (4) year estimated cost of \$59,470.56, based on the current census. In addition, it is recommended the Chief Executive Officer be authorized to prefund our account with the Health Pool in CY2024 with \$392,628.55. This represents funds that RTA is currently holding from the last time we were self-insured and can be used to offset potential future catastrophic claims.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Update

Mr. Policicchio stated the Customer and Business Development Department update was provided in today's meeting packet.

Ridership Update

Mr. Policicchio shared the ridership update will be made available very soon.

June 2024 Financial Report

Ms. Stanforth stated the June 2024 Financial Report was provided in today's meeting packet. Total revenue is \$682 thousand over budget due to higher passenger fares, interest income and sales tax. Total expenses are \$1.83 million under budget due to lower services, materials & supplies and miscellaneous costs. Those positive variances are offset by higher purchased transportation. RTA's service gain is \$99 thousand after six months, which compares to a budgeted service loss of \$2.79 million. The overall financial result tracks favorably compared to budget.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet. There were no questions regarding small purchases.

CEO Update

Mr. Ruzinsky stated he was very pleased with the recent retiree recognition event and luncheon. He also provided follow-up on a Citizen's comment/complaint from the August 6, 2024 board meeting.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committees meetings are scheduled for September 17 and October 15, 2024.

Adjournment

With no further business, Ms. White DECLARED the meeting ADJOURNED at 9:10 a.m.

ATTEST



Sharon D. White, Chair



Mary K. Stanforth, Committee Secretary