



Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

October 1, 2024

- Trustees: John A. Lumpkin, Jr., President, *arrived at 3:07 p.m.*
Sharon D. White, Vice President
Al Fullenkamp
Sharon E. Hairston
Nikol M. Miller
Grady L. Mullins
Thomas Weckesser
David P. Williamson
- Excused: Belinda Matthews-Stenson
- Staff: Bob Ruzinsky, Chief Executive Officer
Christopher Conard, Coolidge Wall, Co. LPA
Cathy Garner, Senior Executive Administrative Assistant
Brandon Policicchio, Chief Customer and Business Development Officer
Mary K. Stanforth, Chief Financial Officer
Lee Stevens, Facilities and Infrastructure Manager
Robert Stevens, Chief Labor Officer
Aaron Taylor, Deputy Chief Transportation Officer
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. White called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. White led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Excused	Ms. White	Yes
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Yes		

APPROVAL OF CONSENT AGENDA

Ms. White stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Ms. White asked if there are any changes to the Agenda?

Upon hearing no requests or changes, MOTION MADE by Mr. Williamson and SECONDED by Mr. Weckesser to APPROVE today’s Board Meeting Agenda.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

APPROVAL OF SEPTEMBER 3, 2024 BOARD MEETING MINUTES

Ms. White asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing no requests or changes, MOTION MADE by Mr. Fullenkamp and SECONDED by Ms. Hairston to APPROVE the September 3, 2024 Board Meeting Minutes.

MOTION CARRIED by voice vote.

Ayes: Seven Nays: None

FINANCE/PERSONNEL COMMITTEE REPORT (SHARON HAIRSTON)

Ms. Hairston stated the Finance/Personnel and Planning Committees held a meeting on September 17th and as a result, the Finance/Personnel Committee is recommending two (2) Action Items for the Board’s consideration.

ACTION ITEM #2 – RESOLUTION NO. 2024-10-1, AUTHORIZING STAFF TO SEEK FEDERAL INFRASTRUCTURE INVESTMENT AND JOBS ACT FLEXIBLE FUNDING TO SUPPORT TRANSIT PROJECTS

Ms. Hairston stated RTA has been notified by the Miami Valley Regional Planning Commission (MVRPC) regarding the solicitation of new transportation projects under the category of Congestion Mitigation and Air Quality (CMAQ). Once submitted, applications for the proposed new projects will be reviewed and evaluated for inclusion in the State Transportation Improvement Program.

In reviewing the region’s transportation needs, Staff has developed a project eligible for flexible funding. The proposal has been scrutinized in the context of MVRPC practices and policies. The proposed future project will replace 25 small buses and has a total cost of \$3,750,000, with a Federal Share of \$3,000,000.

MOTION MADE by Ms. Hairston and SECONDED by Ms. Miller to APPROVE Resolution No. 2024-10-1, authorizing the submittal of all necessary documents and the fulfillment of all other requirements, in order to obtain additional funding for project(s) approved by the MVRPC.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

ACTION ITEM #6 – OHIO TRANSIT RISK POOL (OTRP) SPECIAL ASSESSMENT AND SHOCK LOSS FUND PAYMENT

Ms. Hairston stated annually an independent professional firm performs a Review of Loss and Loss Expense Reserves to assess OTRP’s available funds for losses. The most recent review concluded that while OTRP is well-positioned overall, Loss Years 2022 - 2024 are underfunded due to higher-than-anticipated losses. Consequently, in September 2024, OTRP voted to assess members \$1,690,000, with RTA’s share equal to \$503,704.

In addition to the Special Assessment, the Chief Executive Officer recommends a Shock Loss Fund Contribution of \$930,000. These funds are available from previous Transit Liability amounts earmarked for pre-OTRP deductible

payments. As a result, the Shock Loss Fund Contribution will not impact expenses.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Williamson to APPROVE payments to the Ohio Transit Risk Pool of \$503,704 for a Special Assessment and \$930,000 for a Shock Loss Fund Contribution. The combined total is \$1,433,704.

MOTION CARRIED by voice vote.

Ayes: Seven

Nays: None

Discussion Items to Mention

Ms. Hairston stated the July 2024 Financial Report, as well as Small Purchases Information, was presented at our meeting and has been included in today's Board package.

Mr. Lumpkin arrived at 3:07 p.m.

PLANNING COMMITTEE REPORT (TOM WECKESSER)

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on September 17th, and as a result, the Planning Committee is recommending three (3) Action Items for the Board's consideration.

ACTION ITEM #3 – REMIX TRANSIT PLANNING SOFTWARE SERVICE

Mr. Weckesser stated the purpose of this procurement is to award a sole source contract to Remix Software Inc. to provide cloud-based transit planning software services for a three (3) year period. This procurement will be funded with operating funds.

Remix's proprietary web-based transit planning software provides rapid route design, analysis, and modification of existing transit routes, demographic analysis, operating cost calculations, and Title VI analysis in a single integrated platform for transit planning.

Since acquiring Remix, it has enhanced results and reduced contracted service costs for RTA. By utilizing the Remix platform, RTA can utilize its resources wisely and apply

best practices with the delivery of its planning and service development functions.

MOTION MADE by Mr. Weckesser and SECONDED by Mr. Fullenkamp to APPROVE an AWARD to Remix Software Inc. for the Remix Transit Planning Software Service for \$37,410 per year, for a three (3) year total of \$112,230.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #4 - PRINTING SERVICES

Mr. Weckesser stated the purpose of this procurement is to select a firm to partner with for the purchase of first class printed materials that represent RTA’s professionalism and brand standards to the community.

