



## Minutes

### Greater Dayton RTA Board of Trustees Public Board Meeting

December 3, 2024

- Trustees:           John A. Lumpkin, Jr., President  
                      Sharon D. White, Vice President  
                      Ashton S. Dupler  
                      Al Fullenkamp  
                      Belinda Matthews-Stenson  
                      Nikol M. Miller  
                      Grady L. Mullins  
                      Thomas Weckesser  
                      David P. Williamson
- Staff:                Bob Ruzinsky, Chief Executive Officer  
                      Daron Brown, Chief Maintenance Officer  
                      Roland Caldwell, Chief Transportation Officer  
                      Cathy Garner, Senior Executive Administrative Assistant  
                      Ben Mazor, Coolidge Wall, Co. LPA  
                      Brandon Policicchio, Chief Customer and Business Development Officer  
                      Mary K. Stanforth, Chief Financial Officer  
                      Robert Stevens, Chief Labor Officer  
                      Coolidge Wall, Co. LPA
- Others:             Interested citizens (see attached sheet)

### Call Meeting to Order

Mr. Lumpkin called the meeting to order at 3:00 p.m. A quorum was present, and proper notice of the meeting was given.

### PLEDGE OF ALLEGIANCE

Mr. Lumpkin led attendees in reciting the Pledge of Allegiance.

**ROLL CALL**

Roll call was taken:

Mr. Dupler	Yes	Mr. Mullins	Yes
Mr. Fullenkamp	Yes	Mr. Weckesser	Yes
Mr. Lumpkin	Yes	Ms. White	Yes
Ms. Matthews-Stenson	Yes	Mr. Williamson	Yes
Ms. Miller	Yes		

**APPROVAL OF CONSENT AGENDA**

Mr. Lumpkin stated Greater Dayton Regional Transit Authority (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. The Agenda was mailed in advance, and Mr. Lumpkin asked if there are any changes to the Agenda?

Upon hearing no requests or changes, Mr. Lumpkin DECLARED APPROVAL of today’s Board Meeting Agenda.

**APPROVAL OF NOVEMBER 7, 2024 BOARD MEETING MINUTES**

Mr. Lumpkin asked if anyone requests a reading of the minutes or are there corrections to the minutes?

Upon hearing of no requests or changes, Mr. Lumpkin DECLARED APPROVAL of the November 7, 2024 Board Meeting Minutes.

**FINANCE/PERSONNEL COMMITTEE REPORT - (BELINDA MATTHEWS-STENSON)**

Ms. Matthews-Stenson stated the Finance/Personnel and Planning Committees held a meeting on November 19<sup>th</sup> and as a result, the Finance/Personnel Committee is recommending seven (7) Action Items for the Board’s consideration.

**ACTION ITEM #2 – UPS BATTERY BACKUP AND INSTALLATION REBID**

Ms. Matthews-Stenson stated the purpose of this procurement is to award a contract for the replacement of RTA’s Uninterrupted Power Supply (UPS) battery backup system. This system is located at the 600 Longworth location and it provides backup electrical power in the event

of a main power failure. The UPS provides power to the IT Server Room and other critical electrical needs.

MOTION MADE by Ms. Mathews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE a CONTRACT AWARD to Greensource Distribution, Inc. for the UPS battery backup installation for \$109,547 and a five (5) year service plan totaling \$29,413, plus a 10% contingency of \$13,896 for a grand total of \$152,856.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #3 – #2 ULTRA LOW SULFUR DIESEL FUEL**

Ms. Mathews-Stenson stated RTA uses #2 Ultra Low Sulfur fuel daily for the diesel bus fleet and RTA’s non-revenue diesel vehicles.

Vendors were required to base their bids on the Daily Oil Price Information Service (OPIS) Gross #2 Ultra Low Sulfur Distillate Price, Dayton, Ohio, Rack Average plus or minus (+/-) a fixed differential. The differential determines the lowest bidder.

MOTION MADE by Ms. Mathews-Stenson and SECONDED by Ms. White to APPROVE a contract AWARD to World Fuel Services, Inc. for #2 Ultra Low Sulfur Diesel Fuel with a differential of -0.0826 for the base year for an estimated \$3,339,286; with a differential of -0.0750 for Option Year 1 for an estimated \$3,348,407 and with a differential of -0.0650 for Option Year 2 for an estimated \$3,360,406 for a total estimated award of \$10,048,099. Actual costs will vary based on the daily OPIS price, the number of gallons purchased, and the quarterly adjustments made to the Ohio Petroleum Activity Tax. The total dollar amount will not exceed the annual budgeted amount in the operating budget.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #4 – ON-SITE TECHNICAL SUPPORT**

Ms. Matthews-Stenson stated the purpose of this procurement is for the RTA to obtain the services of Kiepe Electric; the NexGen trolley manufacturer, to provide on-site technical support services for the NexGen trolley fleet. These services will allow RTA staff to continue to increase their technical capacity and troubleshooting skills for the long-term maintenance and repair of the NexGen Trolley fleet. These services will be supplied over the next two (2) years.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Miller to APPROVE a two (2) year CONTRACT with the amount of \$452,342 to be awarded to Kiepe Electric for on-site technical support services for the NexGen trolleys.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #5 – ELECTRIC STORAGE BATTERIES**

Ms. Matthews-Stenson stated the purpose of this procurement is to award a two (2) year contract with one (1) option year to provide RTA with electric storage batteries on an as needed basis.

The successful vendor will be responsible for servicing the account and meeting all purchase requirements for the specified period. Requirements include filling battery orders and processing and documenting all warranty battery claims.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Weckesser to APPROVE a two (2) year CONTRACT AWARD to D&S Auto Parts for electric storage batteries for an estimated amount of \$210,930 with one (1) option year for \$112,680 plus a 10% contingency fee of \$32,361 for any unforeseen battery usage, for a grand total contract award of \$355,971.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #6 – PROFESSIONAL ARBORIST**

Ms. Matthews-Stenson stated the purpose of this procurement is for the RTA to obtain the services of a Professional Arborist certified by the International Society of Arboriculture (ISA) to provide services related to tree removal, assessment of trees on RTA projects, general tree care, tree plantings, tree replacements, clearance pruning, tree pruning, and emergency response/hazardous conditions. These services will be supplied over a five (5) year term.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Miller to APPROVE a contract AWARD to Tree Care, Inc. for a five (5) year period based on the hourly rates quoted for services that are determined needed for a total of \$890,000. In addition, a contingency fee of 10% (\$89,000) will be included to provide tree planting and related services for anticipated upcoming facilities projects, for a total not to exceed \$979,000. Funds for Professional Arborist Services are included in the operating budget.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #7 – 2025 MEETING SCHEDULE**

Ms. Matthews-Stenson stated as set forth in the RTA Bylaws, the Board of Trustees Meeting Dates occur on the first Tuesday of each month. The Finance/Personnel and Planning Committees meeting dates occur on the third Tuesday of each month. Lastly, the Investment Advisory Committee meets quarterly on the third Thursday during the months of January, April, July and October.

On an infrequent basis, it is necessary to change or cancel a regularly scheduled meeting date.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. White to APPROVE the attached 2025 Meeting Schedule.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**ACTION ITEM #8 – ADMINISTRATIVE COMPENSATION GUIDE**

Ms. Matthews-Stenson stated RTA has an Administrative Compensation Guide for non-union employees. Periodically, if not annually, the Compensation Guide is reviewed and adjusted. A recommendation has been made to adjust the current Compensation Guide across the board by 3%. There are no implied or expressed guarantees on wage increases.

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Mr. Fullenkamp to APPROVE the attached 2025 Administrative Compensation Guide.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None

**Discussion Items to Mention**

The September 2024 Financial Report, as well as Small Purchases Information, has been included in today’s Board package.

Mr. Lumpkin wanted to take a moment to remind the listening audience of the following information, as a concerned citizen recently asked: Why does it appear the Board quickly approves all Action Items?

Mr. Lumpkin replied: The Finance, Personnel, and Planning Committees meet monthly to thoroughly discuss upcoming Action Items that will be presented at the next Board Meeting. These public meetings are lengthy, and many questions and discussions are conducted on each proposed Action Item. Mr. Lumpkin stated that when these Action Items are presented at the Board meetings, viewers and the audience in attendance should know that they have undergone intense scrutiny and that this Board is not rubber-stamping them.

**PLANNING COMMITTEE REPORT (TOM WECKESSER)**

Mr. Weckesser stated the Finance/Personnel and Planning Committees met for a jointly held meeting on November 19<sup>th</sup>. We do not have any action items to bring before you; we do have informational items.

Mr. Weckesser stated at the meeting Ms. Newton noted this month’s Customer and Business Development update included a summary of activities that took place within the RTA throughout the year with highlights from all departments.

**CHIEF EXECUTIVE OFFICER’S REPORT**

Mr. Ruzinsky stated the December 17th Finance, Personnel, and Planning Committee meeting is hereby canceled. For planning purposes, the January 7th Board meeting will likely also be canceled, but we are leaving this date open for now.

Mr. Ruzinsky stated he placed a draft rendering of a mural at each of the RTA Trustees' seats, which is being painted on the wall downstairs in the WSP Concourse. This is a part of our Children's Development Center. This coming Thursday, Staff will deliver the bus front.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None

**PUBLIC COMMENT**

None

**BOARD MEMBER COMMENTS  
- ANNOUNCEMENTS**

Mr. Williamson stated that he’s been on this Board for a long time and that there’s an endless stream of contract approvals. Mr. Williamson stated that occasionally, it’s good to stop and appreciate some of the outstanding vendors and suppliers RTA has that make this a special

place. Mr. Williamson shouted out two long-standing companies, Kiepe Electric and The Arborist. Mr. Williamson stated that these are two excellent companies with good customer service and very few mistakes over the life of their contracts. He just wanted the record to reflect this and the Board's appreciation.

Ms. White commended Mr. Policicchio for his recent award. He received the Ohio Transit Professional 40 Under 40 Award last month at a conference in Columbus, Ohio. Mr. Policicchio was surprisingly honored at the luncheon, and his family, unbeknown to him, was in attendance.

Ms. White stated the only other comment she had was that everyone knows she loves a great revitalization story, so she just wanted to thank the entire Maintenance team for getting the Christmas trolley back in operation. There's been a lot of online chatter about it, and she knew it would bring back memories to the community, so she just wanted to acknowledge that the work is great branding for the organization!

Mr. Fullenkamp, Mr. Dupler, and Mr. Mullins wished everyone Happy Holidays.

Mr. Lumpkin wished his wife a Happy Birthday. Mr. Lumpkin stated that it's been a good year for the RTA. There are only good things to come from this organization. The reason for this is that we have good people who work here. We have people who care about the community. They care about what they're doing, and that's just tremendously important, so I don't think that should ever go without being told. Happy Holidays to everyone!

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

MOTION MADE by Ms. Matthews-Stenson and SECONDED by Ms. Miller to ADJOURN the meeting.

MOTION CARRIED by voice vote.

Ayes: Nine

Nays: None



The meeting adjourned at 3:23 p.m.

**ATTEST**

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John A. Lumpkin  
President  
RTA Board of Trustees

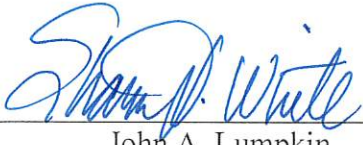
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Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

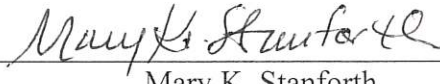
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The meeting adjourned at 3:23 p.m.

**ATTEST**



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John A. Lumpkin  
President  
RTA Board of Trustees



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Mary K. Stanforth  
Secretary/Treasurer  
RTA Board of Trustees

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