



Greater Dayton RTA Board of Trustees

Jointly held Finance, Personnel, and Planning Committees Meeting Packet

Tuesday, March 18, 2025 – 8:30 a.m.

Wright Stop Plaza – 4 S. Main Street, Dayton, Ohio 45402
2nd Floor Multipurpose Room

Interpreters for hearing-impaired individuals are available upon request. Requests should be made at least five days before the meeting's date. For more information, contact Cathy Garner at 425-8392.

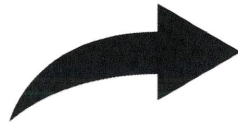
Thank you.

**Greater Dayton RTA Board of Trustees Jointly held Finance,
Personnel, and Planning Committees Meeting Packet**

Meeting Date: Tuesday, March 18, 2025 - 8:30 a.m.
Wright Stop Plaza – 4 S. Main Street, Dayton, OH 45402
2nd Floor Multipurpose Room

Agenda

Next Section





AGENDA
Greater Dayton RTA Board of Trustees
Finance/Personnel and Planning Committees Meeting

Wright Stop Plaza
4 South Main Street, 2nd Floor Conference Room, Dayton OH 45402
Tuesday, March 18, 2025 – 8:30 a.m.

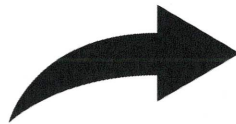
Call Meeting to Order	Sharon White, Chair
Roll Call/Declare Quorum	White
I. Approval of February 18, 2025 Jointly Held Finance/Personnel and Planning Committees Meeting Minutes	White
II. Future Board Action Items	
Planning	Weckesser
• Action Item #4 – New Hire Background Checks	Policicchio
• Action Item #5 – Temporary Staffing Services	Policicchio
• Action Item #6 – Aptean Renewal	Policicchio
III. Informational / Discussion Items	
Planning	Weckesser
• Customer and Business Development Update	Policicchio
Finance/Personnel	Matthews-Stenson
• January 2025 Financial Report	Stanforth
• Small Purchasing Information	Howard
IV. Chief Executive Officer Update	Ruzinsky
V. Request for Executive Session – <i>As Required</i>	White
Reconvene to Regular Session	
<u>Next Regular Committees Meetings</u> – April 15 and May 20, 2025	
VI. Adjournment	White

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**Greater Dayton RTA Board of Trustees Jointly held Finance,
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Approval of Minutes
Next Section





**Jointly Held
Finance/Personnel and Planning Committees
Meeting Minutes**

February 18, 2025

Members Present: Sharon D. White, Chair
Ashton Dupler
Al Fullenkamp
Nikol Miller
Grady Mullins
David P. Williamson (arrived at 8:35am)
Thomas Weckesser

Excused: John A. Lumpkin, Jr.
Belinda Matthews-Stenson

Staff in Attendance: Bob Ruzinsky
Daron Brown
Roland Caldwell
Chris Conard, Coolidge Wall
Deborah Howard
Shanel Kilgore
Brandon Policicchio
Armando Santiago
Mary K. Stanforth

Ms. White called the meeting to order at 8:30 a.m. and roll call was taken:

Roll Call

Ms. White -	Yes
Mr. Dupler -	Yes
Mr. Fullenkamp -	Yes
Mr. Lumpkin	Excused
Ms. Matthews-Stenson -	Excused
Ms. Miller -	Yes
Mr. Mullins -	Yes
Mr. Weckesser -	Yes
Mr. Williamson -	Excused; Arrived at 8:35am

A quorum was present, and proper notice of the meeting had been given.

Approval of November 19, 2024, Jointly Held Finance/Personnel and Planning Committees Meeting Minutes

Ms. White asked if attendees request a reading of the minutes or have corrections to the minutes?

Upon hearing no requests or corrections, a MOTION was made by Mr. Weckesser and SECONDED by Mr. Fullenkamp to APPROVE the November 19, 2024 minutes.

The MOTION was APPROVED by voice vote 7-0.

Future Board Meeting Action Items

Action Item #2 – Hazardous and Non-Hazardous Waste Removal and Disposal

Mr. Brown stated the purpose of this procurement is to contract with a firm to provide removal and disposal of hazardous and non-hazardous waste materials from Greater Dayton Regional Transit Authority (RTA) facilities.

The successful contractor is required to transfer or pump materials into approved containers; load and secure into the transport vehicles; dispose by recycling, fuel blending, re-refining, wastewater treatment, or other approved method; prepare all documentation required by federal, state, and local authorities. The contractor shall be responsible for providing empty fifty-five (55) gallon drums, properly labeling, testing of contents prior to transport, having the required licenses and permits, notifying agencies having authority over transport, and providing manifest documentation to RTA.

Sealed bids for Hazardous and Non-Hazardous Waste Removal and Disposal were solicited through the *Dayton Daily News*, *Dayton Weekly News* and *Transit Talent*. In addition, RTA sent invitations for bids to thirty-three (33) firms.

At 10:00 A.M. on December 12, 2024, RTA publicly opened three (3) bids that were received. The price received is as follows:

Year	Valocor Dayton, Ohio *Non-Responsive	Safety Kleen Cincinnati, OH	GFL Environmental Services Springboro, OH
Year 1	*	\$ 63,173.75	\$ 39,743.75
Year 2	*	\$ 66,696.99	\$ 42,075.25
Year 3	*	\$ 70,495.62	\$ 44,298.75
Year 4	*	\$ 74,547.32	\$ 46,638.25
Year 5	*	\$ 78,984.04	\$ 49,069.75
GRAND TOTAL	*	\$ 353,897.72	\$ 221,825.75

* Did not complete the detailed bid sheet as instructed.

Based on the significant price difference in the bids received, clarification was received by each bidder that their pricing was correct and accurate. The bid received from GFL Environmental Services is reflective of a 2% increase based on the prior (2022) contract amount. GFL Environmental services has previously provided us with services related to this project and has received excellent reference checks from other companies where they have provided similar services in the past.

MOTION made by Mr. Williamson and SECONDED by Mr. Fullenkamp that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees a CONTRACT AWARD to GFL Environmental Services for Hazardous and Non-Hazardous Waste Removal and Disposal for a five (5) year period for \$221,826 plus a 15% contingency fee of \$33,274 for any unseen issues, for a total not to exceed amount of \$255,100. Actual costs will vary depending on usage.

The MOTION was APPROVED by voice vote 7-0.

Action Item #3 – Advertising Media Services

Mr. Policicchio stated that the purpose of this procurement is to contract with vendors to provide media space for Greater Dayton RTA advertisements through television, radio, digital, print, and billboards.

RTA uses advertising to promote its programs and services throughout Montgomery County for ridership services, employment opportunities, and agency information to customers and the community at large.

The following vendors are currently approved for providing advertising media placements. RTA reserves the right to add or remove vendors from this list for the duration of the awarded period, provided they meet the necessary requirements.

Vendor	Location	Media Type
Dayton Daily News	Dayton, OH	Print
Dayton Weekly News	Dayton, OH	Print
Lamar Advertising	Baton Rouge, LA	Billboard
Key Ads	Dayton, OH	Billboard
Alpha Media, LLC	Dayton, OH	Radio & Digital
iHeart Media	Chicago, IL	Radio & Digital
Faith and Friends	Dayton, OH	Radio & Digital
COX Media Group Radio	Chicago, IL	Radio & Digital
COX Media Group	Chicago, IL	Television
Charter Communication	Atlanta, GA	Television
WDTN	Chicago, IL	Television
Sinclair Properties	Nashville, TN	Television
ThinkTV	Dayton, OH	Television

Each year, RTA will request pricing from the approved vendors based on anticipated advertising campaigns. Costs will be evaluated, and acceptable pricing will be selected from the quotes provided. Below are the estimated advertising media costs over the next four (4) years.

Advertising Media	Year 1	Year 2	Year 3	Year 4	4-Year Total
Print	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Billboard	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Radio & Digital	\$60,000	\$60,000	\$60,000	\$60,000	\$240,000
Television	\$175,000	\$175,000	\$175,000	\$175,000	\$700,000
Total	\$275,000	\$275,000	\$275,000	\$275,000	\$1,100,000

MOTION made by Ms. Matthews-Stenson and SECONDED by Mr. Williamson that the Finance/Personnel and Planning Committees RECOMMEND to the Board of Trustees contract AWARDS to the approved firms totaling \$275,000 per year for four (4) years, for a grand total of \$1,100,000. Funds will be apportioned as-needed between the approved vendors.

The MOTION was APPROVED by voice vote 7-0.

Customer and Business Development Updates

There was a change to the agenda as the Centre City Developer had to cancel. In its place, Mr. Ruzinsky provided an update on federal funding. Mr. Policicchio also highlighted the various activities taking place in the Customer and Business Development Department.

November 2024 Financial Report

Ms. Stanforth stated the November 2024 Financial Report was provided in today's meeting packet. Total revenues are \$100 thousand under budget as a result of lower sales tax and federal assistance, offset by higher passenger fares and interest. Total expenses are \$2.5 million under budget as a result of lower fringe benefits, services, materials & supplies and miscellaneous expense, offset by higher purchased transportation and casualty & liability costs. RTA's service loss after local capital charge is \$2.2 million after eleven months, which compares to a budgeted loss of \$4.9 million. The overall financial result is tracking favorably compared to budget.

Small Purchasing Information

Ms. Howard stated the Small Purchasing Information was included in today's meeting packet.

Request for Executive Session

There were no requests for an Executive Session.

Next Meeting

The upcoming jointly held Finance/Personnel and Planning Committee meeting is scheduled for March 18, 2025.

Adjournment

MOTION made by Ms. Miller and SECONDED by Mr. Fullenkamp to ADJOURN the meeting.

The MOTION was APPROVED by voice vote 7-0.

The meeting ADJOURNED at 9:20 a.m.

ATTEST

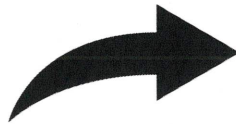
Sharon D. White, Chair

Brandon Policicchio, Committee Secretary

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Action Item #4
Next Section



Action Item #4 New Hire Background Checks

The purpose of this procurement is for the Greater Dayton Regional Transit Authority (RTA) to award a contract for a five (5) year period to provide full, comprehensive background check services for new hire applicants.

RTA employees are thoroughly vetted before hiring to ensure the safety and security of our operations and the communities we serve. The successful contractor will be responsible for providing RTA with background checks for in-state and out-of-state new hires. The contractor will also provide screening reports and Department of Transportation employer checks as needed.

Sealed bids were solicited publicly through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to thirty-four (34) firms.

At 10:00 AM on January 23, 2025, eleven (11) bids were received and publicly opened. The bid results were as follows:

Vendor	Year 1	Year 2	Year 3	Year 4	Year 5	Total
The Orsus Group Troy, MI	\$25,650	\$25,650	\$25,650	\$26,424	\$27,222	\$130,596
First Choice Davie, FL	\$31,050	\$31,050	\$31,050	\$31,050	\$31,050	\$155,250
Employers Choice Santa Fe Springs, CA	\$33,000	\$33,900	\$34,800	\$35,700	\$36,630	\$174,030
TruView BSI Melview, NY	\$35,400	\$35,400	\$35,400	\$35,400	\$35,400	\$177,000
TriCor Employment Berea, OH	\$35,160	\$39,210	\$44,400	\$51,900	\$58,350	\$229,020
Accurate C&S Services Oakland, CA	\$43,200	\$48,600	\$54,000	\$59,400	\$64,800	\$270,000
Data Research Toledo, OH	\$59,400	\$67,350	\$74,850	\$85,200	\$97,200	\$384,000
Gravitas Investigations Kings Mill, OH	\$98,358	\$103,914	\$109,116	\$114,564	\$119,028	\$544,980
Advantage Support Flint, MI	\$104,400	\$107,532	\$110,754	\$114,084	\$117,510	\$554,280
Diversio Investigations Cincinnati, OH	\$130,590	\$118,590	\$117,990	\$118,590	\$118,590	\$604,350
Armor Risk Management Youngstown, OH	\$330,000	\$330,000	\$315,000	\$330,000	\$330,000	\$1,635,000

Annual totals include the costs for a total of nine (9) different checks performed for each new employee.

The Chief Executive Officer recommends a five (5) year contract AWARD to The Orsus Group for the New Hire Background Checks for \$130,596 and a 20% contingency fee of \$26,119 for additional checks for a grand total of \$156,715.

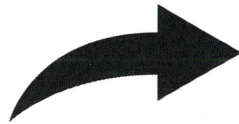
Board Meeting – 04/01/2025
Chief Customer and Business Development Officer

#	IFB GD 24-70 New Hire Background Checks
1	A.A.B.S
2	Accurate Biometrics Inc.
3	Accurate C&S Services Inc.
4	AccuSource, Inc.
5	Advanced Background Check, Inc.
6	Azura Investigations
7	BCS Background Screening, LLC
8	CastleBranch
9	Corporate Screening Services, Inc.
10	Creative Security Company, Inc.
11	Curtis Blue Line
12	Datalink Information Services
13	Distyngushed Management LLC
14	Diversion Investigations LLC
15	Dutch Ridge Consulting Group
16	Employer Lynx
17	EmployersChoice
18	Excellian HR
19	Executive Security Group, Inc.
20	Global Investigative Services, Inc.
21	Global Traveler LLC
22	Greater Miami Valley Investigations
23	HS Investigations
24	IPROVEIT.COM
25	Joe Petes Executive Protection LLC
26	Kress Employment Screening
27	LexisNexis Screening Solutions Inc.
28	Priority Investigation Assoc.
29	RMI International, Inc.
30	Robbins Investigative Services LLC
31	Stadia Realty Inc.
32	Sterling Infosystems Inc.
33	TriCor Employment Screening
34	Valiant Private Security

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2nd Floor Multipurpose Room

Action Item #5
Next Section



Action Item #5 Temporary Staffing Services

The purpose of this procurement is to contract with temporary staffing firms with expertise in sourcing, screening, and providing quality candidates to fill the temporary staffing needs of Greater Dayton Regional Transit Authority.

Sealed bids for Temporary Staffing Services were solicited through the Dayton Daily News, Dayton Weekly News, and Transit Talent. Invitations for Bid were sent to ninety-two (92) firms.

At 10:00 AM on February 27, 2025, twenty-six (26) bids were received and publicly opened. The bid results were as follows:

Temporary Staffing 4-Year Average Hourly Billing Rate	Acct Asst.	Admin. Asst.	Data Entry Clerk	HR Asst.	Network Spc.	Purch. Agent	Reception
Crystal L Dunson & Associates Dayton, OH	\$17.90	\$15.90	\$16.40	\$23.00	\$22.50	\$23.50	\$15.90
Rockglade Gov. Solutions New Albany, OH	\$22.32	\$25.87	\$16.02	\$22.73	\$22.14	\$36.37	\$15.49
Infostride San Jose, CA	\$22.87	\$22.16	\$21.13	\$27.21	\$32.09	\$26.79	\$19.01
Staffmark Investment Cincinnati, OH	\$23.68	\$21.78	\$21.78	\$33.19	\$29.96	\$36.34	\$21.12
Staff Today West Covina, CA	\$26.41	\$25.11	\$20.81	\$23.45	\$39.62	\$25.59	\$22.92
Crown Personnel Services Dayton, OH	\$25.64	\$23.54	\$23.54	\$25.46	\$28.44	\$32.64	\$22.93
DS Technologies Ashburn, VA	\$31.36	\$26.11	\$22.99	\$26.11	\$31.36	\$36.59	\$19.84
Diskriter Pittsburgh, PA	\$30.80	\$26.60	\$25.20	\$26.60	\$23.80	\$29.40	\$28.00
Fidelity Employment Staffing Memphis, TN	\$30.69	\$28.71	\$26.07	\$33.89	\$37.09	\$35.51	\$23.76
22nd Century Technologies Somerset, NJ	\$26.39	\$23.76	\$22.43	\$36.95	\$52.79	\$43.55	\$26.39
Kennedy Business Services Baltimore, MD	\$26.60	\$29.85	\$28.23	\$32.79	\$36.73	\$64.73	\$25.73
Techgene Solutions Irving, TX	\$30.30	\$29.06	\$26.59	\$46.39	\$37.73	\$36.49	\$29.06
BuzzClan Dallas, TX	\$35.76	\$32.99	\$27.34	\$42.16	\$58.28	\$46.25	\$24.96
eNcloud Services Katy, TX	\$28.14	\$26.01	\$36.78	\$35.91	\$ 76.84	\$54.31	\$25.89
InstantServe Wayne, PA	\$33.18	\$33.18	\$30.84	\$37.84	\$46.16	\$43.12	\$30.84
VIVA USA Rolling Meadows, IL	\$41.46	\$34.05	\$26.88	\$41.24	\$55.63	\$42.00	\$26.79
Infojini Columbia, MD	\$37.98	\$35.28	\$31.23	\$39.33	\$48.78	\$48.78	\$28.53
Marquee Staffing Irvine, CA	\$37.98	\$37.98	\$27.51	\$42.63	\$45.70	\$51.93	\$34.30
Tellus Solutions Santa Clara, CA	\$45.05	\$50.57	\$33.74	\$49.00	\$40.98	\$49.77	\$34.70

MGT Impact Solutions Tampa, FL	\$40.77	\$54.79	\$38.04	\$37.79	\$117.67	\$53.20	\$31.85
Dataman USA Centennial, CO	\$42.67	\$34.03	\$34.70	\$80.60	\$79.05	\$61.85	\$30.17
Sunshine Enterprise USA Maitland, FL	\$48.24	\$45.30	\$45.30	\$46.00	\$54.96	\$60.21	\$62.90
Softsages Malvern, PA	\$51.50	\$51.50	\$56.50	\$46.50	\$72.00	\$51.50	\$56.50
Noor Associates New York, NY	*	*	*	*	*	*	*
Hanker Systems Tampa, FL	*	*	*	*	*	*	*
2getherwecango Programs Dayton, OH	**	**	**	**	**	**	**

*Non-responsive: Bidders did not meet the federal submission requirements

**Not responsible: Bidder is unable to fulfill the specifications of the contract

The Chief Executive Officer recommends award of four-year contracts to Crystal L. Dunson & Associates and Rockglade Government Solutions totaling \$209,155 with a 10% contingency of \$20,916 for a grand total of \$230,071. Funds will be apportioned as-needed between the awarded vendors, giving priority to the vendor with the lowest billing rate first.

Board Meeting – 4/1/2025
Chief Customer Service and Business Development Officer

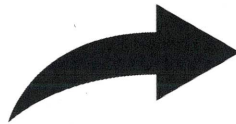
IFB GD 25-01 Temporary Staffing Services

1	22nd Century Technologies, Inc.	47	Insight Global
2	3Di, Inc.	48	Job Mobz
3	Accurate C&S Services Inc	49	Kennedy Business Services LLC
4	Adelphi Medical Staffing, LLC	50	LanceSoft, Inc
5	ADP	51	Managed staffing Inc
6	AgreeYa Solutions, Inc.	52	Manpower
7	Albin Engineering Services, Inc.	53	Mindlance Inc.
8	Align Technical Solutions	54	Momentech Consulting Inc.
9	All-Pro Placement Service, Inc.	55	Morgner Construction Management
10	American Personnel Managers & Consultants	56	MSYS INC
11	Amick Brown, LLC	57	OTAS, inc
12	Apex Systems, LLC.	58	Paramount Software Solutions, Inc
13	Arbor E&T, LLC dba Equus Workforce Solutions	59	Patterns LLC
14	Arch Staffing & Consulting	60	ProTeam Solutions
15	Ask IT Consulting Inc.	61	PSI II LLC
16	Associates Staffing	62	Radiant Systems, Inc.
17	ATC - American Technology Consulting	63	Randstad North America, Inc.
18	BarryStaff, Inc.	64	Rang Technologies Inc
19	BEST Employment SoluTions, LLC	65	Rapid Global Business Solutions, Inc.
20	Blue Sapphire, Inc.	66	Rose International
21	Broadleaf Results, Inc.	67	SANTRAC TECHNOLOGIES
22	BuzzClan LLC	68	Sierra Cybernetics, Inc.
23	California Creative Solutions Inc.	69	SLSCO LTD.
24	Career Builder	70	SoftHQ, Inc.
25	Cedar Park Group Inc	71	Softsages Technology
26	Compunnel Software Group	72	Sparkle Genius LLC
27	Compu-Vision Consulting	73	Staff Today Inc.
28	Crown Personnel Services, Inc.	74	Staffing Solutions Enterprises
29	Crystal L. Dunson & Associates	75	Staffmark Group
30	Cynet Systems	76	Stage 4 Solutions Inc.
31	Diskriter, Inc.	77	Strategic Amelioration
32	DVBE STAFF	78	Strategic HR Solutions, LLC
33	E7Strategies, Inc.	79	Sun Technologies, Inc
34	Employment Plus/R & S Staffing	80	Swan Management Group, LLC
35	Enterprise Solutions, Inc.	81	Swift Strategic Solutions Inc
36	Essential Healthcare Staffing AND Services	82	Technical Resources Unlimited, Inc
37	Experis US LLC	83	The Midtown Group
38	Halcon Corporation	84	TRIGYN TECHNOLOGIES, INC.
39	Hanker Systems Inc.	85	Triune Infomatics
40	HB Staffing	86	Tryfacta, Inc.
41	Health Advocates Network, Inc. DBA Staff Today	87	US Tech Solutions, Inc.
42	Healthcare Staffing Professionals, Inc.	88	V Group Inc
43	Hire CIO, Inc.	89	vTech Solution Inc.
44	Infojini, Inc.	90	Zent Law Group, PC d/b/a ZentLaw
45	Information Systems Staffing	91	Zest in Class LLC
46	Innovative Information Technology LLC	92	ZYAN STAFFING SERVICES LLC

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Action Item #6
Next Section



ACTION ITEM # 6 Aptean Software Renewal

The purpose of this procurement is to renew the ROSS software license agreement with Aptean. Greater Dayton Regional Transit Authority (RTA) uses ROSS for its Enterprise Resource Planning (ERP) Accounting Software.

ROSS is used daily by departments including Procurement, Inventory, and Accounting. Functions include general ledger, accounts payable and receivable, fixed assets, as well as purchasing and receiving. RTA has utilized the system for more than 30 years. Major upgrades were performed on the system in 2018-2019 and 2023-2024.

Aptean quoted a price of \$156,648 for a one (1) year renewal of the ROSS software license agreement. In April of 2024, RTA awarded a one (1) year renewal totaling \$120,498. Aptean stated that the cost increase is due to RTA still hosting ROSS locally rather than cloud storage, making it difficult for Aptean to provide regular support.

As a result of this, there is a proposal in the works that would recommend RTA switch to Aptean's cloud hosted solution. The change would benefit RTA by allowing for a multi-year renewal, rather than one (1) year at a time. Aptean has also agreed to credit RTA for at least \$24,000 of the \$156,648, once the switch is made to their cloud hosted environment. This action item will be brought to the Board in the coming months.

The Chief Executive Officer recommends a contract award to Aptean, Inc. for one (1) year for a total of \$156,648.

Board Meeting – 4/1/2025

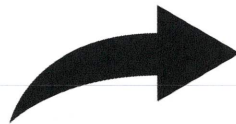
Chief Customer Service and Business Development Officer

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**Joint Finance/Personnel and Planning
Committee
Discussion Items**

Next Section





Customer & Business Development Highlights
Finance/Personnel & Planning Committee Meeting – 3/18/2025

RTA CELEBRATES TRANSIT DRIVER APPRECIATION WEEK

FOOD, GIVEAWAYS, AND WELLNESS EVENTS MAKE UP WEEK-LONG CELEBRATION

Transit Driver Appreciation Week

March 17 - 21

Take a break with one of these activities:

Tuesday

March Wellness Workshop

(wellness point opportunity)

Wednesday

Reflexology

(wellness point opportunity)

Puppies from 4Paws

Thursday

More puppy sessions

Friday

Reflexology

(wellness point opportunity)

See Info Hub for times and registration.

To celebrate Transit Driver Appreciation Day, March 18, RTA planned a week full of events to say thank you.

The operations department decorated the area outside dispatch and had breakfast treats on Monday followed by lunch for all drivers on Tuesday.

The operations team also handed out swag items and thank you cards to all operators.

On March 18, administrative staff went down to the platform at Wright Stop

Plaza to hold up signs thanking drivers.

Throughout the week communications and wellness worked together to plan activities for all employees to take a break, relax, and focus on wellness.

Kettering Health held a workshop called “Cancer Prevention and Early Detection” on Tuesday. Employees who attended this workshop earned a wellness credit.

Planned for Wednesday through Friday were sessions with 4Paws for Ability for employees to cuddle with service puppies in training, as well as relaxing reflexology sessions with the Institute of Holistic Leadership.

TRANSIT DRIVER APPRECIATION DAY

THANK YOU



A digital poster created by Graphic Designer Carmen Gaines promoting some of the events for driver appreciation week.

A thank you video played on all the digital screens featuring RTA leadership including CEO Bob Ruzinsky and Chief Transportation Officer Roland Caldwell.

MARCH BUS WELCOMES SPRING



With a burst of flowers and clovers, the March bus celebrates the first day of Spring as well as International Women's Day, the First Four in Dayton, Transit Driver Appreciation Day and St. Patrick's Day. The bus design was created by Senior Graphic Designer Cara Wood.

COMMUNICATIONS TEAM ACCEPTS ADWHEEL AWARD

RTA's communications team was recognized for their first place AdWheel Award at the APTA Marketing, Communications & Customer Experience Workshop in Long Beach, California on Feb. 25.

The team won in the workforce development special event category for their work on the 2024 Family Fun Day and Road-eo.

In addition to accepting the award, the RTA team got to learn from and network with dozens of other transit agencies from across the country at the three-day workshop.

They brought back new ideas and inspiration on how RTA can best communicate with our riders, Dayton community members and our employees.



From left: Communications Specialist Katie Wedell, Communications & Community Relations Manager Kristi Newton, Director of Communications & Training Jessica Olson, and Communications Specialist Michael Everman.

21 NEW GRADUATES CELEBRATED ON MARCH 3



Back row: Connect Operator Shemeka Smith, Connect Operator Kendra Payne, Fixed-Route Operator Jacob Culwell, Fixed-Route Operator Torrence Cottrell, Connect Operator Anthony Peeples. Middle row: Transit Ambassador Sheilah Hambly, Fixed-Route Operator Davion Warnock, Fixed-Route Operator Terry Rhea, Fixed-Route Operator Malcolm Oglesby, Connect Operator Anthony Owensby, Connect Operator Lotwana Weaver, Transit Ambassador Anthony Miller, Transit Ambassador Janiece Sanders. Front row: Fixed-Route Operator Ronald Burton, Fixed-Route Operator Randy Smith, Connect Operator Tina Russell, Fixed-Route Operator Lamont Arrone, Fixed-Route Operator Taisha Mason, Connect Operator Elizabeth Ferrell. Not pictured: Fixed-Route operator Dominic Lee and Fixed-Route Operator Donrita Scott.



RTA ASSISTS WITH THE BIG HOOPLA

The Big Hoopla returns to Dayton March 16 through 19 and RTA is providing shuttle service for the NCAA March Madness First Four games.

The March bus and several Proudly Serving community buses will be used to shuttle college basketball fans from overflow parking at Carillon Park to UD Arena and back.

RTA HOSTS NATIONAL TRAINING COURSE FOR TRANSIT SUPERVISORS

Last year, Greater Dayton RTA was chosen as a host for USDOT's Transportation Safety Institute Transit Supervisor training course.

The course was held at Wright Stop Plaza from March 10 to 14.

As the hosts, RTA had the opportunity to enroll 12 employees in the course to learn fundamental supervisory skills and responsibilities alongside transit leaders from around the country.

Manager of Safety & Training Randy Penrod said it's a huge benefit to get to host TSI courses because RTA employees get valuable education without having to travel across the country.

Representatives from five different transit agencies came to Dayton for the course, as well as instructors visiting from out-of-state.

The course covered many aspects of transit supervision including emergency management, handling discipline, grievances and performance evaluations, scheduling and dispatch, customer service and regulatory responsibilities under laws like the Americans with Disabilities Act and Family Medical Leave Act.



Course attendees learn about leadership during a presentation on Monday, March 10.

MORE DEPARTMENTS USING DIGITAL BOARDS FOR SAFETY AND SECURITY MESSAGES

THINK BEFORE YOU CLICK!

Remember to:

- Check the sender
- Don't open unexpected attachments
- Look for red flags (urgency, spelling errors, strange requests)
- Check links by hovering over them
- Report suspicious activity to IT

TRANSPORTATION TIP OF THE MONTH FEB

Put safety first and remember to do a:

- Pre-trip inspection to start each day.
- Mid-trip inspection at each recovery point.
- Post-trip inspection before returning to the garage.

Any inspection questions?
Contact your supervisor.

The IT department worked with communications to create a digital poster, above, reminding employees about key cyber security actions to protect RTA data.

Operations has continued to put out tips of the month with February featuring inspection reminders, seen to the left.

The safety tip of the month poster, below, focused on key training reminders for every turn, every stop and

every ride to avoid collisions.

Communications and HR are collaborating to add in monthly content for employees on how to access help and information from that department.

Safety Tip Of The Month

Mind Your Space

Every Turn:	Every Stop:	Every Ride:
<ul style="list-style-type: none"> •Manage tail swing with mirror checks and clearance awareness. •Focus on avoiding signs, poles, and other vehicles. 	<ul style="list-style-type: none"> •Stop with precision to maintain safe distance from fixed objects. •Always leave yourself an out. 	<ul style="list-style-type: none"> •Keep your eyes moving to prevent tunnel vision.

TENS OF THOUSANDS VIEW LATEST CARING FOR OUR COMMUNITY AD ON SOCIAL MEDIA



A screenshot of the Caring for Our Community video from RTA's Facebook page.

RTA's Caring for Our Community video featuring a fixed-route operator helping a child left out in the cold gained significant traction on social media, garnering the attention of local media stations.

The video was released on social media on Feb. 24. It features an RTA driver who stopped the bus when he saw a distressed child waving him down. The driver helped the little girl on the bus and called dispatch for help. The video ends with the tagline of the campaign, "the child knew she could trust a bus driver."

The video received 52,000 views and had a reach of 33,169, which indicates the number of unique users who saw the content. Engagement, which is a combination of likes, shares and comments, hit 1,400.

Both WDTN Channel 2 and WHIO Channel 7 picked up the story in the following days, garnering hundreds of additional comments and views on their social media pages.

The driver was recognized internally for his actions and will also be featured on the next round of Caring for Our Community billboards beginning March 17.

 **Debbie Wittman Gambrell**
Thank You to this bus driver! Bless you! ❤️

1w Like Reply

 **Tony Perkins**
Good on you, way to represent and make bus drivers proud.

6d Like Reply

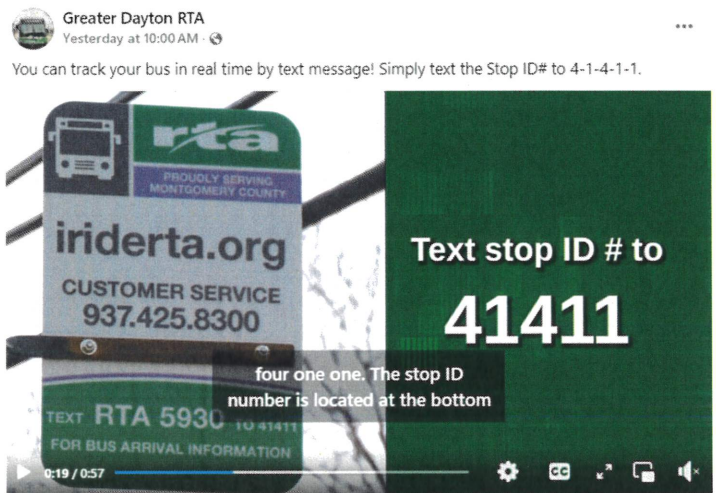
A sample of some of the comments left on RTA's Facebook page about the video.

SOCIAL MEDIA VIDEOS PROVIDE TRANSIT APP AND TEXTING HOW-TOS

RTA has several new videos playing on social media channels to help customers use services like texting for bus information, the Transit app, trip planning on iriderta.org and more.

Communications Specialist Michael Everman worked with DH Productions to create the new videos and revamp some older ones.

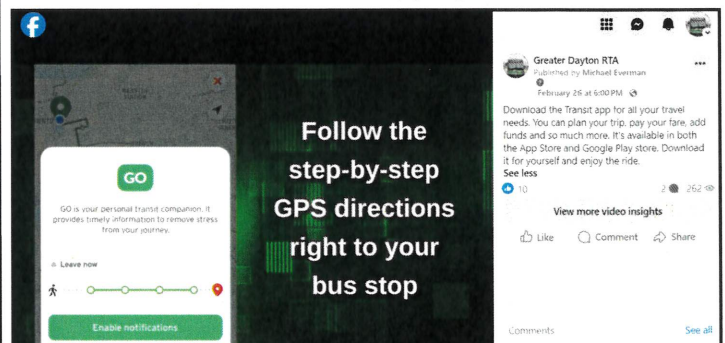
One video shows step-by-step how to find a bus stop ID number and text 41411 to find out when the



A screenshot of the video about texting to track a bus.

bus will arrive. Another shows how to plan and pay for a trip on the Transit app. Another new video features visual instructions on how to plan a trip on the website.

DHP also revamped some older videos with updated information about fare capping and RTA's Con-



A screenshot of the video about using the Transit app.

nect On-Demand service.

The videos have been posted multiple times on RTA's social media pages and viewed more than 2,500 times in February.

INFO HUB APP

February

Page views: 1,845

Average: 3,587

Unique hits: 1,219

Average: 1,517

Pages created/edited:

14

Average: 20

Push notifications

sent: 8

Average: 14

Total Active Users: 259

Average: 263

**Averages are from 2024*

MOST READ CONTENT ON INFO HUB IN FEBRUARY

1. Photos of Feb. 3 graduation: 258 total reads



2. Photos: RTA gets in the Super Bowl spirit: 161 total reads



3. CEO Update 2/20/25: 136 total reads

This was an update from CEO Bob Ruzinsky on RTA federal funding.

UPCOMING INTERNAL EVENTS

March 18: Transit Driver Appreciation Day

- Operations is holding a celebration on the first floor at 600 Longworth with food, a DJ and leadership handing out thank you cards and RTA swag.

March 19: Reflexology and puppy therapy

- Noon to 1 p.m. in 600 Longworth drivers' lounge, 4Paws for Ability will bring service dogs in training for employees to play with.
- 3 p.m. to 4 p.m. on the 2nd floor at WSP, the Institute of Holistic Leadership will have reflexology specialists showing employees how reflexology massage can help with stress, pain and overall wellness.

March 20: Additional puppy sessions

- 11 a.m. to noon, 2nd floor of WSP.
- 2 p.m. to 3 p.m., 600 Longworth drivers' lounge.

March 21: Additional reflexology session

- Noon to 1 p.m., 600 Longworth drivers' lounge.

SOCIAL MEDIA

Facebook February

Reach: 72,640

Avg.: 55,324

Engagement: 4,205

Avg.: 4,286

Minutes Viewed:

12,180

Avg.: 1,313

Total Followers: 7,447

Instagram February

Reach: 3,081

Avg.: 1,463

Accounts engaged: 393

Avg.: 94

Impressions: 7,745

Avg.: 5,483

Total Followers: 1,686

Averages are from 2024

Reach = # unique users

Impressions = # times post displays on screen

Engagement = # comments, shares, clicks, likes



Greater Dayton Regional Transit Authority
Financial Report
January 2025

Financial Summary
Comparative Data
Departmental Detail
Balance Sheets
Sales Tax Receipts

Greater Dayton Regional Transit Authority
 YTD Financial Report
 January 31, 2025

Revenues

Passenger Fares	564,714	7.2%
Contract Service Fares	5,004	0.1%
Service Subsidies	5,310	0.1%
Interest	301,540	3.8%
Other	8,146	0.1%
Sales Tax - Net	3,653,095	46.5%
State Assistance	-	0.0%
Federal Assistance	3,318,860	42.2%
Total Revenue	7,856,669	100%

Total Revenues are \$1.5M over budget as a result of higher federal assistance and passenger fares.

Expenses

Wages	2,950,194	39.7%
Paid Absences	698,734	9.4%
Fringe Benefits	1,222,023	16.4%
Services	533,560	7.2%
Materials & Supplies	506,447	6.8%
Utilities & Power	231,916	3.1%
Casualty & Liability Costs	1,116,017	15.0%
Taxes	20,867	0.3%
Purchased Transportation	69,644	0.9%
Miscellaneous	89,952	1.2%
Total Expenses	7,439,354	100%

Total Expenses are \$452k under budget as a result of lower fringe benefits, services, materials & supplies, casualty & liability, purchased transportation and miscellaneous, offset by higher utilities & power.

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge	293,935
-----------------------------	---------

Local Capital Charge is \$31k under budget.

RTA Service - Gain (Loss)

123,380

RTA Service Gain after Local Capital Charge is \$2M over budget.

Audit & GASB Items

Less - Market to Market Adjustment	-
Plus - Market to Market Adjustment	243,858
Less - Federal/State Depreciation	1,355,213
Less - GASB 68 & 74 (Pensions) Charge	-
Plus - GASB 68 & 74 (Pensions) Credit	-

Audit Adjusted - Gain (Loss)

(987,975)

Plus - Non-RTA Capital Grants Received

-

Balance Sheet - Change in Net Position

(987,975)

**Greater Dayton Regional Transit Authority
YTD Financial Report
January 31, 2025**

Revenues

	Actual Jan 2025	Budget Jan 2025	Actual Jan 2024
Passenger Fares	564,714	542,130	532,222
Contract Service Fares	5,004	417	835
Service Subsidies	5,310	2,135	-
Interest	301,540	300,004	317,268
Other	8,146	20,416	7,602
Sales Tax - Net	3,653,095	3,653,095	3,564,579
Federal Assistance	3,318,860	1,816,666	1,608,333
Total Revenue	7,856,669	6,334,863	6,030,839

Expenses

	Actual Jan 2025	Budget Jan 2025	Actual Jan 2024
Wages	2,950,194	3,027,704	2,941,519
Paid Absences	698,734	616,045	712,170
Fringe Benefits	1,222,023	1,295,086	1,274,409
Services	533,560	632,009	469,141
Materials & Supplies	506,447	632,685	528,518
Utilities & Power	231,916	197,990	208,944
Casualty & Liability Costs	1,116,017	1,151,333	1,102,914
Taxes	20,867	19,587	22,929
Purchased Transportation	69,644	183,341	251,236
Miscellaneous	89,952	135,489	61,215
Total Expenses	7,439,354	7,891,269	7,572,996

Pre Local Capital - Gain (Loss)

Less - Local Capital Charge

RTA Service - Gain (Loss)

Audit & GASB Items

- Less - Market to Market Adjustment
- Plus - Market to Market Adjustment
- Less - Federal/State Depreciation
- Less - GASB 68 & 74 (Pensions) Charge
- Plus - GASB 68 & 74 (Pensions) Credit

Audit Adjusted - Gain (Loss)

Plus - Non-RTA Capital Grants Received

Balance Sheet - Change in Net Position

417,315	(1,556,406)	(1,542,157)
293,935	324,777	240,388
123,380	(1,881,183)	(1,782,545)
243,858		87,166
1,355,213	1,477,017	1,164,275
(987,975)	(3,358,200)	(2,859,654)
-	-	-
(987,975)	(3,358,200)	(2,859,654)

**Greater Dayton RTA
Departmental Budget Summary
January 31, 2025**

Department	#
Board of Trustees	11
Chief Executive Officer	21
Labor Relations	55
Total CEO	
Chief Capital Officer	92
Engineering	24
Corporate Dept.	98
Total CCO	
Chief Financial Officer	19
Claims	66
Procurement	77
Accounting & Payroll	91
Total CFO	
Transportation	60-61
Revenue Vehicle Ops	63
Security	88
Total Transportation	
Maintenance	71
Repair Shops	72
Inventory	73
Line Shop	75
Facility Maintenance	76
Transit Hubs	81-85
Facility Cleaning	89
Total Maintenance	
Customer & Business Dev.	41
Communications	43
Quality Service	44
Planning & Scheduling	45
Human Resources	31
Information Technology (IT)	58
Training, Safety & Risk	65
Total CC&BDO	
RTA Totals	

(Dollars in Thousands, Bracketed Variances are Favorable)

	Current Month		
	Actual	Budget	Variance
	5	7	(2)
	54	57	(3)
	74	81	(7)
	128	138	(10)
	23	57	(34)
	29	52	(23)
	20	30	(10)
	72	139	(67)
	48	53	(5)
	1,136	1,181	(45)
	40	50	(10)
	107	117	(10)
	1,331	1,401	(70)
	674	634	40
	2,776	2,937	(161)
	-	1	(1)
	3,450	3,572	(122)
	179	176	3
	963	1,013	(50)
	97	93	4
	94	176	(82)
	275	272	3
	112	126	(14)
	45	46	(1)
	1,765	1,902	(137)
	44	45	(1)
	62	85	(23)
	124	122	2
	49	45	4
	85	125	(40)
	240	215	25
	85	94	(9)
	689	731	(42)
	7,440	7,890	(450)

	Year to Date		
	Actual	Budget	Variance
	5	7	(2)
	54	57	(3)
	74	81	(7)
	128	138	(10)
	23	57	(34)
	29	52	(23)
	20	30	(10)
	72	139	(67)
	48	53	(5)
	1,136	1,181	(45)
	40	50	(10)
	107	117	(10)
	1,331	1,401	(70)
	674	634	40
	2,776	2,937	(161)
	-	1	(1)
	3,450	3,572	(122)
	179	176	3
	963	1,013	(50)
	97	93	4
	94	176	(82)
	275	272	3
	112	126	(14)
	45	46	(1)
	1,765	1,902	(137)
	44	45	(1)
	62	85	(23)
	124	122	2
	49	45	4
	85	125	(40)
	240	215	25
	85	94	(9)
	689	731	(42)
	7,440	7,890	(450)

	Annual Budget	
	Actual	Variance
	81	
	679	
	966	
	1,645	
	683	
	618	
	3,600	
	4,901	
	634	
	3,165	
	590	
	1,390	
	5,779	
	7,491	
	33,472	
	10	
	40,972	
	2,081	
	11,980	
	1,103	
	2,075	
	2,808	
	1,519	
	555	
	22,122	
	539	
	1,016	
	1,440	
	532	
	1,486	
	2,562	
	1,115	
	8,689	
	84,190	

Greater Dayton RTA
Balance Sheets
January 2025 and Year End 2024

Assets and Deferred Outflows of Resources

	As of 1/31/2025	Pre - Audit As of 12/30/2024
Current assets:		
Cash and cash equivalents	\$ 23,533,925	\$ 15,207,195
Short-term investments	19,055,960	19,371,494
Accounts receivable, less allowance for doubtful accounts	17,026,579	18,543,222
Materials and supplies, net	9,698,712	9,435,557
Prepaid expenses and deposits	2,424,590	2,316,839
	<u>71,739,766</u>	<u>64,874,308</u>
Total current assets		
Non-current assets:		
Long-term investments	69,689,617	70,880,317
Capital assets:		
Land	7,361,536	7,361,536
Revenue producing and service equipment	135,926,206	135,926,206
Buildings and structures	165,698,029	165,698,029
Office furnishings, shop equipment and other	31,442,763	31,442,763
Construction in progress	34,731,649	34,034,209
Less accumulated depreciation	(173,786,354)	(172,137,205)
Total capital assets - net	<u>201,373,829</u>	<u>202,325,538</u>
Total non-current assets	<u>271,063,446</u>	<u>273,205,854</u>
Total assets	<u>342,803,212</u>	<u>338,080,162</u>
Deferred outflows of resources - pensions/OPEB	<u>27,333,870</u>	<u>27,333,870</u>
Total assets and deferred outflows of resources	<u>\$ 370,137,082</u>	<u>\$ 365,414,032</u>

Liabilities, Deferred Inflows of Resources and Net Position

Current liabilities:		
Accounts payable	\$ 2,047,577	\$ 5,825,601
Accrued payroll and related benefits	5,207,225	5,302,821
Accrued self-insurance	4,767,286	4,754,130
Unearned fares	697,195	272,969
Other accrued expenses	2,027,334	2,088,007
	<u>14,746,617</u>	<u>18,243,528</u>
Total current liabilities		
Non-current liabilities:		
Accrued compensated absences	1,365,146	1,365,146
Net pension/OPEB liabilities	58,411,955	58,411,955
	<u>59,777,101</u>	<u>59,777,101</u>
Total non-current liabilities		
Total liabilities	<u>74,523,718</u>	<u>78,020,628</u>
Deferred inflows of resources - pensions/OPEB	4,037,743	4,037,743
Net position:		
Invested in capital assets	201,373,829	202,325,538
Unrestricted	90,201,792	81,030,123
	<u>291,575,621</u>	<u>283,355,661</u>
Total net position		
Total liabilities, deferred inflows of resources and net position	<u>\$ 370,137,082</u>	<u>\$ 365,414,032</u>



SALES TAX RECEIPTS (NET OF FEE PAID TO STATE OF OHIO)

SALES PERIOD EARNED	MONTH RECEIVED	MONTHLY				YEAR TO DATE					
		2021	2022	2023	Actual 2024	Budget 2024	2021	2022	2023	Actual 2024	Budget 2024
JANUARY		\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579	\$ 3,233,962	\$ 3,406,797	\$ 3,529,286	\$ 3,738,177	\$ 3,564,579
FEBRUARY	MAY	\$ 3,290,524	\$ 3,515,968	\$ 3,645,547	3,694,999	3,682,002	\$ 6,524,486	\$ 6,922,765	\$ 7,174,832	\$ 7,433,176	\$ 7,246,581
MARCH	JUNE	\$ 4,200,021	\$ 4,207,363	\$ 4,164,079	4,280,129	4,205,720	\$ 10,724,507	\$ 11,130,128	\$ 11,338,911	\$ 11,713,305	\$ 11,452,301
APRIL	JULY	\$ 3,960,624	\$ 4,023,682	\$ 4,096,524	4,090,033	4,137,489	\$ 14,685,131	\$ 15,153,810	\$ 15,435,435	\$ 15,803,338	\$ 15,589,790
MAY	AUGUST	\$ 4,174,409	\$ 4,292,382	\$ 4,190,742	4,251,263	4,232,649	\$ 18,859,540	\$ 19,446,192	\$ 19,626,177	\$ 20,054,601	\$ 19,822,439
JUNE	SEPTEMBER	\$ 3,995,835	\$ 4,073,673	\$ 4,340,913	4,303,934	4,384,322	\$ 22,855,374	\$ 23,519,865	\$ 23,967,090	\$ 24,358,535	\$ 24,206,761
JULY	OCTOBER	\$ 3,970,191	\$ 4,124,481	\$ 4,024,857	4,081,497	4,065,106	\$ 26,825,565	\$ 27,644,346	\$ 27,991,946	\$ 28,440,032	\$ 28,271,867
AUGUST	NOVEMBER	\$ 3,792,316	\$ 3,917,771	\$ 4,115,287	3,627,343	4,002,089	\$ 30,617,881	\$ 31,562,117	\$ 32,107,233	\$ 32,067,375	\$ 32,273,956
SEPTEMBER	DECEMBER	\$ 3,844,035	\$ 4,163,678	\$ 4,138,193	4,033,565	3,904,419	\$ 34,461,916	\$ 35,725,795	\$ 36,245,427	\$ 36,100,940	\$ 36,178,375
OCTOBER	JANUARY	\$ 3,771,559	\$ 4,075,167	\$ 3,945,585	4,158,837	3,930,150	\$ 38,233,475	\$ 39,800,962	\$ 40,191,012	\$ 40,259,777	\$ 40,108,525
NOVEMBER	FEBRUARY	\$ 4,015,563	\$ 3,989,588	\$ 3,915,474	Increased \$213k or 5.40% versus 2023	\$ 4,014,320	\$ 42,249,038	\$ 43,790,550	Increased \$69k or .17% versus 2023	\$ 44,106,486	\$ 44,122,845
DECEMBER	MARCH	\$ 4,620,756	\$ 4,677,163	\$ 4,746,305	\$ 4,660,762	\$ 4,660,762	\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 48,852,790	\$ 48,783,607
Totals		\$ 46,869,794	\$ 48,467,713	\$ 48,852,790	\$ 40,259,777	\$ 48,783,607					
% Increase Year over Year		13.79%	3.41%	0.79%							

PLEASE NOTE THE ABOVE AMOUNTS ARE REPORTED NET OF A 1% ADMINISTRATIVE FEE WHICH IS PAID TO THE STATE OF OHIO.

Small Purchase Information

\$25,000-\$100,000

January 01, 2025-February 28, 2025

Contract Date	Requesting Dept	Description	Vendor	Amount
01/01/25	Human Resources	Employee Assistance Program	Premier Community Health	\$87,880
01/01/25	Human Resources	Eyemed Vision Insurance	Fidelity Security Life Insurance Company	\$59,471
01/07/25	Capital	Substation Spare Parts	Powell Electrical Systems, Inc.	\$50,000
01/15/25	Capital	HVAC in WSP Concourse	Osterfeld Champion Service, Inc.	\$27,250
01/15/25	Maintenance	Fire Alarm Monitoring	Shiver Security Systems, Inc.	\$60,000
01/24/25	Maintenance	600 LW Rolling Garage Door	Rolling and Sliding Doors Of Dayton Ltd	\$34,000
02/01/25	Human Resources	Software System Support	Personnel Data Systems	\$60,500
02/03/25	Maintenance	600 LW Rolling Garage Door	Rolling and Sliding Doors Of Dayton Ltd	\$28,500
02/05/25	IT	Software Map Upgrade	Trapeze Software Grp, Inc.	\$27,958
02/13/25	Maintenance	Maintenance	Kiepe Electric Inc.	\$30,813
02/15/25	Maintenance	Scada Annual Maint. 2025-2026	QEI LLC	\$30,000
02/25/25	IT	CBTS Yr 5 Dell Service Maintenance	CBTS Technology Solutions LLC	\$47,935
02/26/25	Maintenance	Fire Alarm Monitoring - 5yr, LW & WSP	Johnson Controls Fire	\$83,815
	Total			\$628,122

Board Meeting-04/01/25
Chief Financial Officer