This contract will include a diverse range of printing materials including flyers, brochures, envelopes, and weatherproof signage and posters. In total, there are 42 individual print materials for which RTA requested pricing. This contract will be funded through the operating budget.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Miller to AWARD a three (3) year contract to Progressive Printers for printing services in the amount of \$267,062.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM # 5 – INTELLIGENT TRANSIT SYSTEMS UPGRADE PROJECT – PHASE 1 OF 3

Mr. Weckesser explained the purpose of this procurement is to award contracts to RTA’s existing Intelligent Transportation System, also known as ITS, providers Clever Devices and Trapeze, for the updating of existing platforms that support RTA operations.

ITS components outlined in Phase 1, are targeted for installation and live operation in 2025 and are included in the approved 2024 capital and operating budgets. The total

estimated cost of the upgrade for all three (3) phases is estimated to be roughly \$7 million. The total cost of the previous upgrade in 2016 for components included in these phases was over \$7 million.

This procurement is part of a three phase upgrade project that will take place in 2025, 2026, and 2027. Most ITS platforms were last updated in 2016 and are nearing the end of useful life, and some products will no longer be supported beginning in 2026. Due to this, RTA will be upgrading, replacing, and adding new features to the existing system over the next three (3) years.

A cost analysis was performed, and pricing was determined fair and reasonable based on a comparison to pricing charged to another transit agency for similar ITS solutions. Long-term maintenance for any new software, integrations or equipment added to the overall ITS platform for all three (3) phases will be included in future contracts to be negotiated with the vendors for annual maintenance.

MOTION MADE by Mr. Weckesser and SECONDED by Ms. Hairston to APPROVE AWARDS to:

- Clever Devices LTD in the total amount of \$1,784,902.60;
- Trapeze Software Group, Inc. in the amount of \$158,529.00;
- Ensemble Solutions Group in the amount of \$86,334.40; and
- Black Bear Radio Inc. in the amount of \$52,000.00.

In addition, a total of \$208,176.60 is recommended for a 10% contingency for all related components, for a grand total AWARD of \$2,289,942.60. This procurement will be funded 80% with federal funds except for maintenance costs, which will be funded with operating funds.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

Discussion Items to Mention

Mr. Weckesser stated at the meeting Mr. Policicchio provided a summary document of recent activities going on in the Customer and Business Development Department.

CHIEF EXECUTIVE OFFICER’S REPORT

Mr. Ruzinsky asked Mr. Policicchio to provide an update regarding a American Public Transportation Association (APTA) Award which RTA Staff received earlier today.

Mr. Policicchio stated RTA Staff members are currently attending APTA’s annual conference. This afternoon, about an hour ago, our Marketing Director, Ms. Jessica Olson, and her Staff members received on behalf of RTA the Grand prize Marketing award for the category Community-Based Program - Caring for Our Community! This award relates to the excellent bus wraps Staff created for the various communities in Montgomery County! This is the first time RTA has won this award, so it's an honor!

OLD BUSINESS

None.

NEW BUSINESS

Mr. Ruzinsky turned the microphone over to Mr. Lumpkin for a presentation to Ms. Hairston, whose Board term ends later this month.

Mr. Lumpkin presented Ms. Hairston with flowers and a small token of appreciation for her work and leadership. Mr. Lumpkin thanked Ms. Hairston for her leadership and mentorship during her tenure and for ensuring the community was always served. All Trustees gave farewell messages to Ms. Hairston and shared how her leadership qualities will be greatly missed.

Ms. Hairston thanked the Board of Trustees, Mr. Ruzinsky, and Staff for the great working relationships throughout the many years on the Board. Ms. Hairston stated, “It's been a pleasure!”

Everyone applauded Ms. Hairston.

PUBLIC COMMENT

None

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Lumpkin and all Board Trustees expressed congratulations to Ms. Hairston for her excellent service! Board Trustees also congratulated RTA's Marketing Team on winning the APTA Award.

Mr. Lumpkin asked if the Oath of Office can take place before the Executive Session. Mr. Conard replied that is possible with amending today's agenda.

MOTION MADE by Mr. Williamson and SECONDED by Mr. Fullenkamp to MODIFY today's Board Meeting Agenda, allowing the Oath of Office to be conducted for new Trustee, Ashton Scott Dupler, before Executive Session.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

OATH OF OFFICE

Mr. Conard administered the Oath of Office to Mr. Ashton Scott Dupler.

Mr. Dupler stated that it's a great privilege and honor to join the RTA Board, and he is looking forward to serving! He also thanked Mr. Ruzinsky for the wonderful meeting session and RTA tour provided earlier today.

EXECUTIVE SESSION

Mr. Ruzinsky stated there is a request to go into Executive Session to consider the acquisition of real estate property. No Action is expected today.

MOTION MADE by Mr. Williamson and SECONDED by Ms. Hairston to RECESS into Executive Session to discuss the acquisition of real estate property.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Yes		

Mr. Dupler was invited to join the Trustees in Executive Session.

The meeting recessed at 3:45 p.m.

MOTION MADE by Ms. White and SECONDED by Ms. Hairston to RECONVENE into regular session.

Roll call was taken:

Mr. Fullenkamp	Yes	Mr. Mullins	Yes
Ms. Hairston	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Excused	Mr. Williamson	Yes
Ms. Miller	Yes		

The meeting was reconvened at 4:06 p.m.

ADJOURNMENT

MOTION MADE by Ms. Hairston and SECONDED by Ms. White to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Eight Nays: None

The meeting adjourned at 4:07 p.m.

ATTEST



John A. Lumpkin
President
RTA Board of Trustees

Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees